

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, January 2, 2023, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Fire Chief, Jim Wilburn (entered 7:58 pm, left 8:18 pm)
- Assistant Fiscal Officer, Carol Baker (left at 8:30 pm)

Residents in attendance:

- Olivia Vogelpohl (left at 8:20 pm)
- Mark Vogelpohl (left at 8:20 pm)

The minutes of the regular meeting held December 19, 2022, and the organizational meeting held December 29, 2022, were read by Chairman Beverly Haar. DJ Greenhill motioned and Jerry Haar seconded that the minutes be approved. **Motion carried.**

FINANCE

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase order/blanket purchase orders.
2. A motion was made by Trustee Greenhill and seconded by Trustee J. Haar that the attached list of bills totaling \$625.35 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

REPORTS

Financial/Administrative: *(Fiscal Officer's report)*

1. The official vote on EMS levy held in November was 1,380 votes, 912 yes, 468 no.
2. The 2022 ODOT mileage certification was reviewed and signed. The Township is responsible for maintaining 35.462 miles of public roads, up slightly from 35.459 due to Sandusky County updating their data with ODOT.
3. Fiscal Officer reminded the trustees that the annual confidential review of BMV driving records of all employees is needed for insurance purposes.

Zoning: *(Inspector's report)*

1. Zoning code revision is being proof read.

Cemetery: *(Sexton's report - no report)*

Roads: *(Road Superintendent's report)*

1. Annual county engineer's bridge condition report was received.

2. Annual road tour will take place in March and striping/projected paving projects will be due to the county engineer's office in April.

EMS/Fire: *(Chief's report)*

1. Fire chief has returned to full duty following medical leave.
2. Officers will have a meeting January 8.
3. Battery (M28) —used to power extrication equipment— went out and needs to be replaced. Two will be ordered costing \$200 each.
4. Two applications to join the fire department have been received: N. Robleski and D. Pitzer. Greenhill moved and B. Haar seconded that the applicants be enrolled in fire school for training pending acceptable interviews by department officers and background/BMV checks. **Motion carried.**
5. Grant application for MARCS radios was denied.
6. No information has been received about status of FEMA grant for tanker.
7. Letter is being sent to T. Simpson, who has been removed from the department roster, asking for return of department equipment within two weeks.

Building & Grounds: *(Jim Wilburn, building supervisor — no report)*

Announcements, Communications, Other

1. Olivia Vogelpohl, a Woodmore High School senior, is applying for a scholarship offered by the Ohio Township Association. As part of the process, she attended the meeting and asked trustees to sign her application. Trustees wished her good luck.
2. A grant opportunity has been received for OSS "Aim to Be Green."
3. Trustees received and reviewed *OTARMA Update, winter 2022/23*.
3. The next meeting of the Ottawa County Township Association will be held January 19 at Clay Township.

There being no further business, a motion to adjourn was made by Beverly Haar and seconded by DJ Greenhill. Chairman Beverly Haar declared the meeting duly adjourned at 8:30 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(Expenditures on next page....)

The following payments were reviewed:

Number	Date	Total Warrant Amount	Purpose	Payee
31394	1/2/23	\$184.85	Phones/Fax/Wifi Jan	Amplex
31395	1/2/23	\$400.00	junk hauling 12/12/22	Elliott Scrapping LLC
31396	1/2/23	\$40.50	EMS medications: Lidocaine	Embrace Healthcare
		\$625.35		