

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, June 6, 2022, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill; and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Road Superintendent, Cary Johnson (left at 9:15 pm)
- Zoning Inspector, Paul Perry (left at 9:15 pm)
- Fire Chief, Jim Wilburn (entered 7:59 pm, left 9:05 pm)
- Asst. Fire Chief, Jeff Berkel (entered at 8:50 pm, left at 9:05 pm)
- Zoning Appeals Board member, Kurt Bench (left at 7:58 pm)
- Zoning Appeals Board member, Eric Amstutz (left at 7:58 pm)
- Firefighter, Cameron Overmyer (entered 8:29 pm, left 8:35 pm)
- Assistant Fiscal Officer, Carol Baker (left at 9:34 pm)

The minutes of the regular meeting held May 16, 2022, and the special meeting held, May 31, 2022, were read by Chairman Beverly Haar and approved on a motion made by Jerry Haar and seconded by DJ Greenhill. **Motion carried.**

## **FINANCIAL**

A motion was made by Jerry Haar and seconded by DJ Greenhill that the attached list of bills totaling \$64,957.94 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

## **REPORTS**

**Financial/Administrative:** *(Fiscal Officer's report)*

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.

**Zoning:** *(Inspector's report)*

1. Zoning Appeals Board members presented changes being considered for the zoning resolution. Some changes include wording clarification and typing errors. Other changes reflect current life style changes and projections for codes useful in the future.

Some of the items being considered include:

- accessory items such as PODS and porches for storage
- adult bookstores vs. adult arcades
- open areas for displays/sales of autos, utility vehicles, yard/farm equipment, travel trailers/motor homes
- definition of "family"
- definition of "offices" with more people working from home

- public parks to include skateboard parks and other recreational activities
- size/weight of commercial vehicle parking as people work from home
- height and square footage of accessory buildings to allow for boat/camper storage
- improved zoning maps
- time limits on “temporary pools”
- easy to find and follow flow charts for topics and procedures in the code

Mark Messa, Regional Planning Director, will be contacted for direction as to the next steps in the process. The Trustees complimented the Board on the time and efforts being made to improve the zoning resolution. B. Haar moved and Greenhill seconded the motion for the Zoning Appeals Board to move ahead with the changes and consultation with Mark Messa.

**Motion Passed.**

2. Zoning permit #709 issued for accessory building, 19073 W. Portage River South.

**Cemetery:** *(Sexton’s report)*

1. The Trustees accepted the resignation of Frank Stevens, an as-needed cemetery employee.

**Roads:** *(Road Superintendent’s report)*

1. The cement mixer, formerly used in making bases for cemetery markers, is no long used and taking up need space in the township garage so it will be sold on govdeals.com.
2. One of the dumpsters at the garage is full and will need to be emptied before the June junk day.
3. The county will be fixing a wash out at the intersection of Yeasting and Hessville Roads with rip rap.
4. The pin on the John Deere side-mower broke and may need to be replaced.

**EMS/Fire:** *(Chief’s report)*

1. Liam Treat passed his Fire 1 class.
2. Cameron Overmyer requested tuition for his schooling be sent to his collage. While trustees are supportive of his training, fiscal officer will find out the actual cost to compare with that offered by local programs.
3. Craig Behlmer returned firefighter equipment since he is no longer on the department.

4. A storage area is needed for the historical hose cart since the owners of the current storage location are moving.

5. SCBA's have been updated including new masks and batteries as part of the annual bench test. New name tags are needed for the new masks.

**Building & Grounds:** *(Jim Wilburn, building superintendent)*

1. Yackee has been contacted to service the air conditioner in the community room. He cleaned the compressor for the EMS office. Annual cleaning of units is recommended.

There being no further business, a motion to adjourn was made by Beverly Haar and seconded by DJ Greenhill. Chairman Beverly Haar declared the meeting duly adjourned at 9:34 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(Expenditure attachment on next page)

**The following payments were reviewed:**

Number	Post Date	Amount	Purpose	Payee
424-2022	3/8/22	\$2,621.88	QSEHRA: Pocino 7/1/21	Burnham & Flower Insurance Group
446-2022	3/17/22	\$507.72	Fire supplies	Business Card
447-2022	3/31/22	\$58.00	postage	Business Card
448-2022	3/31/22	\$117.88	Fire office supplies - ink	Business Card
449-2022	3/31/22	\$80.52	Brine applicator supplies	Business Card
450-2022	3/31/22	\$266.97	Toner/EMS, Flashdrives/Admin	Business Card
445-2022	4/4/22	\$160.67	QSEHRA: Rodriguez	Burnham & Flower Insurance Group
480-2022	4/12/22	\$359.07	QSEHRA: Greenhill 2/28/22	Burnham & Flower Insurance Group
481-2022	4/30/22	\$80.75	bank fees April	Huntington Bank
482-2022	5/19/22	\$784.84	QSEHRA Greenhill 4/5/22	Burnham & Flower Insurance Group
483-2022	5/24/22	\$2,880.10	QSEHRA Pocino 1/28/22	Burnham & Flower Insurance Group
416-2022	5/31/22	\$976.09	MONTHLY SALARIED MAY 2022	Donald J Greenhill II
417-2022	5/31/22	\$795.30	MONTHLY SALARIED MAY 2022	Beverly K. Haar
418-2022	5/31/22	\$891.88	MONTHLY SALARIED MAY 2022	Jerald A. Haar
419-2022	5/31/22	\$1,431.05	MONTHLY SALARIED MAY 2022	Laura J. Hazel
420-2022	5/31/22	\$322.47	MONTHLY SALARIED MAY 2022	Paul L Perry
421-2022	5/31/22	\$233.90	MONTHLY SALARIED MAY 2022	James M. Wilburn
423-2022	5/31/22	\$659.56	Federal withholding and 941 contribution	United States Treasury
425-2022	5/31/22	\$8,031.92	April withholding and contribution	OPERS
443-2022	5/31/22	\$57.25	Fees	OPERS
485-2022	5/31/22	\$80.25	Service fees on May stmt	Huntington Bank
426-2022	6/2/22	\$100.32	BIWEEKLY HOURLY 05/15-05/28/22	Derrick J Berkel
427-2022	6/2/22	\$329.14	BIWEEKLY HOURLY 05/15-05/28/22	Karen E Boone
428-2022	6/2/22	\$1,608.00	BIWEEKLY HOURLY 05/15-05/28/22	Justin M Bretzloff
429-2022	6/2/22	\$346.54	BIWEEKLY HOURLY 05/15-05/28/22	Brittany A. Dewyre
430-2022	6/2/22	\$703.88	BIWEEKLY HOURLY 05/15-05/28/22	Alexander M Fertig
431-2022	6/2/22	\$444.04	BIWEEKLY HOURLY 05/15-05/28/22	Michael E. McGinnis
432-2022	6/2/22	\$259.11	BIWEEKLY HOURLY 05/15-05/28/22	Tiffany A Molitoris
433-2022	6/2/22	\$947.11	BIWEEKLY HOURLY 05/15-05/28/22	Deborah L. Pocino
434-2022	6/2/22	\$59.66	BIWEEKLY HOURLY 05/15-05/28/22	Kelly N. Stoudinger
436-2022	6/2/22	\$595.79	BIWEEKLY HOURLY 05/15-05/28/22	Ron Distel
437-2022	6/2/22	\$1,468.64	BIWEEKLY HOURLY 05/15-05/28/22	Cary L Johnson
438-2022	6/2/22	\$999.94	BIWEEKLY HOURLY 05/15-05/28/22	Andres F Rodriguez
439-2022	6/2/22	\$30.97	BIWEEKLY HOURLY 05/15-05/28/22	Franklin K Stevens
441-2022	6/3/22	\$948.46	Federal withholding and 941 contribution	United States Treasury

Number	Post Date	Amount	Purpose	Payee
444-2022	6/7/22	\$453.95	natural gas	COLUMBIA GAS
31098	6/8/22	\$142.30	Payroll withholding	Michigan State Disbursement Unit (MiSDU)
31099	6/8/22	\$800.00	Website hosting and maintenance	Admin Resource and Services
31100	6/8/22	\$184.85	Phones/Fax/Wifi	Amplex
31101	6/8/22	\$492.62	4.5"x6" dry hydrant adapter (2) & freight	Atlantic Emergency Solutions
31102	6/8/22	\$278.02	EMS supplies	BOUND TREE MEDICAL, LLC.
31103	6/8/22	\$400.00	junk hauling 5/16/22	Elliott Scrapping LLC
31104	6/8/22	\$337.14	EMS medications	Embrace Healthcare
31105	6/8/22	\$1,417.80	gas/diesel for fire, EMS, cemetery	GPM Investments, LLC
31106	6/8/22	\$619.75	off-road diesel	LUCKEY FARMERS, INC.
31107	6/8/22	\$89.77	supplies	Oak Harbor Hardware
31108	6/8/22	\$27,149.85	Reclamite: PRS (SR-590 to Slemmer) & Hessville (countyline to Elmore East)	Pavement Technology, Inc.
31109	6/8/22	\$405.46	landfill fees 5/16/22	Sunny Farms Landfill
31110	6/8/22	\$28.80	civil defense siren electricity	TOLEDO EDISON
31111	6/8/22	\$175.90	EMS wireless hook ups/data plans for EMS sc	Verizon Wireless
451-2022	6/10/22	\$246.62	PC & postage	Business Card
452-2022	6/10/22	\$237.00	postage, sign software	Business Card
453-2022	6/10/22	\$279.95	cemetary supplies, jack stands	Business Card
454-2022	6/10/22	\$63.37	brake lines for loader	Business Card
455-2022	6/10/22	\$915.12	Hose Testing, bathroom paint	Business Card
		<u>\$64,957.94</u>		