

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, May 15, 2023, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Fire Chief, Jim Wilburn (entered 7:36 pm, left at 8:00 pm)
- Assistant Fiscal Officer, Carol Baker (left at 9:20 pm)

The minutes of the regular meeting held May 1, 2023, were read by Chairman Beverly Haar. Jerry Haar motioned and DJ Greenhill seconded that the minutes be approved.

**Motion carried.**

## **FINANCE**

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.
2. Bank reconciliations and financial statements for February, March and a draft for April were reviewed, approved and signed on a motion by Trustee B. Haar and seconded by Trustee Greenhill. **Motion carried.**
3. A motion was made by Greenhill and seconded by B. Haar that the attached list of bills totaling \$13,709.61 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

## **REPORTS**

**Financial/Administrative:** (*Fiscal Officer's report*)

1. Discussion and approval of "then and now" purchase order for OTARMA building and property insurance renewal. The annual premium effective May 1, 2023 will be \$20,058. B. Haar moved and Greenhill seconded approval of purchase order and renewal of the insurance policy with OTARMA. **Motion carried.**

**Zoning:** (Inspector— no report)

**Cemetery:** (Sexton's report)

1. Deed transfers issued: #670 amended Ameling to Robinson; #676 Geldien to Pence/Hower; #677 A. Nowak to J. Nowak.

**Roads:** (Road Superintendent's report)

1. Residents have expressed concerns about recent resurfacing of Lickert Harder and Hessville Roads. Surfaces are not satisfactory and the trustees are working with the Ottawa County Engineers to correct the issues. Payment has not yet been made for the work.

**EMS/Fire: (Chief's report)**

1. There has been an increase in structure fires lately but none appear to have been suspicious.
2. Celebratory escort has been provided by the fire department through town for the track team.
3. New radios are being installed by P&R.
4. Quotation approved from P&R Communications for just under \$3,000 to install radio from Squad 449 and install as base radio; two current EMS/Fire portables need upgraded and programmed to base radio; upgrade base radio; add mics to portables; replace/upgrade cables and power supply; build interface cables for headsets. Purchase order to be issued as part of radio project.
5. Invoice submitted by Chief for uniform polo shirts, \$1,590.58.

**Building & Grounds:** (Jim Wilburn, building supervisor)

1. Planting beds have been edged in preparation for stone mulch being applied. Gutters are being cleaned. Stone and landscaping fabric approved in 2022 will now be purchased per Wilburn.

**Announcements, Communications, Other**

1. IT services continue to be reviewed.
2. The township previously received notice recently that it will be required to pay \$8,000 per hydrant for 8 hydrants (approximately \$64,000) for the Village of Elmore's project to bring regional water from Materion to Elmore through Harris Township. The township was not involved in any discussions regarding the village's project, cost, or grant relief availability. The township's budget won't be affected until completion of project in fall of 2024. Trustees are investigating township avenues regarding this project, the unexpected charge for the "hydrant bill," and any funding available.
3. The opening of the Village of Elmore DORA will be held with musical entertainment at Witty Park on May 27.

4. The Fire Department will be participating again in the annual send off for the American Legion sponsored the motorcycle ride to honor Veterans in Sandusky Memorial Day weekend.
5. *Ohio Township News May/June 2023* was received.
6. *Grassroots Clippings, May 2023* was received.

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by Beverly Haar. Chairman Beverly Haar declared the meeting duly adjourned at 9:20 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

Expenditures on next page....

The following expenditures were reviewed:

Number	Date	Amount	Purpose	Payee
326-2023	5/4/23	\$440.21	BIWEEKLY HOURLY 4/16 TO 4/29/23	Ron Distel
327-2023	5/4/23	\$1,545.34	BIWEEKLY HOURLY 4/16 TO 4/29/23	Cary L Johnson
328-2023	5/4/23	\$903.51	BIWEEKLY HOURLY 4/16 TO 4/29/23	Andres F Rodriguez
330-2023	5/4/23	\$442.37	BIWEEKLY HOURLY 4/16 TO 4/29/23	Derrick J Berkel
331-2023	5/4/23	\$596.17	BIWEEKLY HOURLY 4/16 TO 4/29/23	Brittany A. Dewyre
332-2023	5/4/23	\$340.12	BIWEEKLY HOURLY 4/16 TO 4/29/23	Michael G Dreka
333-2023	5/4/23	\$782.68	BIWEEKLY HOURLY 4/16 TO 4/29/23	Alexander M Fertig
334-2023	5/4/23	\$159.58	BIWEEKLY HOURLY 4/16 TO 4/29/23	James M Hauden
335-2023	5/4/23	\$1,246.21	BIWEEKLY HOURLY 4/16 TO 4/29/23	Amanda R. McGinnis
336-2023	5/4/23	\$472.42	BIWEEKLY HOURLY 4/16 TO 4/29/23	Michael E. McGinnis
337-2023	5/4/23	\$415.49	BIWEEKLY HOURLY 4/16 TO 4/29/23	Baylee N Tefft
338-2023	5/4/23	\$314.56	BIWEEKLY HOURLY 4/16 TO 4/29/23	Krista D Watson
339-2023	5/4/23	\$338.54	BIWEEKLY HOURLY 4/16 TO 4/29/23	Lisa J. Woycitzky
341-2023	5/4/23	\$1,122.52	Federal 941 payroll withholding	United States Treasury
342-2023	5/8/23	\$48.40	interest charges	Business Card
31528	5/15/23	\$442.14	EMS supplies	BOUND TREE MEDICAL, LLC.
31529	5/15/23	\$161.90	EMS medications	Embrace Healthcare
31530	5/15/23	\$500.00	2023 support of community fireworks celebration, appvd 5/1/23	Entertain Elmore, LLC
31531	5/15/23	\$1,187.28	fuel/gasoline	GPM Investments, LLC
31532	5/15/23	\$499.61	Contract Ambulance billing fees including credit card fees	GREAT LAKES BILLING ASSOCIATES, INC.
31533	5/15/23	\$217.50	Email, M365, Proofpoint monthly service	Link Computer Corporation
31534	5/15/23	\$402.70	off-road diesel 3/28/23	LUCKEY FARMERS, INC.
31535	5/15/23	\$503.96	Protective Equipment Kit	Moriarty Machinery & Supply Inc.
31536	5/15/23	\$250.00	Stone Chute fabrication/weldment to tailgate	Tomor Welding, LLC
31537	5/15/23	\$75.23	EMS wireless hook ups for EMS squads	Verizon Wireless
31538	5/14/23	\$301.17	Payroll withholding	Ottawa County Common Pleas
		\$13,709.61		