

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, January 16, 2023, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill; and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Road Superintendent, Cary Johnson (entered at 7:45 pm, left at 9:45 pm)
- Sexton, Andy Rodriguez, (left at 9:45 pm)
- Zoning Inspector, Paul Perry (left at 8:36 pm)
- Fire Chief, Jim Wilburn (left 8:38 pm)
- Assistant Fiscal Officer, Carol Baker (left at 10:00 pm)

The minutes of the regular meeting held January 2, 2023, were read by Chairman Beverly Haar DJ Greenhill motioned and Jerry Haar seconded that the minutes be approved. **Motion carried.**

FINANCE

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase order/blanket purchase orders.
2. A motion was made by Trustee Greenhill and seconded by Trustee B. Haar that the attached list of bills totaling \$16,661.39 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

REPORTS

Financial/Administrative: (*Fiscal Officer's report*)

1. A BWC claim was made on Dec. 15, 2022. Hazel suggested the need for an internal incident report to aide in certification of claim process.
2. A certified notification dated Jan. 11, 2023, was received from Materion, per OAC, of Class 1 permit modifications dated 10/22/22 to Hazardous Waste Facility Installation and Operation Permit for the Elmore Plant.
3. Report of reallocation made for natural gas in December of \$85 for road maintenance building from account 2031-330-323-0000.
4. Trustee B. Haar, DJ Greenhill and Fiscal Officer Hazel will be attending OTA Winter Conference in Columbus Jan. 25-27. Greenhill moved to add an additional day lodging due to forecasted weather and training workshops. B. Haar seconded. **Motion carried.**

Zoning: (*Inspector's report*)

1. The revised zoning code draft has been sent to Mark Messa, Regional Planning Director, and the Ottawa County Prosecutor for review.

2. The annual organizational meeting for the Zoning Commission and Zoning Appeals Board will be scheduled for later this month.
3. Annual notification received to file any newly enacted zoning resolutions/amendments with County Recorder per ORC.
4. Zoning Inspector Perry presented listing of 2022 zoning permits issued.

Cemetery: *(Sexton's report)*

1. J. Haar moved and B. Haar seconded a motion to pursue the surveying of 2+ acres of land adjacent to Union Cemetery for possible acquisition. **Motion carried.**
2. Sexton is researching an OSS "Aim to be Green" recycling site grant. Possible uses include a cement pad under two recycle bins, a surveillance camera, and a digital sign. Trustees approved moving forward with the application.
3. Mower maintenance has been completed and mowers have been picked up from Bill's Implement to store for winter. Indoor storage was not available this year at Bill's.
4. Deed #675 issued.

Roads: *(Road Superintendent's report)*

1. An estimate is being obtained from Bay Tractor for steering repairs to the John Deere long-reach mower.
2. A pressure tank is needed for the primary water system at the garage.
3. Due to the Easter holiday weekend and Veterans' Day occurring on second Saturdays of the month, junk collection will be moved to preceding week. Signs and notification will take place.
4. Two junk day concerns will be reviewed by trustees: weight/potential hazardous contents of burn barrels and tear-outs that should be privately disposed in roll-offs.
5. The annual road tour with the county engineers has been scheduled for March 21 at 9 am.
6. Superintendent will prepare the annual road striping plan before April for county engineers.
7. Trustees have received a proposed 6-year road resurfacing plan from Ottawa County Deputy Engineer, Craig Miller.
8. An agreement was signed to plow snow/salt at Grace Lutheran Church for the Senior Center for 2023.

EMS/Fire: *(Chief's report)*

1. One applicant for fire-fighter school has a work conflict preventing him from attending local drills. He will be allowed to attend school but will have to personally pay the entire tuition. Upon successful completion, he will be reimbursed for the total amount in December 2023.
2. Remedial course available to another candidate who did pass his 36-hour course. There will be no charge by Vanguard for this remediation; however, he will have a \$25 test with proctor in the spring.
3. Brad Gilbert will not be renewing his card and will be retiring from the fire department effective July 28, 2023. He will remain available as a consultant.
4. The trustees and the fire department want to thank Washington Township for supplying approximately \$10,000 of equipment in appreciation of HEFD emergency coverage to its township.
5. B. Haar moved and Greenhill seconded the purchase of two bags for ropes and eight 1-3/4" replacement hoses at a cost of \$2,075. **Motion carried.**
6. Fire chief submitted officers' suggestions for changes to department pay schedule. No action was taken.
7. There has been no news about the grant for a new tanker.

Building & Grounds: *(Jim Wilburn, building supervisor — no report)*

Announcements, Communications, Other

1. Trustees reviewed correspondence: GLBA EMS billing reports for December; January 2023, *Grassroots Clippings*; *Ohio Township News Jan/Feb 2023*.
2. The Ottawa County Township Association quarterly meeting will be held January 19 at Clay Township.

There being no further business, a motion to adjourn was made by DJ Greenhill and seconded by Jerry Haar. Chairman Beverly Haar declared the meeting duly adjourned at 9:32 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(Expenditures on next page....)

The following payments were reviewed:

Number	Date	Amount	Purpose	Payee
1-2023	1/12/23	\$462.74	BIWEEKLY HOURLY 12/25/22-1/7/23	Ron Distel
2-2023	1/12/23	\$1,527.11	BIWEEKLY HOURLY 12/25/22-1/7/23	Cary L Johnson
3-2023	1/12/23	\$1,199.97	BIWEEKLY HOURLY 12/25/22-1/7/23	Andres F Rodriguez
5-2023	1/12/23	\$107.01	BIWEEKLY HOURLY 12/25/22-1/7/23	Derrick J Berkel
6-2023	1/12/23	\$389.55	BIWEEKLY HOURLY 12/25/22-1/7/23	Brittany A. Dewyre
7-2023	1/12/23	\$944.62	BIWEEKLY HOURLY 12/25/22-1/7/23	Alexander M Fertig
8-2023	1/12/23	\$825.20	BIWEEKLY HOURLY 12/25/22-1/7/23	Jeffrey J Harwick
9-2023	1/12/23	\$280.23	BIWEEKLY HOURLY 12/25/22-1/7/23	James M Hauden
10-2023	1/12/23	\$292.69	BIWEEKLY HOURLY 12/25/22-1/7/23	Jeffrey T. Herman
11-2023	1/12/23	\$543.20	BIWEEKLY HOURLY 12/25/22-1/7/23	Scott J Jones
12-2023	1/12/23	\$204.18	BIWEEKLY HOURLY 12/25/22-1/7/23	Jennifer N Marcson
13-2023	1/12/23	\$814.33	BIWEEKLY HOURLY 12/25/22-1/7/23	Michael E. McGinnis
14-2023	1/12/23	\$698.05	BIWEEKLY HOURLY 12/25/22-1/7/23	Deborah L. Pocino
15-2023	1/12/23	\$197.12	BIWEEKLY HOURLY 12/25/22-1/7/23	Brian Richards Jr.
16-2023	1/12/23	\$480.55	BIWEEKLY HOURLY 12/25/22-1/7/23	Baylee N Tefft
17-2023	1/12/23	\$522.96	BIWEEKLY HOURLY 12/25/22-1/7/23	Krista D Watson
18-2023	1/12/23	\$268.14	BIWEEKLY HOURLY 12/25/22-1/7/23	Nicholas E Zimmerman
20-2023	1/12/23		VOID	United States Treasury
21-2023	1/12/23	\$24.81	BIWEEKLY HOURLY (adjustment) 12/25/22-1/7/23	Deborah L. Pocino
23-2023	1/12/23	\$1,233.60	Federal 941 withholding/employer match	United States Treasury
31397	1/16/23	\$591.20	mower service,annual	Bill's Implement Sales
31398	1/16/23	\$1,020.65	natural gas for garage & fire station	COLUMBIA GAS
31399	1/16/23	\$1,020.06	fuel/gasoline	GPM Investments, LLC
31400	1/16/23	\$708.87	Contract Ambulance billing fees including credit card fees	GREAT LAKES BILLING ASSOCIATES, INC.
31401	1/16/23	\$93.89	misc supplies for dept & #446	Harris-Elmore Fire Fighters Association
31402	1/16/23	\$217.50	Email, M365, Proofpoint monthly service	Link Computer Corporation
31403	1/16/23	\$369.55	2" chemical pump	LOWES BUSINESS ACCOUNT/GECF
31404	1/16/23	\$715.40	Fuel, off-road diesel dyed	LUCKY FARMERS, INC.
31405	1/16/23	\$60.00	Chiefs dues 2023	OTTAWA COUNTY FIRE & E.M.S. CHIEFS ASSOC
31406	1/16/23	\$208.06	special assessment -ditches	Treasurer of Ottawa County
31407	1/16/23	\$75.23	EMS wireless hook ups for squads	Verizon Wireless
31408	1/16/23	\$339.14	electric, water & sewage at fire station, garage, and cemeter	VILLAGE OF ELMORE
31409	1/17/23	\$225.78	withholding	Ohio Child Support Central
		\$16,661.39		