

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, September 16, 2019, with the following members present: Trustees Jerry Haar, Carol Baker, Chairman Beverly Haar, and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

Andy Rodriguez, Cemetery Sexton (left at 8:20 pm)  
Jason Bickley, Road Superintendent (left at 8:20 pm)  
Mike McGinnis, Assistant Chief/EMS (left at 9:20 pm)  
Jeff Berkel, Assistant Chief/Fire (in at 8:10 pm, left at 8:40 pm)

Residents and guests:

None

The minutes of the last regular meeting held on September 3, 2019 were read and approved on a motion made by Jerry Haar and seconded by Carol Baker. **Motion carried.**

**FINANCIAL:**

The following expenses were reviewed: (\$11,666.89)

#29834	\$	50.00	Associated Eye Care: SCBA lenses K. Hellwig
29835		142.30	MiSDU: withholding 9/12
29836		193.91	OH CSPC: withholding 9/12
29837		23.43	OH CSPC: withholding 9/12
29838		1,887.66	DPM Automotive: #449 LOF, #448 LOF, batteries, alternator
29839		31.62	Bound Tree: EMS drugs
29840		90.00	C&L Sanitation: cemetery sanitation unit servicing
29841		1,293.19	Corrigan Oil: gas/fuel at cemetery, maint garage, Fire, EMS
29842		175.00	Fastenal: Dewalt battery converter for maint garage
29843		134.94	Genoa NAPA: maint garage supplies, floor jack, F250 maintenance
29844		1,674.72	Great Lakes Billing: July-August EMS billing
29845		100.54	Lowes: supplies EMS, cemetery, maint garage
29846		142.30	MiSDU: withholding 9/12
29847		480.66	Oak Harbor Hydraulics: Backhoe and JD6415 hyd hose assemblies
29848		68.95	Phoenix: EMS uniform/Jones
29849		80.00	Shelly Materials: 310 stone for roads
29850		481.25	Streacker: floor jack o-ring, JD6415 mower blades
29851		970.00	OH Treasurer: 7/2018-6/2019 MARCS radio fees
29852		107.72	Verizon: EMS squad modems
29853		707.02	Village of Elmore: electric/water/sewage at station, cemetery, garage
29854		293.50	Warren Fire: gas detection monitor PM/repairs
29855		14.29	Willie's: maint garage supplies/oil
29856		58.89	B. Rizzo: reissue volunteer pay from 8/20
29857		1,790.00	Henderson Products: tailgate weldment 2001 dumptruck
29858		675.00	Ottawa County EMA: I Am Responding annual fee

**EFT payroll Bi-Weekly hourly, 08/25 through 09/7/2019, paid 09/12/2019: (\$8,229.45)**

\$1,200.51	Jason Bickley: roads/cem	\$	828.87	Andy Rodriguez: roads/cem
379.71	Craig Fair: roads		381.38	Ed Magsig: cemetery
354.35	Kurtis Baumgartner: EMS			
-0-	Alex Fertig: EMS		314.81	Brittany Gottfried: EMS
-0-	Rudy Hanzel: EMS		-0-	Mike Heider: EMS
124.08	Jeffrey E. Herman (Jr): EMS		296.86	Jeffrey T. Herman: EMS
340.78	Andrew Johnson: EMS		23.44	Scott Jones: EMS

587.07 Andrew Kashmer: EMS	391.76 Amanda McGinnis: EMS
610.02 Michael McGinnis: EMS	103.65 Haley Meek: EMS
302.26 Tammy Meek: EMS	883.31 Deb Pocino: EMS
683.02 Matt Riggle: EMS	423.57 Lisa Woycitzky: EMS

Voucher #718-2019	\$1,254.42 US Treasury: biweekly 941 tax 9/12
Voucher #719-2019	\$ 92.99 Business Card: EMS fuel, coat rack sign
Voucher #720-2019	51.42 GLBA: credit card fee on Aug. stmt

A motion was made by Jerry Haar and seconded by Carol Baker that the preceding list of bills totaling \$21,295.17 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. Upon calling the roll, the motion was unanimously approved. **Motion carried.**

**REPORTS:**

**Cemetery:**

1. Trustees discussed special order foundation slab and pricing with Rodriguez. Approved for \$225 for 56" slab.
2. Discussion on record keeping for dispersed ashes and monument burials.

**Roads:**

1. Bickley requested to purchase 10-ton, long body floor jack, not to exceed \$1000.00. Stihl power washer, 2700 psi, available at state pricing from John Deere, \$495.96. Trustees discussed and unanimously approved to purchase the floor jack and power washer.
2. Graytown Road paving completed. Berming stone was provided to Township and 50-60 ton has been placed so far per Bickley.
3. Received notice from The Shelly Company of aggregate pricing increase of 5-10% in 2020.
4. Resident worried that basin is too low on Ernsthause Rd. Bickley discussed with county engineer's office, who will discuss with state after Township grading is complete.
5. Bickley reported that JD6415 will need new front tires in 2020.

**Fire & EMS:**

1. Gear washer electrical hook appears to be near completion, if not completed today, per McGinnis.
2. McGinnis discussed EMS: squad 448 being serviced by Cleveland Communications for radio issues with medical channel; written and skills testing scheduled for October for EMT levels and higher, per Medical Director requirement; also discussed personnel issues with attendance policy violations, resignations, moves, and probationer testing, as well as potential issues with personnel and volunteers who do not complete required written/skills testing by Dec. Carol Baker moved to send letter terminating employment of C. Nelson due to attendance policy violations; Beverly Haar seconded the motion. Motion carried.
3. Berkel and McGinnis requested joint purchase for Fire/EMS of an ID Card Maker for \$2600, along with replacement ribbon and cards. Beverly Haar moved to purchase the ID Card Maker along with supplies; Jerry Haar seconded the motion. Motion carried.
4. Fiscal Officer presented invoice for Ohio Chief's Dues of \$100. Beverly Haar moved to pay this invoice for Ohio Chief's Dues, as it provides valuable information to our Chief. Carol Baker seconded the motion. Motion carried.

**Zoning:**

1. Zoning permit application #664 approved for new residential construction at 16350 W. Yeasting Rd., Elmore.

**Communications, Announcements, and Other:**

1. Rodriguez to work with J. Wilburn and C. Almroth for maintenance issues on cracked sign foundation and broken flagpole lights/electrical, along with crabgrass treatment at station.
2. *Ohio Township News, Sept./Oct.* received and reviewed, along with a Thank You from former resident Dibert.

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by Carol Baker. Chairman Beverly Haar declared the meeting duly adjourned at 9:35 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura J. Hazel, Fiscal Officer