

Harris Township Board of Trustees

Regular Meeting Agenda

321 Rice Street, Elmore, OH

Monday, May 6, 2024

7:30 pm

- I. **Call to order:** Pledge of Allegiance
- II. **Roll call**
 - a) Trustees Beverly Haar, Jerald Haar, DJ Greenhill; Fiscal Officer Laura Hazel
 - b) Recognition of guests –
- III. **Reading and Approval of Minutes**
 - a) April 15, 2024 regular meeting
- IV. **Finance/Administrative**
 - a) Review invoices, sign checks and vouchers, review and initial payroll, review and sign/approve purchase orders/blanket purchase orders
 - b) Motion to approve payment of bills
- V. **Officer/Department Reports**
 - a) Financial/Administrative
 - Adopt Personnel Policies Manual eff 5/1/24
 - Website - archive or delete posts
 - Working on Medicare CMS reporting, due 5/31
 - BWC group rating enrollment 2025
 - Donation to Entertain Elmore LLC
 - b) Zoning – Paul Perry’s report
 - Permit applications *pending*: Runion fence 2236 Hessville
Permits *issued*:
 - Zoning Amendment status – approved and posted to website 4/24
 - c) Cemetery – Andy Rodriguez’s report
 - Deeds issued: #708 Knipp
Deeds transferred:

d) Roads – Cary Johnson's report

- *Equipment-*
- *Other-*

o approved County permit for a Driveway on Slemmer Portage.24-042

e) Fire

- *Personnel- Training- Equipment- Other-*

f) EMS – Mike McGinnis's report

- *Personnel-*
- *Training-*
- *Equipment-*
- *Other –*

g) Building & Grounds

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VI. Open issues

- a) IT services – *discuss after convention*
- b) Materion rumble strips - *County Engineer to respond to TRQ*
- c) Speed Survey – *pending county engineer review*
- d) Yeasting – *TRQ for price estimate Issue II 2024*
- e) Junk/unregistered cars – *options pending Board review*
- f) EMS full-time employee plan – *adopt policy, advertise, hire*
- g) Building –

VII. New business

- 911 Review Committee resolutions
- Ohio Water & Sewer Rotary Program
- Transitional Work Program with BWC

VIII. Announcements, Communications, Other

1. *Grassroots Clippings May 2024; Ohio Township News May/June 2024*
2. Next meeting Monday, May 20

IX. Adjournment