

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, May 20, 2019, with the following members present: Trustees Beverly Haar, Jerry Haar, Carol Baker. Fiscal Officer Laura Hazel was absent. Chairman Beverly Haar called the meeting to order at 7:30 pm.

The minutes of the last regular meeting held on May 6, 2019, were read and approved on a motion made by Beverly Haar and seconded by Jerry Haar. **Motion carried.**

FINANCIAL:

The following expenses were reviewed: *(\$23,157.93)*

#29676	\$	193.91	OCSPC: withholding 5/9/19
29677		35.12	E. Chavez: monthly volunteer FF for April 2019
29678		35.33	R. Kochan: monthly volunteer FF for April 2019
29679		12.32	Baumann: light knob for F250
29680		860.36	Bound Tree: EMS supplies & drugs
29681		672.95	Corrigan Oil: fuel/gas used for cemetery, EMS, Fire
29682		400.00	Elliott Scrapping: junk hauling 4/16/19
29683		3,866.85	EMSAR: annual inspection, labor and repairs of EMS cots, stair chairs, load systems
29684		56.99	Lowe's: garden hose for EMS
29685		54.12	MNCO: public notice for zoning variance 4/15/19
29686		33.17	OE Meyer: argon/cargon dioxide for shop welding
29687		5,458.18	Ohio Treasurer: OPWC principal payment on Smith & PRS Roads
29688		617.26	Penn Care: replace light and siren speaker on EMS unit #448
29689		360.00	Phoenix: fire boots for Fertig
29690		27.78	Toledo Edison: civil defense siren electricity
29691		128.50	Tractor Supply: shop supplies
29692		53.74	Verizon: EMS squad modems
29693		713.44	Village of Elmore: electric, water, sewage at station, garages, cemetery
29694		7,900.00	Beeker Landscaping: tree trimming/limb removal along twp. roads
29695		200.00	Community Post 279: Memorial Day support
29696		431.07	Time Warner Cable: phones and internet at station
29697		495.00	Vanguard: tuition for student FF Kashmer
29698		57.93	Verizon Wireless: modem #447 and fire/ems cell phones
29699		193.91	OCSPC: withholding 5/23/19
29700		100.00	A. McGinnis: performance bonus
29701		100.00	M. McGinnis: performance bonus
29702		100.00	J. Wilburn: performance bonus

EFT payroll Bi-Weekly hourly, 04/21 through 05/4/2019, paid 05/9/2019: *(\$7,484.41)*

\$ 1,322.81 Jason Bickley: roads/cemetery \$ 520.01 Joel Memmer: cemetery/roads

563.20 Ed Magsig: cemetery
 170.77 Kurtis Baumgartner: EMS
 167.56 Brittany Gottfried: EMS
 -0- Mike Heider: EMS
 64.19 Jeffrey T. Herman: EMS
 246.03 Brad Krotzer: EMS
 495.88 Amanda McGinnis: EMS
 577.13 Tammy Meek: EMS
 377.72 Matt Riggle: EMS

650.78 Alex Fertig: EMS
 -0- Rudy Hanzel: EMS
 272.41 Jeffrey E. Herman (Jr): EMS
 170.93 Andrew Johnson: EMS
 575.07 Lisa Lemmon: EMS
 702.63 Michael McGinnis: EMS
 607.29 Deb Pocino: EMS

EFT monthly payroll for Fire/EMS Volunteers, April activity, paid 5/20/2019: (\$3,913.07)

Craig Behlmer	\$ 46.84 Fire	Derrick Berkel	\$ 199.04 Fire
Jeff Berkel	139.60 Fire	Cole Cutchall	-0-
Alex Fertig	84.69 EMS	Laura Hazel	11.70 EMS
Brittany Gottfried	17.33 EMS	Krista Hellwig	58.83 Fire
Scott Jones	106.00 Fire/EMS	Andrew Kashmer	333.82 EMS
Debra Little	-0-	Amanda McGinnis	111.21 EMS
Mike McGinnis	194.34 Fire/EMS	Tammy Meek	35.12 EMS
Mike Murray	146.35 Fire	Sam Nowak	-0-
Jared Overmyer	117.07 Fire	Nathn Overmyer	128.79 Fire
Josh Parlette	100.12 Fire/EMS	Deb Pocino	211.65 Fire/EMS
Brian Richards Jr	553.27 Fire/EMS	Brandon Rizzo	47.12 Fire/EMS
David Rogers	58.54 Fire	Ben Sandwisch	6.77 Fire
Glenn Sasscer Jr	164.82 Fire/EMS	Karli Sasscer	-0-
Kirk Shank	46.84 Fire	Tim Simpson	316.20 EMS
Brandon Uher	-0-	James Wilburn	665.24 Fire/EMS
Trey Yarger	11.77 Fire		

EFT payroll Bi-Weekly hourly, 05/5 through 05/18/2019, paid 05/23/2019: (\$6,743.43)

\$ 1,196.69 Jason Bickley: roads/cemetery/junk	\$524.81 Ed Magsig: cemetery
167.24 Kurtis Baumgartner: EMS	392.72 Alex Fertig: EMS
167.56 Brittany Gottfried: EMS	130.77 Rudy Hanzel: EMS
-0- Mike Heider: EMS	260.16 Jeffrey E. Herman (Jr): EMS
517.47 Jeffrey T. Herman: EMS	340.78 Andrew Johnson: EMS
-0- Brad Krotzer: EMS	423.57 Lisa Lemmon: EMS
444.75 Amanda McGinnis: EMS	610.02 Michael McGinnis: EMS
560.23 Tammy Meek: EMS	605.06 Deb Pocino: EMS
401.60 Matt Riggle: EMS	

Voucher #366-2019	1,221.05	US Treasury: biweekly 941 tax 5/9/19
Voucher #394-2019	815.28	US Treasury: volunteer 941 tax 5/20/19
Voucher #411-2019	1,106.34	US Treasury: biweekly 941 tax 5/23/19

A motion was made by Jerry Haar and seconded by Beverly Haar that the preceding list of bills totaling \$44,441.51 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. Upon calling the roll, the motion was unanimously approved. **Motion carried.**

Trustees reviewed, signed and approved purchase orders as requested by the Fiscal Officer for the following:

Appropriation and Regular PO to Benton Township for principal payment on road resurfacing of Linker-Portage and Schutz-Portage Roads in the amount of \$495.10, which represents the total amount owed by Harris Township on the joint OPWC CE06V note, account code 4403-820-820-0000 Principal Payments-Notes;

Then and Now PO to Beeker Landscaping and Tree Trimming for additional labor on Township Road tree trimming in the amount of \$300.00, account code 2031-330-360-0000 Contracted Services;

Regular Blanket Certificate for additional repairs and maintenance on township vehicles and equipment in the amount of \$7,000.00, account code 2031-330-323-0000 Repairs and Maintenance.

REPORTS:

Cemetery:

1. Andy Rodriguez started today as sexton and road maintenance assistant. He is expected to obtain a CDL Class B driver's license within 3 months.
2. Cemetery preparation continues for Memorial Day.
3. A \$200 donation will be made to the American Legion for flowers for its annual memorial service.

Fire and EMS:

1. #443 had an alternator replaced. Josh Haar did the work in house at a significant savings in lieu of taking the apparatus to a garage.
2. Discussion will take place between Chief Wilburn and Josh Haar about appropriate compensation for routine vehicle servicing and unexpected repairs.
3. Captain Mike Murray reported that FEMA grant award announcements have been postponed until mid-June.

Roads:

1. A counter offer to ODOT for acquisition of township property for construction of the new SR 51 bridge was accepted by ODOT and Right of Entry documents were signed by trustees. Final contracts are being created which will be signed by the trustees once they have been approved by the county prosecutor.
2. Jerry continues communication with ODOT about Ernsthausen corner improvements.

3. Jerry Haar motioned that Craig Fair be hired for part time mowing along the roads as-needed for \$17 per hour. Carol Baker seconded. **Motion carried.**
4. Trustees have received resident complaints about nuisance weeds on properties owned by the same offenders from the past. Fiscal officer will be sending out reminder letters to the owners advising them that if the weeds are not mowed, the cost of mowing by the township will be applied to their tax bills.
5. Beverly will request fiscal officer place order for work place rules poster.

Zoning: No report

Communications, Announcements and other:

1. Trustees will be attending Ottawa County Commissioners hearing about proposed annexation of Portage River Properties by the Village of Elmore on Thursday, May 23, at 6:30 pm at the fire station.
2. Carol plans to attend a May 21 meeting at the Elmore Community Center to discuss business concerns and access routes during 51 bridge construction
3. Letter was received from Elmore Chief of Police, Jeff Harrison, expressing appreciation for HEFD Asst. Chief Jeff Berkel's accident assistance on May 12, 2019.
4. A donation of \$250 will be made to Celebrate Elmore, Inc. for Labor Day fireworks.
5. The annual report and invitation to the Legislative Breakfast or Dinner in June was received from the Ottawa County Riverview Healthcare Campus
6. Letter was received from United States Department of Commerce inviting participation in the 2020 Census New Construction Program.

There being no further business, a motion to adjourn was made by Beverly Haar and seconded by Jerry Haar. Chairman Beverly Haar declared the meeting duly adjourned at 8:10 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura J. Hazel, Fiscal Officer