

# **Harris Township Board of Trustees**

## **Regular Meeting Agenda**

*321 Rice Street, Elmore, OH*

*Monday, April 15, 2024*

*7:30 pm*

- I. **Call to order:** Pledge of Allegiance
- II. **Roll call**
  - a) Trustees Beverly Haar, Jerald Haar, DJ Greenhill; Fiscal Officer Laura Hazel
  - b) Recognition of guests –
- III. **Reading and Approval of Minutes**
  - a) April 1, 2024 special & regular meeting
- IV. **Finance/Administrative**
  - a) Review invoices, sign checks and vouchers, review and initial payroll, review and sign purchase orders/blanket purchase orders
  - b) Motion to approve payment of bills
- V. **Officer/Department Reports**
  - a) Financial/Administrative
    - Adopt Personnel Policies Manual eff 5/1/24
    - Approve payment of OTARMA renewal eff 5/1/24 \$23,721.58, an increase of 16%
    - 2023 Equipment Grant closeout docs need submitted (LH)
    - Check batch has not cleared – getting notifications of late payments
    - OTARMA M.O.R.E. grant \$1000 – possible use for Twp Education Subscription?
    - OTARMA Police & Fire/EMS Grant \$1000 – submit policy handbook revision cost?
  - b) Zoning – Paul Perry’s report
    - Permit applications *pending*:  
Permits *issued*:
      - o #741-new construction-Arndt-18410 Deno Rd
    - Zoning Amendment status -

c) Cemetery – Andy Rodriguez’s report

- Deeds issued:  
Deeds transferred:

d) Roads – Cary Johnson’s report

- *Equipment-*
- *Other-*
  - o Junk disposal: Elliott price increase, landfill application, other options
  - o 2025 Winter Salt Contract – 0 or 25 ton

e) Fire

- *Personnel-                    Training-                    Equipment-                    Other-*

f) EMS – Mike McGinnis’s report

- *Personnel-*
- *Training-*
- *Equipment-*
  - o *Squad #448 involved in incident requiring repairs to mirror and lights*
- *Other –*

g) Building & Grounds

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**VI. Open issues**

- IT services – *discuss after convention*
- Materion rumble strips - *County Engineer to respond to TRQ*
- Speed Survey – *pending county engineer review*
- Civil defense sirens – *renewed with Cleveland Communications on 4/1*
- Junk/unregistered cars – *options pending Board review*
- EMS full-time employee plan – *adopt policy, advertise, hire*
- Building –
- Road Tour –

**VII. New business**

a)

**VIII. Announcements, Communications, Other**

1. *Grassroots Clippings April 2024*
2. Next meeting Monday, May 6

**IX. Adjournment**