

HARRIS TOWNSHIP BOARD OF TRUSTEES

REGULAR MEETING MINUTES

Date: Monday, February 5, 2024

Time: 7:30 pm

In Attendance

Board Members:

Beverly Haar, Jerald Haar, DJ Greenhill
Fiscal Officer, Laura Hazel

Employees:

Cary Johnson, Roads (left at 8:30 pm)
Paul Perry, Zoning (left at 8:30 pm)
Jim Wilburn, Chief

Approval of Minutes

The minutes of the regular meeting held January 15, 2024 were read by Chairman Beverly Haar. Jerry Haar motioned and DJ Greenhill seconded that the minutes be approved. **Motion carried.**

Finance

Trustees reviewed invoices, signed vouchers, reviewed and initialed payroll, and reviewed and signed purchase orders, including then/now purchase orders and blanket purchase orders.

A motion was made by J. Haar and seconded by B. Haar that the attached list of billing totaling \$41,877.30 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

Department Reports

Budget/Administrative – Fiscal Officer report

- Thank you cards signed for eclipse presenters at recent Ottawa Township Association meeting hosted by Harris Township Trustees.

Zoning –Inspector’s report

- Zoning boards came to agreement on new zoning code amendments. A public meeting has been set for 3/6 for discussion. Once approved it will be recommended for approval to the Board of Trustees for review and approval not less than 30 days after receipt.

Cemetery – Sexton’s report

- No report received

Roads – Superintendent’s report

- Discussion on road projects for 2025 and striping for 2024 (Opfer Lentz, both sides, and Graytown.)
- Plow truck builds are two years out; we need to start planning.
- Concern on damage to right of ways with Village water line projects from heavy equipment and damage to berm from vehicles being directed away from work area.

Fire – Chief’s report

- Annual HEFD Association meeting will be held 2/10. Greenhill has agreed to speak on behalf of the Township Board of Trustees.

EMS – Assistant Chief’s report

- Resignations accepted from B. Tefft and J. Herman

Building & Grounds – Maintenance report

- Carpeting cleaned; stains cleaned up well.

Executive Session – Beverly Haar moved to enter in to executive session at 8:30 pm to discuss personnel issues. DJ Greenhill seconded the motion. Upon roll call, all voted “yes”. At 9:03 pm, Beverly Haar moved to return from executive session into regular session. DJ Greenhill seconded the motion. Upon roll call, all voted “yes.”

Old Business

- None

New Business

- None

Announcements, Communications, Other

- None

Next Meeting

Monday, February 19, 2024 | 7:30 pm, Harris Township Fire Station

There being no further business, a motion to adjourn was made by Greenhill and seconded by B. Haar. Chairman B. Haar declared the meeting duly adjourned at 9:42pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

Attached: Expenditure listing

Continued...

The following expenditures were reviewed and approved for payment:

Number	Post Date	Amount	Purpose	Payee
20-2024	1/24/24	\$48.88	MONTHLY VOLUNTEER - DEC 2023	Derrick J Berkel
21-2024	1/24/24	\$93.70	MONTHLY VOLUNTEER - DEC 2023	Jeff Berkel
22-2024	1/24/24	\$98.66	MONTHLY VOLUNTEER - DEC 2023	Brittany A. Dewyre
23-2024	1/24/24	\$113.42	MONTHLY VOLUNTEER - DEC 2023	Daniel A Dewyre
24-2024	1/24/24	\$0.00	MONTHLY VOLUNTEER - DEC 2023	Alexander M Fertig
25-2024	1/24/24	\$0.00	MONTHLY VOLUNTEER - DEC 2023	James G France JR
26-2024	1/24/24	\$23.78	MONTHLY VOLUNTEER - DEC 2023	Scott J Jones
27-2024	1/24/24	\$220.90	MONTHLY VOLUNTEER - DEC 2023	Paul M Makulinski
28-2024	1/24/24	\$152.06	MONTHLY VOLUNTEER - DEC 2023	Amanda R. McGinnis
29-2024	1/24/24	\$150.91	MONTHLY VOLUNTEER - DEC 2023	Michael E. McGinnis
30-2024	1/24/24	\$225.81	MONTHLY VOLUNTEER - DEC 2023	Michael J. Murray
31-2024	1/24/24	\$93.70	MONTHLY VOLUNTEER - DEC 2023	Cameron P Overmyer
32-2024	1/24/24	\$93.70	MONTHLY VOLUNTEER - DEC 2023	Jared J. Overmyer
33-2024	1/24/24	\$93.70	MONTHLY VOLUNTEER - DEC 2023	Nathan A. Overmyer
34-2024	1/24/24	\$11.77	MONTHLY VOLUNTEER - DEC 2023	Joshua M. Parlette
35-2024	1/24/24	\$140.56	MONTHLY VOLUNTEER - DEC 2023	Michael Probst
36-2024	1/24/24	\$691.10	MONTHLY VOLUNTEER - DEC 2023	Brian Richards Jr.
37-2024	1/24/24	\$148.58	MONTHLY VOLUNTEER - DEC 2023	Brandon E Rizzo
38-2024	1/24/24	\$88.01	MONTHLY VOLUNTEER - DEC 2023	Liam J Treat
39-2024	1/24/24	\$1,079.04	MONTHLY VOLUNTEER - DEC 2023	James M. Wilburn
40-2024	1/24/24	\$35.33	MONTHLY VOLUNTEER - DEC 2023	John R Woycitzky
42-2024	1/25/24	\$1,121.76	Biweekly hourly 1/7 to 1/20/2024	Ron Distel
43-2024	1/25/24	\$1,920.18	Biweekly hourly 1/7 to 1/20/2024	Cary L Johnson
44-2024	1/25/24	\$66.03	Biweekly hourly 1/7 to 1/20/2024	Todd E Northrup
45-2024	1/25/24	\$86.34	Biweekly hourly 1/7 to 1/20/2024	Paul L Perry
46-2024	1/25/24	\$1,381.59	Biweekly hourly 1/7 to 1/20/2024	Andres F Rodriguez
47-2024	1/25/24	\$119.11	Biweekly hourly 1/7 to 1/20/2024	James A Rose
49-2024	1/25/24	\$168.27	Biweekly hourly 1/7 to 1/20/2024	Derrick J Berkel
50-2024	1/25/24	\$142.00	Biweekly hourly 1/7 to 1/20/2024	Kimberly J Devos
51-2024	1/25/24	\$579.33	Biweekly hourly 1/7 to 1/20/2024	Brittany A. Dewyre
52-2024	1/25/24	\$1,019.83	Biweekly hourly 1/7 to 1/20/2024	Alexander M Fertig
53-2024	1/25/24	\$492.67	Biweekly hourly 1/7 to 1/20/2024	James M Hauden
54-2024	1/25/24	\$401.04	Biweekly hourly 1/7 to 1/20/2024	Vernon M Horst
55-2024	1/25/24	\$1,220.04	Biweekly hourly 1/7 to 1/20/2024	Amanda R. McGinnis
56-2024	1/25/24	\$765.21	Biweekly hourly 1/7 to 1/20/2024	Michael E. McGinnis
57-2024	1/25/24	\$495.60	Biweekly hourly 1/7 to 1/20/2024	Michelle R Reynolds
58-2024	1/25/24	\$1,120.66	Biweekly hourly 1/7 to 1/20/2024	Brian Richards Jr.
59-2024	1/25/24	\$327.71	Biweekly hourly 1/7 to 1/20/2024	Baylee N Tefft
60-2024	1/25/24	\$893.39	Biweekly hourly 1/7 to 1/20/2024	Jarrid D Wyse
61-2024	1/25/24	\$376.44	Biweekly hourly 1/7 to 1/20/2024	Nicholas E Zimmerman
63-2024	1/31/24	\$1,010.12	Salaried, monthly for Jan 2024	Donald J Greenhill II
64-2024	1/31/24	\$832.22	Salaried, monthly for Jan 2024	Beverly K. Haar
65-2024	1/31/24	\$929.04	Salaried, monthly for Jan 2024	Jerald A. Haar
66-2024	1/31/24	\$1,490.76	Salaried, monthly for Jan 2024	Laura J. Hazel
67-2024	1/31/24	\$322.47	Salaried, monthly for Jan 2024	Paul L Perry
68-2024	1/31/24	\$233.90	Salaried, monthly for Jan 2024	James M. Wilburn
70-2024	1/31/24	\$4,415.25	Payroll withholding tax	United States Treasury
71-2024	1/31/24	\$842.48	Payroll withholding tax	TREASURER STATE OF OHIO
72-2024	1/31/24	\$26.28	Payroll withholding tax	Ohio School District Income Tax
73-2024	1/31/24	\$475.52	Payroll withholding tax	VILLAGE OF ELMORE
74-2024	1/31/24	\$34.85	Payroll withholding tax	R.I.T.A.
75-2024	1/31/24	\$66.65	Payroll withholding tax	City of Northwood
76-2024	1/31/24	\$8.74	Payroll withholding tax	City of Oregon
77-2024	1/31/24	\$11.50	Payroll withholding tax	City of Toledo

Number	Post Date	Amount	Purpose	Payee
78-2024	2/8/24	\$1,577.47	BIWEEKLY HOURLY 1/21-2/3/2024	Cary L Johnson
79-2024	2/8/24	\$1,234.11	BIWEEKLY HOURLY 1/21-2/3/2024	Andres F Rodriguez
81-2024	2/8/24	\$316.70	BIWEEKLY HOURLY 1/21-2/3/2024	Derrick J Berkel
82-2024	2/8/24	\$455.19	BIWEEKLY HOURLY 1/21-2/3/2024	Kimberly J Devos
83-2024	2/8/24	\$1,113.44	BIWEEKLY HOURLY 1/21-2/3/2024	Brittany A. Dewyre
84-2024	2/8/24	\$1,090.57	BIWEEKLY HOURLY 1/21-2/3/2024	Alexander M Fertig
85-2024	2/8/24	\$412.46	BIWEEKLY HOURLY 1/21-2/3/2024	Jeffrey T. Herman
86-2024	2/8/24	\$401.04	BIWEEKLY HOURLY 1/21-2/3/2024	Vernon M Horst
87-2024	2/8/24	\$780.08	BIWEEKLY HOURLY 1/21-2/3/2024	Amanda R. McGinnis
88-2024	2/8/24	\$765.21	BIWEEKLY HOURLY 1/21-2/3/2024	Michael E. McGinnis
89-2024	2/8/24	\$363.08	BIWEEKLY HOURLY 1/21-2/3/2024	Michelle R Reynolds
90-2024	2/8/24	\$1,310.31	BIWEEKLY HOURLY 1/21-2/3/2024	Brian Richards Jr.
91-2024	2/8/24	\$331.08	BIWEEKLY HOURLY 1/21-2/3/2024	Baylee N Tefft
92-2024	2/8/24	\$1,100.22	BIWEEKLY HOURLY 1/21-2/3/2024	Jarrid D Wyse
93-2024	2/8/24	\$664.44	BIWEEKLY HOURLY 1/21-2/3/2024	Nicholas E Zimmerman
95-2024	2/8/24	\$279.72	landfill fees 1/15/24	Sunny Farms Landfill
96-2024	1/31/24	\$89.26	2023 QSEHRA carryover balances	Burnham & Flower Ins Group
31816	1/25/24	\$590.00	OTA Quarterly meeting	Ole Zim's Wagon Shed, LLC
31817	1/27/24	\$400.00	junk hauling 1/15/24	Elliott Scrapping LLC
31818	1/27/24	\$671.49	fuel for roads 1/2, 1/22	LUCKEY FARMERS, INC.
31819	1/27/24	\$668.12	2004 F250 rpl wheel bearing & lug nuts, driver side	Ohio Diesel
31820	1/27/24	\$45.75	civil defense siren electricity	TOLEDO EDISON
31821	1/30/24	\$23.78	Payroll withholdng	Ohio Child Support Pymt Central
31822	1/31/24	\$50.00	Zoning Commissions meetings 2021 - RPL LOST CHECK	Avers, Zak
31823	1/31/24	\$106.25	Replacement payroll check	Benjamin Sandwisch
31824	1/31/24	\$36.94	Replacement check 31026	Eric M Fulwider
		\$41,877.30		