

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, May 1, 2023, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Road Superintendent, Cary Johnson (entered 7:53 pm, left at 8:45 pm)
- Assistant Fiscal Officer, Carol Baker (left at 10:00 pm)

Guest:

Andrew Stainbrook, DotNet internet service

The minutes of the regular meeting held April 17, 2023, were read by Chairman Beverly Haar. DJ Greenhill motioned and Jerry Haar seconded that the minutes be approved.

**Motion carried.**

## **FINANCE**

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.
2. A motion was made by Trustee B. Haar and seconded by Trustee Greenhill that the attached list of bills totaling \$27,357.25 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

## **REPORTS**

**Zoning:** (Inspector— no report)

**Cemetery:** (Sexton's report)

1. Following discussion of the purchase of additional cemetery land for future grave sites, Jerry Haar moved for adoption of the following resolution and issuance of purchase order(s)/blanket certificate(s) for the cemetery land purchase, surveying, attorney and closing costs to account code for land, 2041-760-710-0000. DJ Greenhill seconded.

***A Resolution to proceed with purchase of two acres of land adjacent to Union Cemetery from Richard Yeasting.***

*Whereas, Richard Yeasting has agreed to sell two parcels of land in the Southwest Quarter of Section 17, T6N, R14E, Harris Township, Ottawa County, specifically parcel (1) 2.144 acres at \$6,000/acre and parcel (2) 0.248 acre at \$0.00/acre, for future grave sites and cemetery usage in Union Cemetery, for a total contract price of \$12,864.00;*

*Whereas, a survey of the property has been done by Mike Thorbahn at a cost for*

*professional services of \$1,385.00, including new legal descriptions for each parcel;*

*Whereas, Attorney Kent Wise has provided legal services for the transaction at a cost of \$500.00;*

*Whereas, settlement charges paid by buyer, Harris Township, to Kent Wise Trust in the amount of \$495.50 include government recording charges, deed transfer, and CAUV recoupment.*

*Whereas, sufficient funds have been encumbered from the Township budget, now therefore*

*BE IT THEREFORE RESOLVED, that the Board of Trustees of Harris Township proceed with the purchase and transfer of two parcels from Richard Yeasting.*

*The roll being called, the vote is as follows:  
Beverly Haar, YES; Jerald Haar, YES; DJ Greenhill, YES*

*The motion to adopt the resolution was unanimously approved.*

*Adopted this 1<sup>st</sup> day of May, 2023*

2. Andy Rodriguez, cemetery sexton, has completed chemical spraying training and received appropriate certification.

**Roads:** (Road Superintendent's report)

1. Millings from the Portage South resurfacing project will be retained by the township for township road berming and as needed for cemetery roads.
2. A chute for dispensing stone was added to the 2018 Freightliner to use for road patching at a cost of \$250.
3. Trustees discussed and unanimously approved the encumbrance of funds for reimbursement to employee Cary Johnson to purchase (4) tires and rims for the  $\frac{3}{4}$  ton truck at a cost not to exceed \$400.

**EMS/Fire:** (Chief—no report)

1. Assistant Chief/EMS McGinnis released the 2022 annual report for Harris Elmore EMS.

**Building & Grounds:** (Jim Wilburn, building supervisor — no report)

## Announcements, Communications, Other

1. Andrew Stainbrook presented a proposal from DotNet to provide managed IT service and cyber security for the township.
2. J. Haar moved and B. Haar seconded donating \$500 to the committee sponsoring the annual Labor Day fireworks display. **Motion carried.**
3. The trustees offered their congratulations and will present a certificate to Ryan Maynard who achieved the rank of Eagle Scout with Troop 314. His ceremony will be held on May 7.

Beverly Haar motioned that the trustees go into executive session at 8:59 pm to discuss land acquisition. Beverly Haar, yes; Jerry Haar, yes; DJ Greenhill, yes. At 10:00 pm Beverly Haar moved to return to regular session. Beverly Haar, yes; Jerry Haar, Yes; DJ Greenhill, yes. No action was taken.

There being no further business, a motion to adjourn was made by DJ Greenhill and seconded by Beverly Haar. Chairman Beverly Haar declared the meeting duly adjourned at 10:00 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

Expenditures on next page....

The following expenditures were reviewed:

Number	Date	Amount	Purpose	Payee
270-2023	4/20/23	\$ 494.90	BIWEEKLY HOURLY 4/2 TO 4/15/23	Ron Distel
271-2023	4/20/23	1,531.82	BIWEEKLY HOURLY 4/2 TO 4/15/23	Cary L. Johnson
272-2023	4/20/23	903.51	BIWEEKLY HOURLY 4/2 TO 4/15/23	Andres F Rodriguez
274-2023	4/20/23	160.51	BIWEEKLY HOURLY 4/2 TO 4/15/23	Derrick J Berkel
275-2023	4/20/23	207.61	BIWEEKLY HOURLY 4/2 TO 4/15/23	Brittany A. Dewyre
276-2023	4/20/23	411.45	BIWEEKLY HOURLY 4/2 TO 4/15/23	Michael G Dreka
277-2023	4/20/23	672.80	BIWEEKLY HOURLY 4/2 TO 4/15/23	Alexander M Fertig
278-2023	4/20/23	318.28	BIWEEKLY HOURLY 4/2 TO 4/15/23	James M Hauden
279-2023	4/20/23	299.80	BIWEEKLY HOURLY 4/2 TO 4/15/23	Jeffrey T. Herman
280-2023	4/20/23	721.94	BIWEEKLY HOURLY 4/2 TO 4/15/23	Amanda R. McGinnis
281-2023	4/20/23	509.48	BIWEEKLY HOURLY 4/2 TO 4/15/23	Michael E. McGinnis
282-2023	4/20/23	376.13	BIWEEKLY HOURLY 4/2 TO 4/15/23	Deborah L. Pocino
283-2023	4/20/23	464.29	BIWEEKLY HOURLY 4/2 TO 4/15/23	Baylee N Tefft
284-2023	4/20/23	314.56	BIWEEKLY HOURLY 4/2 TO 4/15/23	Krista D Watson
286-2023	4/20/23	109.92	MONTHLY VOLUNTEER for March 2023	Derrick J Berkel
287-2023	4/20/23	70.27	MONTHLY VOLUNTEER for March 2023	Jeff Berkel
288-2023	4/20/23	175.36	MONTHLY VOLUNTEER for March 2023	Brittany A. Dewyre
289-2023	4/20/23	147.54	MONTHLY VOLUNTEER for March 2023	Daniel A Dewyre
290-2023	4/20/23	-	MONTHLY VOLUNTEER for March 2023	Alexander M Fertig
291-2023	4/20/23	35.51	MONTHLY VOLUNTEER for March 2023	Scott J Jones
292-2023	4/20/23	105.69	MONTHLY VOLUNTEER for March 2023	Paul M Makulinski
293-2023	4/20/23	98.66	MONTHLY VOLUNTEER for March 2023	Amanda R. McGinnis
294-2023	4/20/23	155.36	MONTHLY VOLUNTEER for March 2023	Michael E. McGinnis
295-2023	4/20/23	93.70	MONTHLY VOLUNTEER for March 2023	Michael J. Murray
296-2023	4/20/23	46.86	MONTHLY VOLUNTEER for March 2023	Jared J. Overmyer
297-2023	4/20/23	81.99	MONTHLY VOLUNTEER for March 2023	Nathan A. Overmyer
298-2023	4/20/23	11.77	MONTHLY VOLUNTEER for March 2023	Joshua M. Parlette
299-2023	4/20/23	249.57	MONTHLY VOLUNTEER for March 2023	Deborah L. Pocino
300-2023	4/20/23	70.27	MONTHLY VOLUNTEER for March 2023	Michael Probst
301-2023	4/20/23	465.66	MONTHLY VOLUNTEER for March 2023	Brian Richards Jr.
302-2023	4/20/23	99.65	MONTHLY VOLUNTEER for March 2023	Brandon E Rizzo
303-2023	4/20/23	41.12	MONTHLY VOLUNTEER for March 2023	Liam J Treat
304-2023	4/20/23	23.55	MONTHLY VOLUNTEER for March 2023	Brandon M Wilburn
305-2023	4/20/23	782.58	MONTHLY VOLUNTEER for March 2023	James M. Wilburn
307-2023	4/21/23	1,535.92	Federal payroll withholding and ER taxes	United States Treasury
308-2023	4/19/23	876.00	UAN fees Q2-2023	TREASURER STATE OF OHIO
310-2023	4/28/23	976.09	MONTHLY SALARIED APRIL 2023	Donald J Greenhill II
311-2023	4/28/23	802.80	MONTHLY SALARIED APRIL 2023	Beverly K. Haar
312-2023	4/28/23	895.00	MONTHLY SALARIED APRIL 2023	Jerald A. Haar
313-2023	4/28/23	1,441.26	MONTHLY SALARIED APRIL 2023	Laura J. Hazel
314-2023	4/28/23	322.47	MONTHLY SALARIED APRIL 2023	Paul L Perry
315-2023	4/28/23	233.90	MONTHLY SALARIED APRIL 2023	James M. Wilburn
317-2023	4/28/23	638.73	Federal payroll withholding and ER taxes	United States Treasury
318-2023	4/28/23	646.70	Ohio withholding April	TREASURER STATE OF OHIO
319-2023	4/28/23	41.90	Ohio School withholding April	Ohio School District Income Tax
320-2023	4/28/23	349.69	Elmore village withholding April	VILLAGE OF ELMORE
321-2023	4/28/23	32.75	Resident withholding April	Village of Oak Harbor
322-2023	4/28/23	60.60	Resident withholding April	City of Northwood
323-2023	4/28/23	3.15	Resident withholding April	City of Toledo
324-2023	4/27/23	598.13	landfill fees April	Sunny Farms Landfill
325-2023	5/1/23	32.89	penalty late report/pay: Feb	OPERS
31510	4/28/23	35.50	Payroll withholding	Ohio Child Support Payment Central
31511	5/1/23	184.85	Phones/Fax/Wifi	Amplex
31512	5/1/23	224.17	EMS supplies	BOUND TREE MEDICAL, LLC.
31513	5/1/23	90.00	QSEHRA admin Q1-2023	Burnham & Flower Insurance Group
31514	5/1/23	406.19	natural gas for garage & fire station	COLUMBIA GAS
31515	5/1/23	400.00	junk hauling April	Elliott Scrapping LLC
31516	5/1/23	18.14	EMS meds: Lidocaine	Embrace Healthcare
31517	5/1/23	458.03	fuel for roads	LUCKEY FARMERS, INC.
31518	5/1/23	100.00	Employee assistance program	Memorial Professional Services, Ltd
31519	5/1/23	199.46	lawn mix & paint	Oak Harbor Hardware
31520	5/1/23	600.00	Radio alias list & add to codeplugs	P & R Communications Service, Inc.
31521	5/1/23	294.00	EMS uniforms: B. Tefft	Phoenix Safety Outfitters
31522	5/1/23	1,680.00	BWC Group Rating 2024	Sedgwick
31523	5/1/23	32.28	civil defense siren electricity	TOLEDO EDISON
31524	5/1/23	100.52	IPads for fire & EMS, EMS cells	Verizon Wireless
31525	5/1/23	413.52	Heater for DuraPatcher	Leader Machinery Company, LTD
31526	5/1/23	1,385.00	Professional services - surveying	Michael J. Thorbahn
31527	5/1/23	995.50	Professional services - attorney/closing fees	Kenton P. Weis Trust
		<u>\$ 27,357.25</u>		