

The Board of Trustees of Harris Township, Ottawa County, met in special session on Wednesday, June 10, 2020, via Zoom video conferencing, with the following members present: Trustees Beverly Haar and Carol Baker, and Fiscal Officer Laura Hazel. Trustee Jerry Haar was absent. Chairman Beverly Haar called the meeting to order at 6:04 pm.

Employees in attendance: None
Residents: None

REPORTS:

Reopening policy: The purpose of the special session was to develop and adopt a reopening policy for Township business and meeting room rentals. A sample "Notice, Release, and Waiver of Liability" was provided by OTARMA, which was also reviewed for use by the Township, and incorporated into the reopening policy. Sanitation guidelines will follow the CDC Disinfecting Guidance provided by Responsible Restart Ohio and the Ottawa County Health Department. Forms will be subject to review by Prosecuting Attorney.

Beverly Haar moved to adopt the Covid-19 Community Room Reopening Policy beginning June 15, 2020 and the Notice, Release, and Waiver of Liability to be signed by non-employees attending station community room(s) meetings and/or activities. Carol Baker seconded the motion. **Motion carried.**

Equipment/vehicle sharing: Fiscal Officer Hazel recommended a Shared Services Agreement for sharing equipment between entities, specifically the recent approval for use of Harris Township EMS Hex-R unit to Mid-County EMS. OTARMS Risk Control (KLA Risk Consulting) provided a sample agreement, which has been modified for use by Harris Township.

After review, Trustee B. Haar moved to adopt the use of the Shared Services Agreement as modified for use by Harris Township, and a signed agreement to be requested from Mid County EMS for their use beginning 6/11/2020. Trustee Baker seconded the motion. **Motion carried.**

Other: Hazel provided preliminary information on SB-310 to the Trustees for their review prior to next regular board meeting. SB-310 allows for allocation of Covid-19 Federal relief funds to Counties, Townships, Cities and Villages. A Resolution must be passed to receive these funds and filed with the county Auditor as well as the Office of Budget and Management.

Trustees received and reviewed the summer recycling collections schedule provided by OSS Solid Waste District.

There being no further business, a motion to adjourn was made by Carol Baker and seconded by Beverly Haar. Chairman Beverly Haar declared the meeting duly adjourned at 7:02 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer