

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, February 20, 2023 with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Zoning Inspector, Paul Perry (left at 8:21 pm)
- Fire Chief, Jim Wilburn (entered at 7:35 pm, left 8:21 pm)
- Assistant Chief, Jeff Berkel (entered at 7:40 pm, left at 8:21 pm)
- Assistant Fiscal Officer, Carol Baker (left at 8:40 pm)

The minutes of the regular meeting held February 6, 2023, were read by Chairman Beverly Haar. DJ Greenhill motioned and Jerry Haar seconded that the minutes be approved. **Motion carried.**

FINANCE

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.
2. A motion was made by Trustee Greenhill and seconded by Trustee J. Haar that the attached list of bills totaling \$33,681.83 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

REPORTS

Financial/Administrative: *(Fiscal Officer's report)*

1. OTARMA risk audit report has not yet been received, but a few suggestions were discussed including hold harmless verbiage in all contracts and policies.
2. OPWC award for Witty and Martin-Williston roads was received with contracts expected in July '23 with work completion in '24.
3. The Ottawa County Health Advisory Council will meet on March 16. Trustee Greenhill will be attending.
4. The Local Government Resources '23 conference training will be March 28-29 with a fee of \$200. Fiscal officer has found the training to be very helpful. Trustees approved expenditure for training.

Zoning: *(Zoning Inspector's report)*

1. All zoning officers from 2022 will continue in their offices in 2023.
2. L. J. Overmyer will be attending a training session offered by Danbury Township on March 9.

Cemetery: *(Sexton's report)*

1. Trustees discussed how to address ownership of cemetery lots when original deeds, etc. cannot be found by descendants. Decisions will be made by trustees on individual cases depending on documentation made available. It was unanimously decided that Paul and Irene Floro are the owners of Section 6 Lot 5 Graves 6 and 8.
2. Electronic sign for recycling area will be ordered after March 1 at a cost of \$3,695.50. Funds were made available by OSS recycling grant.

Roads: *(Road Superintendent's report)*

1. The county engineers' officer has been consulted about the loose stone on roads and excessive stones in the ditch on Lickert Harder Road.
2. Linker Portage closure notification due to bridge repairs will be posted on web site.
3. Purchase of excess salt from the Village of Walbridge is pending cost.
4. Sale of concrete mixer and wood chipper is being considered as items are no longer used.
5. The guard rail on Portage River South by the gun club needs repair.
6. The semi-trailer used for fire training behind the station has been removed.

EMS/Fire: *(Chief's report)*

1. Fire apparatus 443 will be taken for pump testing due to a modulator communication issue.
2. Fire apparatus 446 needs work on valves.
3. Fire school will be held at Penta on March 1-2. One of the fire department trucks will be supplied for the training.
4. Governor DeWine is proposing in his budget that all user fees for MARCS radios in use be paid by the state starting in June.
5. The award for the 2021 AFG grants for fire equipment has been extended by FEMA till March 21. The trustees have a grant application for a new tanker truck pending. If the application is denied, the township would still be eligible to apply for a grant in 2023. The application must be written before the 2021 decision is made. B. Haar moved and Greenhill seconded that \$500 be paid to the grant writer to proceed with the FY2022 AFG application for tanker at this time. If the 2021 tanker grant is approved, the grant writer will refund the application fee. **Motion carried.**

Building & Grounds: *(Jim Wilburn, building supervisor — no report)*

Announcements, Communications, Other

1. Trustee Greenhill presented highlights of a proposal for IT services from DotNet. Comparison chart needs drafted to compare services proposed by Mann Technologies, TekRx, and DotNet and further discussion for the best needs of the Township departments.

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by Beverly Haar. Chairman Beverly Haar declared the meeting duly adjourned at 8:40 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(Expenditures on next page....)

The following payments were reviewed:				
Number	Date	Amount	Purpose	Payee
85-2023	2/9/23	\$466.18	BIWEEKLY HOURLY 1/22 to 2/4/2023	Ron Distel
86-2023	2/9/23	\$1,639.85	BIWEEKLY HOURLY 1/22 to 2/4/2023	Cary L Johnson
87-2023	2/9/23	\$1,334.37	BIWEEKLY HOURLY 1/22 to 2/4/2023	Andres F Rodriguez
89-2023	2/9/23	\$160.51	BIWEEKLY HOURLY 1/22 to 2/4/2023	Derrick J Berkel
90-2023	2/9/23	\$393.01	BIWEEKLY HOURLY 1/22 to 2/4/2023	Brittany A. Dewyre
91-2023	2/9/23	\$204.55	BIWEEKLY HOURLY 1/22 to 2/4/2023	Michael G Dreka
92-2023	2/9/23	\$1,027.29	BIWEEKLY HOURLY 1/22 to 2/4/2023	Alexander M Fertig
93-2023	2/9/23	\$1,024.59	BIWEEKLY HOURLY 1/22 to 2/4/2023	Jeffrey J Harwick
94-2023	2/9/23	\$159.58	BIWEEKLY HOURLY 1/22 to 2/4/2023	James M Hauden
95-2023	2/9/23	\$472.32	BIWEEKLY HOURLY 1/22 to 2/4/2023	Jeffrey T. Herman
96-2023	2/9/23	\$315.25	BIWEEKLY HOURLY 1/22 to 2/4/2023	Scott J Jones
97-2023	2/9/23	\$162.02	BIWEEKLY HOURLY 1/22 to 2/4/2023	Amanda R. McGinnis
98-2023	2/9/23	\$730.72	BIWEEKLY HOURLY 1/22 to 2/4/2023	Michael E. McGinnis
99-2023	2/9/23	\$1,076.36	BIWEEKLY HOURLY 1/22 to 2/4/2023	Deborah L. Pocino
100-2023	2/9/23	\$464.29	BIWEEKLY HOURLY 1/22 to 2/4/2023	Baylee N Tefft
101-2023	2/9/23	\$314.56	BIWEEKLY HOURLY 1/22 to 2/4/2023	Krista D Watson
102-2023	2/9/23	\$161.13	BIWEEKLY HOURLY 1/22 to 2/4/2023	Nicholas E Zimmerman
104-2023	2/10/23	\$1,357.39	Federal withholding and employer match	United States Treasury
105-2023	2/22/23	\$119.38	MONTHLY VOLUNTEER - JAN 2023	Derrick J Berkel
106-2023	2/22/23	\$193.27	MONTHLY VOLUNTEER - JAN 2023	Jeff Berkel
107-2023	2/22/23	\$148.66	MONTHLY VOLUNTEER - JAN 2023	Brittany A. Dewyre
108-2023	2/22/23	\$156.55	MONTHLY VOLUNTEER - JAN 2023	Daniel A Dewyre
109-2023	2/22/23	\$46.90	MONTHLY VOLUNTEER - JAN 2023	Alexander M Fertig
110-2023	2/22/23	\$11.70	MONTHLY VOLUNTEER - JAN 2023	Cary L Johnson
111-2023	2/22/23	\$104.39	MONTHLY VOLUNTEER - JAN 2023	Scott J Jones
112-2023	2/22/23	\$105.69	MONTHLY VOLUNTEER - JAN 2023	Paul M Makulinski
113-2023	2/22/23	\$98.66	MONTHLY VOLUNTEER - JAN 2023	Amanda R. McGinnis
114-2023	2/22/23	\$128.66	MONTHLY VOLUNTEER - JAN 2023	Michael E. McGinnis
115-2023	2/22/23	\$169.84	MONTHLY VOLUNTEER - JAN 2023	Michael J. Murray
116-2023	2/22/23	\$46.86	MONTHLY VOLUNTEER - JAN 2023	Cameron P Overmyer
117-2023	2/22/23	\$117.12	MONTHLY VOLUNTEER - JAN 2023	Jared J. Overmyer
118-2023	2/22/23	\$117.12	MONTHLY VOLUNTEER - JAN 2023	Nathan A. Overmyer
119-2023	2/22/23	\$64.78	MONTHLY VOLUNTEER - JAN 2023	Joshua M. Parlette
120-2023	2/22/23	\$287.19	MONTHLY VOLUNTEER - JAN 2023	Deborah L. Pocino
121-2023	2/22/23	\$152.26	MONTHLY VOLUNTEER - JAN 2023	Michael Probst
122-2023	2/22/23	\$867.50	MONTHLY VOLUNTEER - JAN 2023	Brian Richards Jr.
123-2023	2/22/23	\$133.19	MONTHLY VOLUNTEER - JAN 2023	Brandon E Rizzo
124-2023	2/22/23	\$11.70	MONTHLY VOLUNTEER - JAN 2023	Glenn Sasscer Jr.
125-2023	2/22/23	\$11.70	MONTHLY VOLUNTEER - JAN 2023	Kirk P. Shank
126-2023	2/22/23	\$11.77	MONTHLY VOLUNTEER - JAN 2023	Liam J Treat
127-2023	2/22/23	\$70.54	MONTHLY VOLUNTEER - JAN 2023	Brandon M Wilburn
128-2023	2/22/23	\$454.20	MONTHLY VOLUNTEER - JAN 2023	James M. Wilburn
130-2023	2/22/23	\$758.22	Federal withholding and employer match	United States Treasury
131-2023	2/23/23	\$355.79	Biweekly hourly 02/05-02/18/23	Ron Distel
132-2023	2/23/23	\$1,639.86	Biweekly hourly 02/05-02/18/23	Cary L Johnson
133-2023	2/23/23	\$1,291.14	Biweekly hourly 02/05-02/18/23	Andres F Rodriguez
135-2023	2/23/23	\$303.13	Biweekly hourly 02/05-02/18/23	Derrick J Berkel
136-2023	2/23/23	\$269.77	Biweekly hourly 02/05-02/18/23	Brittany A. Dewyre
137-2023	2/23/23	\$204.55	Biweekly hourly 02/05-02/18/23	Michael G Dreka
138-2023	2/23/23	\$818.12	Biweekly hourly 02/05-02/18/23	Alexander M Fertig
139-2023	2/23/23	\$678.41	Biweekly hourly 02/05-02/18/23	Jeffrey J Harwick
140-2023	2/23/23	\$318.28	Biweekly hourly 02/05-02/18/23	James M Hauden
141-2023	2/23/23	\$138.20	Biweekly hourly 02/05-02/18/23	Jeffrey T. Herman
142-2023	2/23/23	\$680.67	Biweekly hourly 02/05-02/18/23	Scott J Jones
143-2023	2/23/23	\$398.09	Biweekly hourly 02/05-02/18/23	Amanda R. McGinnis
144-2023	2/23/23	\$730.72	Biweekly hourly 02/05-02/18/23	Michael E. McGinnis
145-2023	2/23/23	\$751.93	Biweekly hourly 02/05-02/18/23	Deborah L. Pocino
146-2023	2/23/23	\$64.77	Biweekly hourly 02/05-02/18/23	Kelly N. Stoulinger
147-2023	2/23/23	\$156.79	Biweekly hourly 02/05-02/18/23	Baylee N Tefft
148-2023	2/23/23	\$314.56	Biweekly hourly 02/05-02/18/23	Krista D Watson
149-2023	2/23/23	\$258.12	Biweekly hourly 02/05-02/18/23	Nicholas E Zimmerman
151-2023	2/23/23	\$1,164.78	Federal withholding and employer match	United States Treasury
31435	2/20/23	\$520.00	Vending Machine repairs USI Alpine 3565	Area Wide Electronics & Refrigeration
31436	2/20/23	\$504.00	2023 Website hosting	DwHostit
31437	2/20/23	\$134.00	Diesel Exhaust Fluid 2.5 gal jugs	Gary Schumaker LLC
31438	2/20/23	\$68.58	W2 double window envelopes	Government Forms and Supplies
31439	2/20/23	\$510.76	fuel/gas for Fire/EMS January	GPM Investments, LLC
31440	2/20/23	\$643.21	JAN Contract Ambulance billing fees including credit card fees	GREAT LAKES BILLING ASSOCIATES, INC.
31441	2/20/23	\$217.50	Email, M365, Proofpoint monthly service	Link Computer Corporation
31442	2/20/23	\$576.91	Fuel, off-road diesel dyed	LUCKEY FARMERS, INC.
31443	2/20/23	\$100.00	Employee assistance program	Memorial Professional Services, Ltd
31444	2/20/23	\$343.96	station supplies	Nichols Paper & Supply Co.
31445	2/20/23	\$158.00	BLS certification card and PALS card	Sandusky County EMS
31446	2/20/23	\$120.00	(3) plow truck shoes	The Dexter Company
31447	2/20/23	\$31.05	civil defense siren electricity	TOLEDO EDISON
31448	2/20/23	\$150.00	VFFDF assesment 2023	TREASURER STATE OF OHIO
31449	2/20/23	\$75.23	EMS wireless hook ups for EMS squads	Verizon Wireless
31450	2/20/23	\$440.62	electric, water & sewage at fire station, garage, and cemetery	VILLAGE OF ELMORE
31451	2/20/23	\$2,043.55	Autopulse repairs	ZOLL Medical Corporation
31452	2/23/23	\$142.01	Payroll withholding	Ohio Child Support Payment Central
31453	2/26/23	\$500.00	Grantwriting FY2022 AFG (tanker)	Ohio First Responder Grants, LLC
31454	2/26/23	\$12.95	reimbursement laundry soap for Fire	Carlo Pocino
		\$33,681.83		