

# HARRIS TOWNSHIP BOARD OF TRUSTEES

## REGULAR MEETING MINUTES

**Date:** Tuesday, January 2, 2024

**Time:** 7:30 pm

### In Attendance

Board Members:

Beverly Haar, Jerald Haar, DJ Greenhill  
Fiscal Officer, Laura Hazel

### Approval of Minutes

The minutes of the rescheduled regular/organizational meeting held December 30, 2023 were read by Chairman Beverly Haar. Jerry Haar motioned and DJ Greenhill seconded that the minutes be approved. **Motion carried.**

### Finance

Trustees reviewed invoices, reviewed and initialed payroll, and reviewed and signed purchase orders.

### Department Reports

Budget/Administrative – Fiscal Officer report

- Fiscal Officer, Laura Hazel, presented first draft of policy manual for Trustee review.

Zoning –Inspector’s report

- No report received

Cemetery – Sexton’s report

- No report received

Roads – Superintendent’s report

- No report received

Fire – Chief’s report

- No report received

EMS – Assistant Chief’s report

- Equipment – Cardiac monitors sent to Zoll for repairs after failed annual inspection. Waiting on estimate for repairs. Radios need reprogrammed due to channel changes in Sandusky County. Waiting on estimate.
- Full-time hiring on hold pending review of full-time benefit package recommendations and budgetary decisions.

Building & Grounds – Maintenance report

- LED light replacements: Wilburn requested discussion and approval to purchase 35 lights at \$56 each for a total of \$1960. J. Haar moved to table the conversation until more definitive decisions on building renovation or alternate location. Greenhill seconded. **Motion tabled.**

Announcements, Communications, Other

- None

## Next Meeting

Monday, January 15, 2024 | 7:30 pm, Harris Township Fire Station

There being no further business, a motion to adjourn was made by B. Haar and seconded by J. Haar. Chairman B. Haar declared the meeting duly adjourned at 8:07 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer