

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, July 6, 2020, with the following members present: Trustees Jerry Haar, Carol Baker, and Fiscal Officer Laura Hazel. Trustee Beverly Haar was absent. Vice-Chairman Jerry Haar called the meeting to order at 7:30 pm.

Employees in attendance:

Road Superintendent, Jason Bickley – via zoom (left at 8:28 pm)
 Cemetery Sexton, Andy Rodriguez – via zoom (left at 8:21 pm)
 Zoning Inspector, Robert Babjack (left at 8:35 pm)

Residents: None

The minutes of the last meeting (special) held on June 26, 2020 were read and approved on a motion made by Carol Baker and seconded by Jerry Haar. **Motion carried.**

FINANCIAL:

The following expenses were reviewed:

# 30187	\$29.44	S. Jones	volunteer payroll May
30188	142.30	MiSDU	withholding: 6/18
30189	193.91	OH CSPC	withholding: 6/18
30190	29.45	OH CSPC	withholding: 6/22
30191	54.95	Amplex	internet at twp garage
30192	1,562.00	CareWorks Comp	BWC TPA group
30193	756.17	Corrigan Oil	gas/fuel at cemetery, roads, fire, EMS
30194	24.21	Genoa NAPA	02 Freightliner coolant
30195	61.62	Lowe's	tool mounts, spray bottles, flagpole hooks
30196	117.95	Luckey Farmers	roundup for cemetery
30197	204.68	MNCO	PRS slide/invitation to bid notice
30198	163.24	Oak Harbor Hydraulics	loader repairs
30199	180.00	Ottawa County Twp Assc.	annual dues
30200	1,183.28	Ottawa County Trans.	04 Ford F250 brake repairs
30201	276.75	Sunny Farms Landfill	junk landfill fees May
30202	31.92	Toledo Edison	civil defense siren electricity
30203	68.25	Verizon Wireless	EMS modems
30204	<u>567.53</u>	Village of Elmore	elect/water at station/cemetery/garages
	<u>5,647.65</u>		

EFT monthly payroll for Fire/EMS Volunteers, May activity, paid 06/23/2020:

\$70.26	C. Behlmer: Fire	70.26	J. Overmyer: Fire
336.79	D. Berkel: Fire/EMS	93.68	N. Overmyer: Fire
111.25	J. Berkel: Fire	17.67	J. Parlette: Fire
122.52	D. Dewyre: Fire/EMS	391.77	D. Pocino: EMS
0.00	A. Fertig:	46.85	M. Probst: Fire
0.00	K. Fertig:	64.41	B. Richards: Fire
131.07	B. Gottfried: EMS	35.33	B. Rizzo: Fire
23.42	L. Hazel: EMS	17.57	D. Rogers: Fire
23.55	K. Hellwig: Fire	0.00	B. Sandwisch:
0.00	S. Jones:	0.00	K. Shank:
200.89	A. Kashmer: EMS	113.50	T. Simpson: EMS
0.00	Deb Little:	105.68	L. Treat: Fire

49.08	A. McGinnis: EMS	587.56	J. Wilburn: Fire/EMS
176.83	M. McGinnis: Fire/EMS	23.55	J. Woycitzky: Fire
0.00	T. Meek:	117.38	T. Yarger: Fire
\$87.83	M. Murray: Fire	47.12	N. Zimmerman: Fire

\$3,065.82

EFT Monthly salaried payroll for June 2020, paid 6/30/2020:

\$733.24	C. Baker: Trustee	\$1,376.10	L. Hazel: Fiscal Officer
734.54	B. Haar: Trustee	310.11	R. Babjack: Zoning Insp.
853.29	J. Haar: Trustee	233.85	J. Wilburn: Building Maint.
		<u>\$4,241.13</u>	

EFT payroll Bi-Weekly hourly, 6/14 through 6/27/2020, paid 07/02/2020:

\$1,171.33	J. Bickley: roads, cemetery	\$981.87	A. Rodriguez: cemetery
520.57	C. Fair: roads	259.58	R. Babjack: cemetery
249.54	T. Almendinger: EMT-B	187.15	A. Johnson: Paramedic
173.21	D. Berkel: EMT-B	745.47	A. Kashmer: EMT-B
179.98	J. Bretzloff: EMT-B	0.00	D. Little: EMT-B
723.42	A. Fertig: Paramedic	350.48	J. Marcson: Paramedic
117.78	K. Fertig: EMT-B	477.97	A. McGinnis: Paramedic
314.74	B. Gottfried: Paramedic	729.77	M. McGinnis: Paramedic
341.34	M. Heider: Paramedic	239.28	T. Meek: EMT-A
0.00	J. E. Herman: Paramedic	755.93	D. Pocino: EMT-B
93.65	J. T. Herman: Paramedic	242.20	M. Riggle: Paramedic
176.15	S. Hites: Paramedic	283.50	L. Woycitzky: Paramedic
		<u>\$9,031.41</u>	

Electronic Payments:

voucher #508-2020	\$ 55.52	Tractor Supply
voucher #516-2020	10,453.16	OPERS

A motion was made by Carol Baker and seconded by Jerry Haar that the preceding list of bills totaling \$32,494.69 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. Upon calling the roll, the motion was unanimously approved. **Motion carried.**

REPORTS:

Cemetery:

1. Deed #613 was reviewed and signed by Trustees.
2. Trustees reviewed plan of action to correct leaning monument for Villhauer with Sexton Rodriguez. First option is to reset footer with backhoe and fill with stone. Baker stated this would be township financial responsibility.
3. Rodriguez would like to purchase a new sprayer for cemetery in the fall. Cost ranges around \$250-\$300. Current sprayer needs a new pump; quoted for \$150 by John Deere to repair old pump.
4. Discussion on concentrate for spraying spider mites around station.

Roads:

1. Bickley will be preparing to spray weeds around Township. Slow moving vehicle sign is not needed for Intimidator since it is capable of going faster than 35 mph.
2. 2004 F250 is being put back together after injector replacement and should be back in service within the next week.
3. Mr. Gargac wants to adjust drainage at Witty and Opfer Lentz as part of work he is doing for Rothert Farms. He is seeking approval from the Township, and questioning if the Township would be willing to pay \$1000 for tile at the corner, or \$1500 to install a catch basin. Trustees discussed that it will help at that corner, but this was previously authorized as a request from Rothert through the county engineer to proceed with the project. Due to the other projects going on in 2020 and the financial commitments on those projects, we approve of either method, but as part of Rothert's project and not a Township project. Bickley will notify Gargac.
4. Rodriguez to run loader at junk day until Trustee J. Haar can fill in due to Bickley's absence. Bickley will give Rodriguez a crash course.
5. Bickley to dig up corner/edge on Witty Road to look for tile with Trustee J. Haar. Previously found deep catch basins on Witty Rd.
6. Nuisance complaints for SR-163 property, east of SR-590: friendly notice sent to owners; send notice to mortgage company.
7. Road project updates:
 - a. Preconstruction meeting scheduled for 7/14 via phone for PRS Slide Relocation project.
 - b. Still researching sharing options and pricing for crack sealing; Graytown Rd is a priority this year.
 - c. Waiting on TRQ response for 2021 road projects: Lickert Harder and Netcher are going to be a priority
8. Trustees had additional discussion on policy wording regarding standard work week and monthly requirement to work junk day for full time employees. Clarification determined as "one standard work week monthly is Monday through Thursday and Saturday, to cover the second Saturday of each month junk day. If Saturday is not worked, a sick day, vacation day or no pay will be issued."
9. Jerry Haar reported he discussed resurfacing Hudson Street with Kokosing from Luckey Avenue to SR-105 while Kokosing's equipment is available during the SR-51 bridge project. After discussion with Trustees, it was unanimously decided that no more than \$10,000 will be spent to resurface Hudson Street, and a purchase order authorized to be issued for the same.

Fire/EMS:

1. Approval for N. Zimmerman to attend EMS school with completion of tuition reimbursement form.

Zoning:

1. Trustees continued discussion on request for private property pistol shooting range on SR-51. No action can be taken.
2. Applications for permits were reviewed by Trustees, as approved by Zoning Inspector Babjack: #677 Foss & Cody-variance request for decrease in rear yard footage for property sale on Slemmer Portage Rd, Oak Harbor, #678 Madden-accessory building/garage on W Portage River South Rd., #679 Netcher-accessory building/pool house on S. Linker Portage Rd.
3. Babjack reviewed zoning permits issued and work started/completed.

Communications, Announcements, Other:

1. Downspouts are plugged and need cleaned. Trustee J. Haar to call LeafFilter for quote on gutter guards.

There being no further business, a motion to adjourn was made by Carol Baker and seconded by Jerry Haar. Vice-chairman Jerry Haar declared the meeting duly adjourned at 8:55 pm.

Respectfully submitted,

Jerald Haar, Vice-Chairman

Laura Hazel, Fiscal Officer