

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, October 17, 2022, with the following members present: Trustees Beverly Haar and DJ Greenhill and Fiscal Officer, Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Cemetery Sexton, Andy Rodriguez (entered at 7:32 pm, left at 8:30 pm)
- Zoning Inspector, Paul Perry (left at 8:22 pm)
- Assistant Fiscal Officer, Carol Baker (left at 8:30 pm)

The minutes of the September 28, 2022, special meeting are still pending final comments from the Ottawa County Engineer's office.

The minutes of the regular meeting held October 3, 2022, were read by Chairman Beverly Haar. DJ Greenhill moved and Beverly Haar seconded that the minutes be approved. **Motion carried.**

FINANCE

1. A motion was made by Trustee J. Haar and seconded by Trustee Greenhill that the attached list of bills totaling \$29,075.32 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**
2. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.
3. September bank reconciliations and financials were reviewed and approved on a motion by Beverly Haar and seconded by DJ Greenhill. **Motion carried.**

REPORTS

Financial/Administrative: *(Fiscal Officer's report)*

1. Sick time clarifications were made. There had been some confusion as to "Civil Service Township" rules in ORC Section 124.38. These do not apply to Harris Township, which is not a Civil Service Township.
2. The Web Domain/Website Data Transfer Agreement for Admin. Resource/Services and the Website Design Proposal Acceptance with DWHostit were reviewed and approved. Reallocation of \$300 from GEN insurance 1000-110-381-0000 to GEN Other services 1000-110-319-0000 to issue PO for \$607 also approved.
3. Reallocation decrease of ROAD fund object line items of \$2,000 to increase appropriations for additional road equipment repairs.

Zoning: *(Inspector's report)*

1. Permit applications pending:
19190 PRS - fence
590 Bradford Ct. - pool
16130 W. PRS - barn
2. Permits issued:
1718 Elliston Trowbridge Rd. - barn
227 S. Graytown Rd. - new home
3. Discussion took place regarding accessory buildings still falling under current zoning code will need appeal hearing until new rules are finalized with Ottawa County Regional Planning.

Cemetery: *(Sexton's report)*

1. Getting grass to grow on several more-recent graves will require special seed which is back ordered until 2023. Sexton is checking a mat option that may be available now with an estimated cost of \$100.
2. Sexton requested a personal day next week due to family responsibilities. Road Superintendent had previously been approved leave on the same day. Trustees expressed concern about lack of coverage if an emergency arises.

Roads: *(Road Superintendent's report)*

1. Various road signs that were ordered are in.
2. Dexter tailgate is done.
3. 2023 aggregate pricing is increasing 5-15%.
4. ODOT's Rural Consultation Meeting for Ottawa, Sandusky, and Seneca counties will be held virtually on Tuesday, October 18, at 1:00 pm. There will be a review summary of ODOT projects planned for 2024-2027. Road superintendent will attend.

EMS/Fire: *(Chief's report)*

1. Shirts (100 T and 100 polo) have been ordered from Vision Quest at a cost of \$2,005.

Building and Grounds: *(Jim Wilburn, building supervisor — no report)*

Announcements, Communications, Other

1. OTA *Grassroots Clippings*, October, 2022, has been received.

There being no further business, a motion to adjourn was made by Beverly Haar and seconded by DJ Greenhill. Chairman Beverly Haar declared the meeting duly adjourned at 8.30 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

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The following payments were reviewed:

Number	Date	Amount	Purpose	Payee
791-2022	10/6/22	\$526.59	BIWEEKLY HOURLY 09/18/22-10/01/22	Ron Distel
792-2022	10/6/22	\$1,455.81	BIWEEKLY HOURLY 09/18/22-10/01/22	Cary L Johnson
793-2022	10/6/22	\$147.85	BIWEEKLY HOURLY 09/18/22-10/01/22	Todd E Northrup
794-2022	10/6/22	\$999.94	BIWEEKLY HOURLY 09/18/22-10/01/22	Andres F Rodriguez
796-2022	10/6/22	\$103.56	BIWEEKLY HOURLY 09/18/22-10/01/22	Derrick J Berkel
797-2022	10/6/22	\$431.47	BIWEEKLY HOURLY 09/18/22-10/01/22	Brittany A. Dewyre
798-2022	10/6/22	\$939.19	BIWEEKLY HOURLY 09/18/22-10/01/22	Alexander M Fertig
799-2022	10/6/22	\$532.61	BIWEEKLY HOURLY 09/18/22-10/01/22	Jeffrey J Harwick
800-2022	10/6/22	\$309.84	BIWEEKLY HOURLY 09/18/22-10/01/22	James M Hauden
801-2022	10/6/22	\$196.47	BIWEEKLY HOURLY 09/18/22-10/01/22	Jennifer N Marcson
802-2022	10/6/22	\$154.30	BIWEEKLY HOURLY 09/18/22-10/01/22	Amanda R. McGinnis
803-2022	10/6/22	\$685.98	BIWEEKLY HOURLY 09/18/22-10/01/22	Michael E. McGinnis
804-2022	10/6/22	\$233.36	BIWEEKLY HOURLY 09/18/22-10/01/22	Tiffany A Molitoris
805-2022	10/6/22	\$1,118.54	BIWEEKLY HOURLY 09/18/22-10/01/22	Deborah L. Pocino
806-2022	10/6/22	\$43.44	BIWEEKLY HOURLY 09/18/22-10/01/22	Kelly N. Stouinger
807-2022	10/6/22	\$516.12	BIWEEKLY HOURLY 09/18/22-10/01/22	Krista D Watson
809-2022	10/6/22	\$1,136.21	Federal 941 withholding tax	United States Treasury
810-2022	10/20/22	\$209.58	BIWEEKLY HOURLY 10/2-10/15/22	Ron Distel
811-2022	10/20/22	\$1,455.81	BIWEEKLY HOURLY 10/2-10/15/22	Cary L Johnson
812-2022	10/20/22	\$86.29	BIWEEKLY HOURLY 10/2-10/15/22	Todd E Northrup
813-2022	10/20/22	\$1,069.83	BIWEEKLY HOURLY 10/2-10/15/22	Andres F Rodriguez
815-2022	10/20/22	\$208.14	BIWEEKLY HOURLY 10/2-10/15/22	Derrick J Berkel
816-2022	10/20/22	\$383.47	BIWEEKLY HOURLY 10/2-10/15/22	Brittany A. Dewyre
817-2022	10/20/22	\$952.84	BIWEEKLY HOURLY 10/2-10/15/22	Alexander M Fertig
818-2022	10/20/22	\$666.72	BIWEEKLY HOURLY 10/2-10/15/22	Jeffrey J Harwick
819-2022	10/20/22	\$264.79	BIWEEKLY HOURLY 10/2-10/15/22	James M Hauden
820-2022	10/20/22	\$284.20	BIWEEKLY HOURLY 10/2-10/15/22	Jeffrey T. Herman
821-2022	10/20/22	\$208.69	BIWEEKLY HOURLY 10/2-10/15/22	Jennifer N Marcson
822-2022	10/20/22	\$103.39	BIWEEKLY HOURLY 10/2-10/15/22	Amanda R. McGinnis
823-2022	10/20/22	\$700.16	BIWEEKLY HOURLY 10/2-10/15/22	Michael E. McGinnis
824-2022	10/20/22	\$1,066.05	BIWEEKLY HOURLY 10/2-10/15/22	Deborah L. Pocino
825-2022	10/20/22	\$402.24	BIWEEKLY HOURLY 10/2-10/15/22	Baylee N Tefft
826-2022	10/20/22	\$89.03	BIWEEKLY HOURLY 10/2-10/15/22	Krista D Watson
828-2022	10/21/22	\$139.65	MONTHLY VOLUNTEER - September 2022	Derrick J Berkel
829-2022	10/21/22	\$57.66	MONTHLY VOLUNTEER - September 2022	Jeff Berkel
830-2022	10/21/22	\$135.14	MONTHLY VOLUNTEER - September 2022	Brittany A. Dewyre
831-2022	10/21/22	\$134.69	MONTHLY VOLUNTEER - September 2022	Daniel A Dewyre
832-2022	10/21/22	\$0.00	MONTHLY VOLUNTEER - September 2022	Alexander M Fertig
833-2022	10/21/22	\$11.70	MONTHLY VOLUNTEER - September 2022	Cary L Johnson
834-2022	10/21/22	\$40.77	MONTHLY VOLUNTEER - September 2022	Scott J Jones
835-2022	10/21/22	\$58.84	MONTHLY VOLUNTEER - September 2022	Paul M Makulinski
836-2022	10/21/22	\$85.14	MONTHLY VOLUNTEER - September 2022	Amanda R. McGinnis
837-2022	10/21/22	\$199.62	MONTHLY VOLUNTEER - September 2022	Michael E. McGinnis
838-2022	10/21/22	\$83.78	MONTHLY VOLUNTEER - September 2022	Michael J. Murray
839-2022	10/21/22	\$11.70	MONTHLY VOLUNTEER - September 2022	Cameron P Overmyer
840-2022	10/21/22	\$58.56	MONTHLY VOLUNTEER - September 2022	Jared J. Overmyer
841-2022	10/21/22	\$70.27	MONTHLY VOLUNTEER - September 2022	Nathan A. Overmyer
842-2022	10/21/22	\$47.12	MONTHLY VOLUNTEER - September 2022	Joshua M. Parlette
843-2022	10/21/22	\$379.96	MONTHLY VOLUNTEER - September 2022	Deborah L. Pocino
844-2022	10/21/22	\$70.27	MONTHLY VOLUNTEER - September 2022	Michael Probst
845-2022	10/21/22	\$176.60	MONTHLY VOLUNTEER - September 2022	Brian Richards Jr.
846-2022	10/21/22	\$155.38	MONTHLY VOLUNTEER - September 2022	Brandon E Rizzo
847-2022	10/21/22	\$46.86	MONTHLY VOLUNTEER - September 2022	Glenn Sasscer Jr.
848-2022	10/21/22	\$85.15	MONTHLY VOLUNTEER - September 2022	Timothy Simpson
849-2022	10/21/22	\$84.06	MONTHLY VOLUNTEER - September 2022	Liam J Treat
850-2022	10/21/22	\$744.04	MONTHLY VOLUNTEER - September 2022	James M. Wilburn
852-2022	10/21/22	\$1,161.76	Federal 941 withholding tax	United States Treasury
853-2022	10/21/22	\$613.35	Federal 941 withholding tax	United States Treasury
31268	10/17/22	\$184.85	Phones/Fax/Wi-Fi	Amplex
31269	10/17/22	\$959.73	(2) stretchers, EMS supplies	BOUND TREE MEDICAL, LLC.
31270	10/17/22	\$356.85	1000 Laser checks & envelopes	Clark Associates, Inc.
31271	10/17/22	\$253.33	natural gas for garage & fire station	COLUMBIA GAS
31272	10/17/22	\$125.00	Fall pest control	Delving Company
31273	10/17/22	\$16.69	vehicle cleaning supplies	Genoa NAPA
31274	10/17/22	\$1,756.69	fuel/gasoline Aug/Sept	GPM Investments, LLC
31275	10/17/22	\$217.50	Email, M365, Proofpoint monthly service	Link Computer Corporation
31276	10/17/22	\$814.88	Fuel	LUCKEY FARMERS, INC.
31277	10/17/22	\$147.87	EMS Medical O2	O.E. MEYER CO.
31278	10/17/22	\$37.98	Cemetery supplies: 1.25" galv union, drum liner bags	Oak Harbor Hardware
31280	10/17/22	\$66.78	Fall cleanup notice 9/26	THE Suburban/Metro Press
31281	10/17/22	\$238.00	Mower Chute w/shipping	Thomas M Huebner dba Shut Your Chute
31282	10/17/22	\$585.00	Fire Inst tuition/books: D Dewyre	VANGUARD SENTINEL J.V.S.D.
31283	10/17/22	\$75.23	EMS wireless hook ups/data plans for EMS squads	Verizon Wireless
31284	10/17/22	\$610.15	electric, water & sewage at fire station, garage, and cemetery	VILLAGE OF ELMORE
31285	10/17/22	\$142.30	Withholding	Michigan State Disbursement Unit (MiSDU)
31286	10/21/22	\$38.74	MONTHLY VOLUNTEER - September 2022	Eric M Fulwider
31287	10/21/22	\$72.41	Withholding	Michigan State Disbursement Unit (MiSDU)
31288	10/21/22	\$40.76	Withholding	Ohio Child Support Payment Central
		\$29,075.32		