

# HARRIS TOWNSHIP BOARD OF TRUSTEES

## REGULAR MEETING MINUTES

**Date:** Monday, July 1, 2024

**Time:** 7:30 pm

### In Attendance

#### Board Members:

Beverly Haar, Jerald Haar, DJ Greenhill  
Fiscal Officer, Laura Hazel

#### Employees:

Jim Wilburn, Chief (in at 7:30 pm)

### Approval of Minutes

The minutes of the regular meeting, held June 17, 2024, were read by Chairman Bev Haar. DJ Greenhill made a motion to accept the minutes with corrections, and Jerry Haar seconded that the minutes be approved as corrected. **Motion carried.**

### Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders.

A motion was made by Bev Haar and seconded by Greenhill that the attached list of billings be approved as the lawful obligations of Harris Township and that the

Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

## Department Reports

### Budget/Administrative – Fiscal Officer report (Laura Hazel)

- Ohio Auditor bulletin 2024-005 requires all employees and elected officials to have fraud reporting and training within 90 days. More information on training to be provided.
- OPWC certification for disbursement request #1 of \$215,761.51 for joint project CE03AA / CE04AA reviewed and signed by B. Haar and L. Hazel as lead township on project.

### Zoning –Inspector’s report (Paul Perry)

- Permit applications approved and issued for:
  - o #744 Smith, 17189 W SR 105 – fence
  - o #745 Ferguson, 16087 Portage River S – fence
- Complaint received on 2765 S Linker Portage Rd for multiple campers on property. Trustees also requested follow up for clean up on SR 590. B. Haar to contact Davia at Prosecutor’s office regarding junk cars and the different procedures/methods for enforcement.

### Cemetery – Sexton’s report (Andy Rodriguez)

- Discussion on lift for foundation installs. Grant through BWC is not available this year to us, but we should continue to look into other equipment that could assist.
- Complaint on exposed rebar in cemetery. Sexton to be instructed to make it level.

### Roads – Superintendent’s report (Cary Johnson)

- JD6415 roller received for rear flail mower; other repairs performed by Distel

- Johnson will be on vacation Friday July 12 through Monday July 15. Northrup and Perry covering junk hours; Northrup covering emergency calls.
- B. Haar, Greenhill and Johnson met with county officials on 6/27 for waterline extension walkthrough and noted issues.

#### Fire – Chief's report (Jim Wilburn)

- Notice received of MARCS radio authentication upgrades required by 7/1/2025. Deferred to McGinnis for follow up.
- Wilburn requested to order \$1000 of 3" hose; some failed during hose test and others at scene. Part of operations budget, so approved.
- 444 is at Williams for a pump switch issue. Will request regular preventative maintenance while at shop. Engine 446 is back from maintenance check.
- Volunteer 36-hour courses: one candidate passed and responding; one needs to reschedule; third in process. Fiscal Officer reported she still needs tuition reimbursement forms and payment from all three.

#### EMS – Assistant Chief's report (Mike McGinnis)

- Two interviews scheduled for Friday: one for part-time and one for full-time position

#### Building & Grounds – Maintenance report (Wilburn)

- Discussion on electricity increase at station as shown on billing statement over past several months. If continues, may need to schedule test with Yackee to see what is pulling extra.
- Requested purchase of light fixtures for men's restroom and kitchen at \$38-\$55 each, 2'x4', quantity 6, total price \$600. Approved.

## Old Business

- County does not want to proceed with rumble strips at Materion; it appears to be mostly from employee traffic.

## New Business

- None

## Announcements, Communications, Other

- B. Haar, L. Hazel, and Greenhill/spouse will attend quarterly OTA meeting at Put-In-Bay township on 7/25. Hazel to submit reservations.
- Trustees reviewed invitation to TMACOG transportation funding discussion to be held 7/11
- B. Haar will be on vacation July 30-August 13; L. Hazel will be out of state Aug 28-Sept 15

## Next Meeting

Monday, July 15, 2024 | 7:30 pm, Harris Township Fire Station

There being no further business, a motion to adjourn was made by J. Haar and seconded by Greenhill. Chairman B. Haar declared the meeting duly adjourned at 8:32 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

Attached: Expenditure listing

The following expenditures were reviewed and approved for payment:

Number	Post Date	Amount	Purpose	Payee
444-2024	6/25/24	\$133.24	Monthly Volunteer - May 2024	Derrick J Berkel
445-2024	6/25/24	\$117.12	Monthly Volunteer - May 2024	Jeff Berkel
446-2024	6/25/24	\$130.20	Monthly Volunteer - May 2024	Brittany A. Dewyre
447-2024	6/25/24	\$128.17	Monthly Volunteer - May 2024	Daniel A Dewyre
448-2024	6/25/24	\$36.99	Monthly Volunteer - May 2024	Alexander M Fertig
449-2024	6/25/24	\$29.28	Monthly Volunteer - May 2024	Kimberly N Fertig
450-2024	6/25/24	\$0.00	Monthly Volunteer - May 2024	James G France JR
451-2024	6/25/24	\$122.20	Monthly Volunteer - May 2024	Scott J Jones
452-2024	6/25/24	\$130.20	Monthly Volunteer - May 2024	Amanda R. McGinnis
453-2024	6/25/24	\$274.79	Monthly Volunteer - May 2024	Michael E. McGinnis
454-2024	6/25/24	\$233.35	Monthly Volunteer - May 2024	Michael J. Murray
455-2024	6/25/24	\$117.12	Monthly Volunteer - May 2024	Cameron P Overmyer
456-2024	6/25/24	\$93.70	Monthly Volunteer - May 2024	Jared J. Overmyer
457-2024	6/25/24	\$140.56	Monthly Volunteer - May 2024	Nathan A. Overmyer
458-2024	6/25/24	\$35.33	Monthly Volunteer - May 2024	Joshua M. Parlette
459-2024	6/25/24	\$70.27	Monthly Volunteer - May 2024	Michael Probst
460-2024	6/25/24	\$499.98	Monthly Volunteer - May 2024	Brian Richards Jr.
461-2024	6/25/24	\$184.37	Monthly Volunteer - May 2024	Brandon E Rizzo
462-2024	6/25/24	\$35.33	Monthly Volunteer - May 2024	Liam J Treat
463-2024	6/25/24	\$23.55	Monthly Volunteer - May 2024	Brandon M Wilburn
464-2024	6/25/24	\$883.58	Monthly Volunteer - May 2024	James M. Wilburn
465-2024	6/25/24	\$11.77	Monthly Volunteer - May 2024	John R Woycitzky
467-2024	6/27/24	\$466.18	BIWEEKLY HOURLY 6/9-6/22/24	Ron Distel
468-2024	6/27/24	\$1,581.40	BIWEEKLY HOURLY 6/9-6/22/24	Cary L Johnson
469-2024	6/27/24	\$555.23	BIWEEKLY HOURLY 6/9-6/22/24	Todd E Northrup
470-2024	6/27/24	\$1,238.04	BIWEEKLY HOURLY 6/9-6/22/24	Andres F Rodriguez
472-2024	6/27/24	\$367.89	BIWEEKLY HOURLY 6/9-6/22/24	Meredith A Boes
473-2024	6/27/24	\$195.09	BIWEEKLY HOURLY 6/9-6/22/24	Kimberly J Devos
474-2024	6/27/24	\$169.75	BIWEEKLY HOURLY 6/9-6/22/24	Brittany A. Dewyre
475-2024	6/27/24	\$1,097.64	BIWEEKLY HOURLY 6/9-6/22/24	Alexander M Fertig
476-2024	6/27/24	\$459.38	BIWEEKLY HOURLY 6/9-6/22/24	Kimberly N Fertig
477-2024	6/27/24	\$685.86	BIWEEKLY HOURLY 6/9-6/22/24	Elizabeth A France
478-2024	6/27/24	\$265.51	BIWEEKLY HOURLY 6/9-6/22/24	James G France JR
479-2024	6/27/24	\$336.99	BIWEEKLY HOURLY 6/9-6/22/24	James M Hauden
480-2024	6/27/24	\$213.35	BIWEEKLY HOURLY 6/9-6/22/24	Vernon M Horst
481-2024	6/27/24	\$166.58	BIWEEKLY HOURLY 6/9-6/22/24	Alexi Kruse
482-2024	6/27/24	\$785.85	BIWEEKLY HOURLY 6/9-6/22/24	Amanda R. McGinnis
483-2024	6/27/24	\$645.62	BIWEEKLY HOURLY 6/9-6/22/24	Michael E. McGinnis
484-2024	6/27/24	\$787.24	BIWEEKLY HOURLY 6/9-6/22/24	Michelle R Reynolds
485-2024	6/27/24	\$649.85	BIWEEKLY HOURLY 6/9-6/22/24	Brian Richards Jr.
486-2024	6/27/24	\$429.16	BIWEEKLY HOURLY 6/9-6/22/24	Allie R Waters
487-2024	6/27/24	\$213.51	BIWEEKLY HOURLY 6/9-6/22/24	Jarrid D Wyse
489-2024	6/28/24	\$1,100.85	Salaried monthly June 2024	Donald J Greenhill II
490-2024	6/28/24	\$916.82	Salaried monthly June 2024	Beverly K. Haar
490-2024	6/28/24	\$916.82	Salaried monthly June 2024	Beverly K. Haar
491-2024	6/28/24	\$1,019.72	Salaried monthly June 2024	Jerald A. Haar
492-2024	6/28/24	\$1,877.99	Salaried monthly June 2024	Laura J. Hazel
493-2024	6/28/24	\$322.47	Salaried monthly June 2024	Paul L Perry
494-2024	6/28/24	\$233.90	Salaried monthly June 2024	James M. Wilburn

Number	Post Date	Amount	Purpose	Payee
496-2024	4/29/24	\$12,747.64	Retirement contribution	OPERS
497-2024	6/12/24	\$9,278.79	Retirement contribution	OPERS
498-2024	6/12/24	\$9,216.96	Retirement contribution	OPERS
499-2024	6/28/24	\$4,127.12	Retirement contribution	United States Treasury
500-2024	6/28/24	\$830.29	Retirement contribution	TREASURER STATE OF OHIO
501-2024	6/28/24	\$27.31	Retirement contribution	Ohio School District Income Tax
501-2024	6/28/24	\$27.31	Retirement contribution	Ohio School District Income Tax
502-2024	6/28/24	\$606.29	Retirement contribution	R.I.T.A.
503-2024	6/28/24	\$3.92	Retirement contribution	City of Oregon
504-2024	6/28/24	\$11.83	Retirement contribution	City of Toledo
505-2024	6/29/24	\$928.18	Casereview subscription 4/19/22-4/18/25 50% 2024	ZOLL Medical Corporation
506-2024	6/30/24	\$161.17	fees April report	OPERS
507-2024	6/30/24	\$138.27	foundation stones & handcart	Business Card
508-2024	6/30/24	\$1,597.28	EMS office equipment,supplies, repairs	Business Card
31956	6/29/24	\$119.99	EMS supplies: Go-pap	BOUND TREE MEDICAL, LLC.
31957	6/29/24	\$513.46	Fuel, off-road diesel dyed 6/26	LUCKEY FARMERS, INC.
31958	6/29/24	\$780.00	MARCS service Q1/2024	TREASURER STATE OF OHIO
31959	6/29/24	\$111.00	56" foundation	Turner Vault Company
31960	6/29/24	\$102.21	EMS cell phones, iPads for fire & EMS	Verizon Wireless
31961	6/30/24	\$150.00	cell phone reimbursement Jan-Jun	Andres Rodriguez
31962	6/30/24	\$44.46	operating supplies	Fremont Auto Parts
31963	6/30/24	\$800.00	install interface boxes to connect headsets to new mobiles: 442/443/446	P & R Communications Service
		<u>\$63,453.27</u>		