

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, June 20, 2022, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill; and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Cemetery Sexton, Andy Rodriguez (left at 9:04 pm)
- Fire Chief, Jim Wilburn (entered 8:00 pm, left 8:35 pm)
- Assistant Fiscal Officer, Carol Baker (left at 9:04 pm)

The minutes of the regular meeting held June 6, 2022, were read by Chairman Beverly Haar. A correction was made by DJ Greenhill that the washout repair at the corner of Yeasting and Hessville will be paid for by the township, not the county. Jerry Haar moved and Beverly Haar seconded that the minutes be approved as corrected. **Motion carried.**

The minutes of the special meeting held June 10, 2022, involving cemetery assistance and misc. administrative tasks, were read by Chairman Beverly Haar and approved on a motion by Beverly Haar and seconded by DJ Greenhill. **Motion carried.**

FINANCIAL

A motion was made by Beverly Haar and seconded by DJ Greenhill that the attached list of bills totaling \$16,309.22 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

REPORTS

Financial/Administrative: *(Fiscal Officer's report)*

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.

Zoning: *(Inspector's report)*

1. Kraig Baker is willing to accept an appointment to the Zoning Board of Appeals. Greenhill moved and B. Haar seconded the appointment. **Motion carried.**

Cemetery: *(Sexton's report)*

1. Sexton suggested adding undercoating, strobe lights and shovel mounts to the new bed being constructed for the cemetery truck at a cost of \$2,225. The lights would add a measure of safety when the truck is used for snow removal and emergency night-time storm debris cleanup. J. Haar moved and B. Haar seconded the additions to the truck bed. **Motion carried.**
2. B. Haar moved and Greenhill seconded the purchase of 6 yards of topsoil for grave site restoration at a cost of \$210. **Motion carried.**
3. One of the hydrants that is leaking will be capped if reasonable repairs cannot be made.

Roads: *(Road Superintendent's report)*

1. Resident at 15900 Smith Road is requesting to bore under the road as a property drainage solution. More information is needed from the county regarding the project. No decision made at this time.
2. Address placard requested by resident on Graytown Road will be provided by the fire department.
3. John Deere is back in service and ditch mowing has commenced again.
4. Fiscal Officer reported that Prosecutor VanEerton addressed Frontier's claim for damages.

EMS/Fire: *(Chief's report)*

1. Radiator repairs to ambulance #448 were completed at an estimated cost of \$3,000.
2. Ambulance #449 will be getting an oil change and inspection of a check engine light.
3. Assistant Chief McGinnis has submitted application for ARPA grant funding for employee retention bonus program.
4. Bay door for #449 is not working properly and Northwood Door will be contacted to troubleshoot and fix the temperamental safety photo eyes.

Building & Grounds: *(Jim Wilburn, building supervisor — no report)*

1. J. Haar arranged for Leaf Guard representative to provide estimate for station gutters.

Announcements, Communications, Other

1. B. Haar moved and Greenhill seconded donating \$500 to the Elmore Labor Day community fireworks event. **Motion carried.**

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by Beverly Haar. Chairman Beverly Haar declared the meeting duly adjourned at 8:58 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(Expenditure attachment on next page)

The following payments were reviewed:

Number	Date	Amount	Purpose	Payee
456-2022	6/16/22	\$563.85	BIWEEKLY HOURLY 05/29-06/11/2022	Ron Distel
457-2022	6/16/22	\$1,558.48	BIWEEKLY HOURLY 05/29-06/11/2022	Cary L Johnson
458-2022	6/16/22	\$79.69	BIWEEKLY HOURLY 05/29-06/11/2022	Paul L Perry
459-2022	6/16/22	\$999.94	BIWEEKLY HOURLY 05/29-06/11/2022	Andres F Rodriguez
461-2022	6/16/22	\$313.24	BIWEEKLY HOURLY 05/29-06/11/2022	Derrick J Berkel
462-2022	6/16/22	\$450.11	BIWEEKLY HOURLY 05/29-06/11/2022	Karen E Boone
463-2022	6/16/22	\$1,395.59	BIWEEKLY HOURLY 05/29-06/11/2022	Justin M Bretzloff
464-2022	6/16/22	\$939.96	BIWEEKLY HOURLY 05/29-06/11/2022	Brittany A. Dewyre
465-2022	6/16/22	\$690.24	BIWEEKLY HOURLY 05/29-06/11/2022	Alexander M Fertig
466-2022	6/16/22	\$270.12	BIWEEKLY HOURLY 05/29-06/11/2022	Jeffrey T. Herman
467-2022	6/16/22	\$529.69	BIWEEKLY HOURLY 05/29-06/11/2022	Michael E. McGinnis
468-2022	6/16/22	\$230.14	BIWEEKLY HOURLY 05/29-06/11/2022	Tiffany A Molitoris
469-2022	6/16/22	\$1,029.70	BIWEEKLY HOURLY 05/29-06/11/2022	Deborah L. Pocino
470-2022	6/16/22	\$59.66	BIWEEKLY HOURLY 05/29-06/11/2022	Kelly N. Stoudinger
478-2022	6/16/22	\$1,231.51	Federal withholding and 941 contribution	United States Treasury
473-2022	6/15/22	\$654.02	Ohio withholding May	TREASURER STATE OF OHIO
474-2022	6/15/22	\$10.30	School withholding May	Ohio School District Income Tax
475-2022	6/15/22	\$371.71	Elmore village withholding May	VILLAGE OF ELMORE
476-2022	6/15/22	\$33.39	Resident withholding May	Village of Oak Harbor
477-2022	6/15/22	\$3.04	Resident withholding May	Village of Pemberville
479-2022	6/15/22	\$61.11	Resident withholding May	City of Northwood
484-2022	6/16/22	\$149.04	QSEHRA Rodriguez 4/14-5/31/22	Burnham & Flower Insurance Group
31112	6/20/22	\$285.16	EMS medications & supplies	BOUND TREE MEDICAL, LLC.
31113	6/20/22	\$1,930.00	Monument foundations, various sizes, plus delivery fee	Byrd Vault Company, Inc.
31114	6/20/22	\$217.50	Email, M365, Proofpoint monthly service	Link Computer Corporation
31115	6/20/22	\$150.00	Volunteer Firefighters' Dependents Fund assessments	TREASURER STATE OF OHIO
31116	6/20/22	\$480.00	MARCS qtr services Q1-2022 (5 EMS, 11 FIRE)	TREASURER STATE OF OHIO
31117	6/20/22	\$557.69	Electricity, water, sewer at station, garage, cemetery	VILLAGE OF ELMORE
31118	6/20/22	\$568.50	Service call: A/C unit (old) - capacitor, pressure switch	Yackee Electric Service
31119	6/20/22	\$104.81	EMS oxygen	O.E. MEYER CO.
31120	6/20/22	\$31.92	civil defense siren electricity	TOLEDO EDISON
31121	6/20/22	\$75.23	EMS wireless hook ups/data plans for EMS squads	Verizon Wireless
31122	6/20/22	\$15.00	civil defense siren electricity	NORTHCOAST SECURITY CENTER
31123	6/20/22	\$268.88	junk disposal 6/10/22	Sunny Farms Landfill
		\$16,309.22		