

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, April 3, 2023, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Sexton, Andy Rodriguez (left at 9:12 pm)
- Zoning Inspector, Paul Perry (left at 8:07 pm)
- Fire Chief, Jim Wilburn (left 8:59 pm)
- Assistant Fiscal Officer, Carol Baker (left at 9:12 pm)

Guests:

- Village of Elmore Administrator, Dave Hower (left at 8:03 pm)
- Ottawa County Sanitary Engineering Department representatives: Zach Mulder, Ryan Barth, Steve Wagner (left at 7:55 pm)

The minutes of the regular meeting held March 20, 2023, were read by Chairman Beverly Haar. DJ Greenhill motioned and Jerry Haar seconded that the minutes be approved. **Motion carried.**

## **FINANCE**

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations, and reviewed appropriation reallocations.
2. A motion was made by Trustee Greenhill and seconded by Trustee J Haar that the attached list of bills totaling \$36,350.90 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

## **REPORTS**

**Financial/Administrative:** *(Fiscal Officer's report)*

1. The Ottawa County Auditor certified that the Permanent Appropriations do not exceed the Estimated Revenues for 2023. Permanent purchase authorizations and blanket purchase orders to be issued; blankets not to exceed \$10,000 without Trustee approval.
2. Purchase Orders were reviewed by Trustees for 2023 expenditures and signed.

**Zoning:** (Inspector's report)

1. Permits awaiting applications include remodeling a shed and a pole building. A tree house will require a permit because a roof makes it an accessory building.

**Cemetery:** (Sexton's report)

1. The flag pole at Union Cemetery was blown down in a recent wind storm. Methods of anchoring were discussed that make it more secure when it is repositioned.
2. Lawn aeration was discussed as a method of growing thicker grass to make weed control less of a problem. Estimates will be obtained.
3. A lighter weight weed whacker is being considered to make the trimming around markers less burdensome.

**Roads:** (Road Superintendent's report)

1. It will be necessary to obtain fill dirt for a culvert lining project on Portage River South. Dirt is available from a local farmer, and it will be scooped into windrows to make it easier for the township's road crew to scoop up and move it where it is needed.
2. Due to the milder winter, the village lacks storage space for the 100 tons of salt it is contracted to purchase. J. Haar motioned and Greenhill seconded that the township purchase the remaining 50 tons from the village. **Motion passed.**
3. B. Haar moved and J. Haar seconded that the township apply for OTARMA MORE grant for 2023 for reimbursement of purchase a chain saw and protective equipment. **Motion carried.**

**EMS/Fire:** (Chief's report)

1. B. Haar moved and Greenhill seconded the reinstatement of John Woycitzky to the fire department since his circumstances have changed to allow him time to participate as a firefighter and EMT. All his certifications are current. **Motion carried.**
2. FDIC International conference and exhibition is being held in Indianapolis from April 24-29. Several firefighters may be attending.
3. Assistant EMS Chief McGinnis is researching a Bureau of Workmen's Comp. Safer grant to purchase a replacement cot for the ambulance and power chairs to transport patients.

4. There are some issues with the new website and applications for EMT employment.

**Building & Grounds:** (Jim Wilburn, building supervisor — no report)

**Announcements, Communications, Other**

1. Ottawa County Sanitary Engineering Department representatives and Village of Elmore Administrator were questioned about the plan to bring regional water to Elmore from State Route 590. The township is being asked to sign an agreement with the county to repay upon project completion an estimated \$8,000 each for 8 hydrants in the township, being bid as part of the regional water project. Trustees expressed objections to not being informed/included in plans for this project and receiving a contract for hydrant payment. At some point over 20 years ago, the county townships were involved in regional planning options. Unfortunately, current trustees are not familiar with any details. It was suggested that there are grants available to help pay for hydrants and that the information about the options will be provided. The township's concerns are the cost and that the permanent appropriations budget for 2023 has already been approved by the county auditor. The water project may not be started/concluded in 2023 so there may still be time for the township to apply for funding, as payment will be not be due to the commissioners until project completion in the fall of 2024.

There being no further business, a motion to adjourn was made by Beverly Haar and seconded by DJ Greenhill. Chairman Beverly Haar declared the meeting duly adjourned at 9:12 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(continued...)

The following payments were reviewed:

Number	Date	Amount	Purpose	Payee
193-2023	3/23/23	\$254.23	BIWEEKLY HOURLY 3/5 TO 3/18/23	Brittany A. Dewyre
194-2023	3/23/23	\$204.55	BIWEEKLY HOURLY 3/5 TO 3/18/23	Michael G Dreka
195-2023	3/23/23	\$1,254.51	BIWEEKLY HOURLY 3/5 TO 3/18/23	Alexander M Fertig
196-2023	3/23/23	\$836.14	BIWEEKLY HOURLY 3/5 TO 3/18/23	Jeffrey J Harwick
197-2023	3/23/23	\$318.28	BIWEEKLY HOURLY 3/5 TO 3/18/23	James M Hauden
198-2023	3/23/23	\$123.42	BIWEEKLY HOURLY 3/5 TO 3/18/23	Jeffrey T. Herman
199-2023	3/23/23	\$30.38	BIWEEKLY HOURLY 3/5 TO 3/18/23	Scott J Jones
200-2023	3/23/23	\$1,393.11	BIWEEKLY HOURLY 3/5 TO 3/18/23	Amanda R. McGinnis
201-2023	3/23/23	\$422.85	BIWEEKLY HOURLY 3/5 TO 3/18/23	Michael E. McGinnis
202-2023	3/23/23	\$958.56	BIWEEKLY HOURLY 3/5 TO 3/18/23	Deborah L. Pocino
203-2023	3/23/23	\$428.31	BIWEEKLY HOURLY 3/5 TO 3/18/23	Baylee N Tefft
204-2023	3/23/23	\$467.08	BIWEEKLY HOURLY 3/5 TO 3/18/23	Krista D Watson
205-2023	3/23/23	\$480.48	BIWEEKLY HOURLY 3/5 TO 3/18/23	Nicholas E Zimmerman
207-2023	3/23/23	\$107.67	MONTHLY VOLUNTEER for FEB 2023	Derrick J Berkel
208-2023	3/23/23	\$257.68	MONTHLY VOLUNTEER for FEB 2023	Jeff Berkel
209-2023	3/23/23	\$175.36	MONTHLY VOLUNTEER for FEB 2023	Brittany A. Dewyre
210-2023	3/23/23	\$90.33	MONTHLY VOLUNTEER for FEB 2023	Daniel A Dewyre
211-2023	3/23/23	\$0.00	MONTHLY VOLUNTEER for FEB 2023	Alexander M Fertig
212-2023	3/23/23	\$58.56	MONTHLY VOLUNTEER for FEB 2023	Cary L Johnson
213-2023	3/23/23	\$55.27	MONTHLY VOLUNTEER for FEB 2023	Scott J Jones
214-2023	3/23/23	\$187.67	MONTHLY VOLUNTEER for FEB 2023	Paul M Makulinski
215-2023	3/23/23	\$117.58	MONTHLY VOLUNTEER for FEB 2023	Amanda R. McGinnis
216-2023	3/23/23	\$164.25	MONTHLY VOLUNTEER for FEB 2023	Michael E. McGinnis
217-2023	3/23/23	\$177.94	MONTHLY VOLUNTEER for FEB 2023	Michael J. Murray
218-2023	3/23/23	\$128.84	MONTHLY VOLUNTEER for FEB 2023	Jared J. Overmyer
219-2023	3/23/23	\$140.56	MONTHLY VOLUNTEER for FEB 2023	Nathan A. Overmyer
220-2023	3/23/23	\$47.12	MONTHLY VOLUNTEER for FEB 2023	Joshua M. Parlette
221-2023	3/23/23	\$332.58	MONTHLY VOLUNTEER for FEB 2023	Deborah L. Pocino
222-2023	3/23/23	\$117.12	MONTHLY VOLUNTEER for FEB 2023	Michael Probst
223-2023	3/23/23	\$566.55	MONTHLY VOLUNTEER for FEB 2023	Brian Richards Jr.
224-2023	3/23/23	\$121.40	MONTHLY VOLUNTEER for FEB 2023	Brandon E Rizzo
225-2023	3/23/23	\$728.76	MONTHLY VOLUNTEER for FEB 2023	James M. Wilburn
227-2023	3/23/23	\$420.74	BIWEEKLY HOURLY 3/5 TO 3/18/23	Ron Distel
228-2023	3/23/23	\$1,585.83	BIWEEKLY HOURLY 3/5 TO 3/18/23	Cary L Johnson
229-2023	3/23/23	\$900.81	BIWEEKLY HOURLY 3/5 TO 3/18/23	Andres F Rodriguez
229-2023	3/23/23	\$900.81	BIWEEKLY HOURLY 3/5 TO 3/18/23	Andres F Rodriguez
231-2023	3/23/23	\$2,076.86	Federal withholding	United States Treasury
232-2023	3/31/23	\$976.09	MONTHLY SALARIED - MARCH 2023	Donald J Greenhill II
233-2023	3/31/23	\$802.80	MONTHLY SALARIED - MARCH 2023	Beverly K. Haar
234-2023	3/31/23	\$895.00	MONTHLY SALARIED - MARCH 2023	Jerald A. Haar
235-2023	3/31/23	\$1,441.26	MONTHLY SALARIED - MARCH 2023	Laura J. Hazel
236-2023	3/31/23	\$322.47	MONTHLY SALARIED - MARCH 2023	Paul L Perry
237-2023	3/31/23	\$233.90	MONTHLY SALARIED - MARCH 2023	James M. Wilburn
239-2023	4/2/23	\$7,555.88	Withholding Feb.	OPERS
240-2023	4/3/23	\$638.73	Federal withholding	United States Treasury
241-2023	4/3/23	\$722.56	Withholding March	TREASURER STATE OF OHIO
242-2023	4/3/23	\$45.68	Withholding March	Ohio School District Income Tax
243-2023	4/3/23	\$435.11	Withholding March	VILLAGE OF ELMORE
244-2023	4/3/23	\$31.95	Withholding March	Village of Oak Harbor
245-2023	4/3/23	\$62.72	Withholding March	City of Northwood
246-2023	4/3/23	\$12.73	Withholding March	City of Toledo
247-2023	4/3/23	\$189.22	landfill fees 3/13	Sunny Farms Landfill
249-2023	3/19/23	\$129.71	maint garage supplies	Business Card
250-2023	3/19/23	\$1,248.00	OTA lodging & parking, postage	Business Card
251-2023	3/19/23	\$124.91	#447Ram LOF 5269miles	Business Card
252-2023	3/19/23	\$131.17	supplies	Business Card
253-2023	4/6/23	\$551.70	BIWEEKLY HOURLY 3/19 TO 4/1/2023	Brittany A. Dewyre
31479	3/29/23	\$108.00	Easement recording fees PRS culvert	OTTAWA COUNTY RECORDER
31480	4/3/23	\$600.00	cell reimbursement 2022 & Q1/23	Cary Johnson
31481	4/3/23	\$762.47	natural gas for garage & fire station	COLUMBIA GAS
31482	4/3/23	\$804.09	OTA Conference: mileage, parking, meals, lodging	Donald J. Greenhill II
31483	4/3/23	\$400.00	junk hauling 3/13	Elliott Scrapping LLC
31484	4/3/23	\$46.32	EMS meds: vecuronium bromide	Embrace Healthcare
31485	4/3/23	\$99.00	Propane tank rental 2/19/23-2/18/24	FERRELLGAS
31486	4/3/23	\$98.60	OTA meal reimbursement	Laura Hazel
31487	4/3/23	\$101.85	IPad service for fire & EMS, squad cell phones	Verizon Wireless
31488	4/3/23	\$115.36	Fire supplies: chains	WILLIE'S SALES & SERVICE, INC.
31489	4/3/23	\$31.43		Village of Luckey
		\$36,350.90		