

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Tuesday, September 18, 2023, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

-Assistant Fiscal Officer, Carol Baker (left at 8:30 pm)

Township resident:

-Marilyn Metzger (left at 8:30 pm)

The minutes of the regular meeting held September 5, 2023 were read by Chairman Beverly Haar. Jerry Haar motioned and Beverly Haar seconded that the minutes be approved. **Motion carried.**

FINANCE

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.
2. A motion was made by Trustee B. Haar and seconded by Trustee Greenhill that the attached list of bills totaling \$157,289.90 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

DEPARTMENT REPORTS

Financial/Administrative: (*Fiscal Officer's report*)

1. The November general election ballot language for the Fire/EMS levy renewal was reviewed and found acceptable.
2. B. Haar moved and Greenhill seconded the appropriation of revenue funds to pay the employer taxes on special government funds recently made available to employees who remained during covid. **Motion carried.**
3. Notices are being sent regarding the removal of junk cars located at 18880 Luckey Ave., 3510 S. Dischinger Rd., and 3207 S. State Route 590.

Zoning: (*no report*)

Cemetery: (*Sexton's report*)

1. Greenhill moved and B. Haar seconded hiring Dennis Stinebaugh to trim cemetery trees at a cost of \$300. **Motion carried.**

Roads: (*Road Superintendent's report*)

1. Lickert-Harder Road tar and chip seal has been completed by Bergman.

Fire: (no report)

EMS: (no report)

Building & Grounds:

1. Gutter replacement starting this week.

Announcement, Communications, Other:

1. Marilyn Netcher presented a petition representing the support of Portage River South property owners living on the east side of the village limits who were annexed into to the Village of Elmore. She reported that at the time of annexation promises were made by village officials that the road would be annexed and the speed limit reduced from 55 mph. Residents on both sides of the road feel due to the curves of the road, blind spots, and frequency of walkers using it for exercise, the current speed limit makes the road unsafe. The petition is also being given to village officials. B. Haar reported that Village of Elmore Councilman Robert Babjack accompanied her to Bowling Green to discuss taking the first step in the process, a traffic survey. B. Haar moved and Greenhill seconded approaching the village to share the estimated cost of \$1,400 for the survey to be done by Mastermind.
Motion carried.
2. An application for a full-time roads/maintenance position was received from Gavin Duslak of Woodville. Since there are no positions currently available nor are applications being sought, this application will be kept on file.
3. *Ohio Township News Sept/Oct 2023* was received.

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by Beverly Haar. Chairman Beverly Haar declared the meeting duly adjourned at 8:30 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

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The following expenditures were reviewed:

Number	Date	Amount	Purpose	Payee
690-2023	9/7/23	\$320.64	BIWEEKLY HOURLY 8/20 TO 9/2/2023	Derrick J Berkel
691-2023	9/7/23	\$162.02	BIWEEKLY HOURLY 8/20 TO 9/2/2023	Brittany A. Dewyre
692-2023	9/7/23	\$649.06	BIWEEKLY HOURLY 8/20 TO 9/2/2023	Ron Distel
693-2023	9/7/23	\$846.48	BIWEEKLY HOURLY 8/20 TO 9/2/2023	Alexander M Fertig
694-2023	9/7/23	\$900.25	BIWEEKLY HOURLY 8/20 TO 9/2/2023	James G France JR
695-2023	9/7/23	\$318.28	BIWEEKLY HOURLY 8/20 TO 9/2/2023	James M Hauden
696-2023	9/7/23	\$203.11	BIWEEKLY HOURLY 8/20 TO 9/2/2023	Vernon M Horst
697-2023	9/7/23	\$1,531.82	BIWEEKLY HOURLY 8/20 TO 9/2/2023	Cary L Johnson
698-2023	9/7/23	\$452.55	BIWEEKLY HOURLY 8/20 TO 9/2/2023	Jennifer N Marcson
699-2023	9/7/23	\$1,340.67	BIWEEKLY HOURLY 8/20 TO 9/2/2023	Amanda R. McGinnis
700-2023	9/7/23	\$487.25	BIWEEKLY HOURLY 8/20 TO 9/2/2023	Michael E. McGinnis
701-2023	9/7/23	\$195.64	BIWEEKLY HOURLY 8/20 TO 9/2/2023	Todd E Northrup
702-2023	9/7/23	\$668.21	BIWEEKLY HOURLY 8/20 TO 9/2/2023	Michelle R Reynolds
703-2023	9/7/23	\$1,247.91	BIWEEKLY HOURLY 8/20 TO 9/2/2023	Andres F Rodriguez
704-2023	9/7/23	\$732.52	BIWEEKLY HOURLY 8/20 TO 9/2/2023	Baylee N Tefft
705-2023	9/7/23	\$288.14	BIWEEKLY HOURLY 8/20 TO 9/2/2023	Nicholas E Zimmerman
707-2023	9/20/23	\$86.26	monthly volunteer August 2023	Derrick J Berkel
708-2023	9/20/23	\$193.27	monthly volunteer August 2023	Jeff Berkel
709-2023	9/20/23	\$117.58	monthly volunteer August 2023	Brittany A. Dewyre
710-2023	9/20/23	\$174.57	monthly volunteer August 2023	Daniel A Dewyre
711-2023	9/20/23	\$17.37	monthly volunteer August 2023	Alexi Gottschalk
712-2023	9/20/23	\$46.86	monthly volunteer August 2023	Cary L Johnson
713-2023	9/20/23	\$51.31	monthly volunteer August 2023	Scott J Jones
714-2023	9/20/23	\$58.84	monthly volunteer August 2023	Paul M Makulinski
715-2023	9/20/23	\$174.34	monthly volunteer August 2023	Amanda R. McGinnis
716-2023	9/20/23	\$146.47	monthly volunteer August 2023	Michael E. McGinnis
717-2023	9/20/23	\$233.25	monthly volunteer August 2023	Michael J. Murray
718-2023	9/20/23	\$117.12	monthly volunteer August 2023	Cameron P Overmyer
719-2023	9/20/23	\$140.56	monthly volunteer August 2023	Jared J. Overmyer
720-2023	9/20/23	\$163.98	monthly volunteer August 2023	Nathan A. Overmyer
721-2023	9/20/23	\$88.33	monthly volunteer August 2023	Joshua M. Parlette
722-2023	9/20/23	\$23.42	monthly volunteer August 2023	Michael Probst
723-2023	9/20/23	\$246.99	monthly volunteer August 2023	Brian Richards Jr.
724-2023	9/20/23	\$0.00	monthly volunteer August 2023	Brandon E Rizzo
725-2023	9/20/23	\$46.86	monthly volunteer August 2023	Kirk P. Shank
726-2023	9/20/23	\$58.84	monthly volunteer August 2023	Liam J Treat
727-2023	9/20/23	\$58.84	monthly volunteer August 2023	Brandon M Wilburn
728-2023	9/20/23	\$1,019.58	monthly volunteer August 2023	James M. Wilburn
730-2023	9/21/23	\$631.95	Biweekly hourly 9/3 to 9/16/23	Ron Distel
731-2023	9/21/23	\$1,545.34	Biweekly hourly 9/3 to 9/16/23	Cary L Johnson
732-2023	9/21/23	\$1,258.72	Biweekly hourly 9/3 to 9/16/23	Andres F Rodriguez
734-2023	9/21/23	\$303.13	Biweekly hourly 9/3 to 9/16/23	Derrick J Berkel
735-2023	9/21/23	\$920.93	Biweekly hourly 9/3 to 9/16/23	Alexander M Fertig
736-2023	9/21/23	\$568.14	Biweekly hourly 9/3 to 9/16/23	James G France JR
737-2023	9/21/23	\$318.28	Biweekly hourly 9/3 to 9/16/23	James M Hauden
738-2023	9/21/23	\$472.32	Biweekly hourly 9/3 to 9/16/23	Jeffrey T. Herman
739-2023	9/21/23	\$203.11	Biweekly hourly 9/3 to 9/16/23	Vernon M Horst
740-2023	9/21/23	\$1,625.67	Biweekly hourly 9/3 to 9/16/23	Amanda R. McGinnis
741-2023	9/21/23	\$156.54	Biweekly hourly 9/3 to 9/16/23	Michael E. McGinnis
742-2023	9/21/23	\$682.49	Biweekly hourly 9/3 to 9/16/23	Michelle R Reynolds
743-2023	9/21/23	\$526.01	Biweekly hourly 9/3 to 9/16/23	Baylee N Tefft
744-2023	9/21/23	\$483.78	Biweekly hourly 9/3 to 9/16/23	Nicholas E Zimmerman
746-2023	9/20/23	\$1,285.60	Federal 941 withholding and employer match	United States Treasury
747-2023	9/20/23	\$746.08	Federal 941 withholding and employer match	United States Treasury
748-2023	9/21/23	\$1,315.85	Federal 941 withholding and employer match	United States Treasury
749-2023	9/19/23	\$7,689.46	Retirement withholding and employer match	OPERS
750-2023	9/19/23	\$31.68	Late report penalty	OPERS

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31662	9/18/23	\$177.44	8/31/23 GLBA net refund	GREAT LAKES BILLING ASSOCIATES, INC.
31663	9/18/23	\$313.45	#446 seals	A.H. Stock Manufacturing Corporation
31664	9/18/23	\$122.63	#448 passenger step	Baumann Auto Group, Inc.
			EMS meds: midazolam	
31665	9/18/23	\$408.48	EMS supplies	BOUND TREE MEDICAL, LLC.
31666	9/18/23	\$16,000.00	Durapatcher Trailer/Pothole Patcher 120DJT serial #14595	Clay Township Police
31667	9/18/23	\$534.30	EMS meds	Embrace Healthcare
31668	9/18/23	\$1,269.06	fuel/gasoline for Fire/EMS/cem	GPM Investments, LLC
31669	9/18/23	\$585.57	August Contract Ambulance billing fees including credit card fees	GREAT LAKES BILLING ASSOCIATES, INC.
			Vehicle detailing supplies	
31670	9/18/23	\$92.04	flag	Harris-Elmore Fire Fighters Association
31671	9/18/23	\$47,945.00	Genesis Hydraulic extrication rescue tools per quote	Howell Rescue Systems
31672	9/18/23	\$68.03	fittings for cemetery water leak	Laura Hazel
31673	9/18/23	\$595.72	fuel for roads	LUCKEY FARMERS, INC.
			Base radio upgrade and programming per quote 47792- using existing APX6500 mobile from #449 as dual head base radio.	P & R Communications Service, Inc.
31674	9/18/23	\$2,474.90		Stan Wozniak
31675	9/18/23	\$420.00	Bulldozer work for Portage River Rd sleeve project	
			Cemetery mowing June/July 2023	
31676	9/18/23	\$2,320.00	Cemetery mowing April/May 2023	Steve or Peggy Avers
31677	9/18/23	\$275.48	JD6415 (1) Tire replacement CLS53F398	Tri County Tire
31678	9/18/23	\$1,200.00	annual software license EMS dispenser	VendNovation, LLC
31679	9/18/23	\$619.00	02 Freightliner transmission shifter repair	W. W. Williams
			PM service plan: (2) Autopulse & (2) Chairs	
31680	9/18/23	\$3,881.00	X series Defibrillator monitor repair	ZOLL Medical Corporation
31681	9/18/23	\$43,150.00	Portage River South slip liner	Unilliance Inc.
31682	9/18/23	\$48.07	Prevailing Wage Review: Portage River South Crossing Lining	OTTAWA REGIONAL PLANNING COMM.
31683	9/18/23	\$415.46	#448 LOF	L H Automotive LLC
		<u>\$157,289.90</u>		