

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, May 16, 2022, with the following members present: Trustees Beverly Haar, Jerry Haar, and DJ Greenhill. Fiscal Officer Laura Hazel was absent. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Road Superintendent, Cary Johnson (out 8:42 pm)
- Fire Chief, Jim Wilburn (in 7:49 pm, out 8:42 pm)
- Asst. Fire Chief, Jeff Berkel (in at 8:34 pm, out at 8:42 pm)
- Assistant Fiscal Officer, Carol Baker (out at 8:47 pm)

The minutes of the regular meeting held May 2, 2022, were read by Chairman Beverly Haar and approved on a motion made by Jerry Haar and seconded by DJ Greenhill. **Motion carried.**

## **FINANCIAL**

A motion was made by DJ Greenhill and seconded by Beverly Haar that the attached list of bills totaling \$23,545.86 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

## **REPORTS**

**Financial/Administrative:** *(Fiscal Officer's report)*

**Zoning:** *(Inspector's report)*

1. Marilyn Metzger submitted her resignation from the Zoning Appeals Board.

**Cemetery:** *(Sexton's report)*

1. The following deed transfers were made: 659, 660, 661, and 662.
2. It was suggested that the trustees consider having a survey of the newest land acquisitions so roads and lots could be plotted for future use. There is no plan to actually allow purchasing of lots in these sections at this time as adequate room is still available in current sections.

**Roads:** *(Road Superintendent's report)*

1. Identification signs for Smith and Hessville roads have been received.
2. Weed spraying along the roads has been completed on the north side of the township.
3. Discussion centered around obtaining fill dirt for the culvert lining project on Portage River South. Dirt could be obtained for free from the county. Mr. Hetrick offered dirt from his nearby property at a cost of \$1,000. The cost of the township transporting county dirt to the site made Mr. Hetrick's offer more economical. B. Haar moved and Greenhill seconded the motion to purchase the dirt from Mr. Hetrick. **Motion passed.**

4. Property owner at the intersection of Ernsthausen and SR 105 has filled in a ditch in the township right-of-way with chunks of waste concrete. It is creating a mowing obstacle. B. Haar will discuss solutions with C. Miller at county, and Johnson plans to discuss situation with owner.

**EMS/Fire:** *(Chief's report)*

1. Captain Dave Rogers has announced his retirement from the Harris Elmore Fire Department effective in June. The trustees thanked Dave for his 29 years of service to our community.
2. As a result of Capt. Rogers retirement, Chief Wilburn has announced the following assignments for the department officers: Mike "Toby" Murray, 1st captain; Brian Richards, 2nd captain; Dan Dwyer, 1st lieutenant; and Josh Parlette, 2nd lieutenant.
3. Greenhill moved and J. Haar seconded that Cary Johnson and Josh Hobbs attend fire school which will be starting in the next few weeks. The township will pay 3/4 of the tuition and candidates will pay 1/4, which will be refunded after successful completion of the course and probationary year. **Motion passed.**
4. Chief Wilburn has requested that 2-3 firefighters be allowed to attend classes for instructor certification for firefighters. This would allow for in-house training for firefighters. Currently, several EMT's have EMS instructor certifications which allows for in-house EMS raining.
5. Assistant EMS Chief McGinnis has submitted information about a state grant for Marcs radios. Costs of outfitting the department would be in excess of \$186,000. A dilemma has occurred because the township has applied for a FEMA grant for the radios but no information has been received about the progress on this grant. The state grant has a submission date in early June. McGinnis has been asked to research any conflicts if the township applies for both.

**Building & Grounds:** *(Jim Wilburn, building superintendent)*

1. Replacing mulch with river rock is being considered. Jim will check with several stone yards for the best price. B. Haar moved and Greenhill seconded putting in approximately 12 ton of stone at a cost of \$159 per ton. **Motion passed.**

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by DJ Greenhill. Chairman Beverly Haar declared the meeting duly adjourned at 8:47 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(Expenditure attachment on next page)

Number	Date	Amount	Purpose	Payee
370-2022	5/12/22	\$33.54	County Chief meeting supplies	Business Card
371-2022	5/12/22	\$656.44	Intimidator, printer, oil, mower	Business Card
31079	5/16/22	\$900.00	tree/stump removal by mausoleum	Beeker Tree Service
31080	5/16/22	\$311.90	DOT Co2 hydro testing (5) & maint	Federal Fire Equipment
31081	5/16/22	\$523.53	Filters: oil, fuel, air, hydraulic	Genoa NAPA
31082	5/16/22	\$1,105.66	fuel/gas	GPM Investments, LLC
31083	5/16/22	\$798.57	EMS contractual billing for April 2022	GREAT LAKES BILLING ASSOCIATES, INC.
31084	5/16/22	\$24.66	storage tote	LOWES BUSINESS ACCOUNT/GECF
31085	5/16/22	\$486.33	Fuel: off-road diesel	LUCKEY FARMERS, INC.
31086	5/16/22	\$515.74	electric, water & sewage at fire station, garage, and cemetery	VILLAGE OF ELMORE
31087	5/16/22	\$16.42	spark plug, threadlock gel	Oak Harbor Auto Parts Inc.
31088	5/16/22	\$10.49	cabinet lock	Oak Harbor Hardware
372-2022	5/19/22	\$290.57	BIWEEKLY HOURLY 05/01-05/14/22	Derrick J Berkel
373-2022	5/19/22	\$806.43	BIWEEKLY HOURLY 05/01-05/14/22	Justin M Bretzloff
374-2022	5/19/22	\$893.89	BIWEEKLY HOURLY 05/01-05/14/22	Brittany A. Dewyre
375-2022	5/19/22	\$571.84	BIWEEKLY HOURLY 05/01-05/14/22	Ron Distel
376-2022	5/19/22	\$604.98	BIWEEKLY HOURLY 05/01-05/14/22	Alexander M Fertig
377-2022	5/19/22	\$1,606.70	BIWEEKLY HOURLY 05/01-05/14/22	Cary L Johnson
378-2022	5/19/22	\$369.32	BIWEEKLY HOURLY 05/01-05/14/22	Amanda R. McGinnis
379-2022	5/19/22	\$700.16	BIWEEKLY HOURLY 05/01-05/14/22	Michael E. McGinnis
380-2022	5/19/22	\$268.76	BIWEEKLY HOURLY 05/01-05/14/22	Tiffany A Molitoris
381-2022	5/19/22	\$891.77	BIWEEKLY HOURLY 05/01-05/14/22	Deborah L. Pocino
382-2022	5/19/22	\$1,123.24	BIWEEKLY HOURLY 05/01-05/14/22	Andres F Rodriguez
383-2022	5/19/22	\$89.87	BIWEEKLY HOURLY 05/01-05/14/22	Franklin K Stevens
384-2022	5/19/22	\$188.75	BIWEEKLY HOURLY 05/01-05/14/22	Kelly N. Stouinger
386-2022	5/19/22	\$1,173.58	Federal withholding and 941 contribution	United States Treasury
31089	5/20/22	\$23.42	MONTHLY VOLUNTEER FOR APRIL 2022	Eric M Fulwider
31090	5/20/22	\$152.59	Payroll wihtholding	Ohio Child Support Payment Central
31091	5/20/22	\$142.30	Payroll wihtholding	Michigan State Disbursement Unit (MiSDU)
387-2022	5/20/22	\$290.57	MONTHLY VOLUNTEER FOR APRIL 2022	Derrick J Berkel
388-2022	5/20/22	\$81.99	MONTHLY VOLUNTEER FOR APRIL 2022	Jeff Berkel
389-2022	5/20/22	\$25.22	MONTHLY VOLUNTEER FOR APRIL 2022	Karen E Boone
390-2022	5/20/22	\$484.58	MONTHLY VOLUNTEER FOR APRIL 2022	Justin M Bretzloff
391-2022	5/20/22	\$253.63	MONTHLY VOLUNTEER FOR APRIL 2022	Brittany A. Dewyre
392-2022	5/20/22	\$128.84	MONTHLY VOLUNTEER FOR APRIL 2022	Daniel A Dewyre
393-2022	5/20/22	\$152.58	MONTHLY VOLUNTEER FOR APRIL 2022	Scott J Jones
394-2022	5/20/22	\$70.54	MONTHLY VOLUNTEER FOR APRIL 2022	Paul M Makulinski
395-2022	5/20/22	\$85.14	MONTHLY VOLUNTEER FOR APRIL 2022	Amanda R. McGinnis
396-2022	5/20/22	\$149.38	MONTHLY VOLUNTEER FOR APRIL 2022	Michael E. McGinnis

Number	Date	Amount	Purpose	Payee
397-2022	5/20/22	\$58.56	MONTHLY VOLUNTEER FOR APRIL 2022	Michael J. Murray
398-2022	5/20/22	\$11.70	MONTHLY VOLUNTEER FOR APRIL 2022	Cameron P Overmyer
399-2022	5/20/22	\$58.56	MONTHLY VOLUNTEER FOR APRIL 2022	Jared J. Overmyer
400-2022	5/20/22	\$81.99	MONTHLY VOLUNTEER FOR APRIL 2022	Nathan A. Overmyer
401-2022	5/20/22	\$58.89	MONTHLY VOLUNTEER FOR APRIL 2022	Joshua M. Parlette
402-2022	5/20/22	\$571.37	MONTHLY VOLUNTEER FOR APRIL 2022	Deborah L. Pocino
403-2022	5/20/22	\$46.86	MONTHLY VOLUNTEER FOR APRIL 2022	Michael Probst
404-2022	5/20/22	\$126.59	MONTHLY VOLUNTEER FOR APRIL 2022	Brian Richards Jr.
405-2022	5/20/22	\$266.36	MONTHLY VOLUNTEER FOR APRIL 2022	Brandon E Rizzo
406-2022	5/20/22	\$11.70	MONTHLY VOLUNTEER FOR APRIL 2022	David Rogers
407-2022	5/20/22	\$23.42	MONTHLY VOLUNTEER FOR APRIL 2022	Glenn Sasscer Jr.
408-2022	5/20/22	\$23.42	MONTHLY VOLUNTEER FOR APRIL 2022	Kirk P. Shank
409-2022	5/20/22	\$132.93	MONTHLY VOLUNTEER FOR APRIL 2022	Liam J Treat
410-2022	5/20/22	\$11.77	MONTHLY VOLUNTEER FOR APRIL 2022	Brandon M Wilburn
411-2022	5/20/22	\$1,234.04	MONTHLY VOLUNTEER FOR APRIL 2022	James M. Wilburn
412-2022	5/20/22	\$19.03	MONTHLY VOLUNTEER FOR APRIL 2022	John R Woycitzky
413-2022	5/20/22	\$111.44	MONTHLY VOLUNTEER FOR APRIL 2022	Nicholas E Zimmerman
415-2022	5/20/22	\$926.38	Federal withholding and 941 contribution	United States Treasury
31092	5/28/22	\$64.21	Raingear reimbursement	Ron Distel
31093	5/28/22	\$200.00	Memorial Day support	COMMUNITY POST #279
31094	5/28/22	\$148.00	Street signs: Hessville Rd, Smith Rd (2 ea)	Griffin Pavement Striping
31095	5/28/22	\$1,701.64	FDIC training exp-lodging/meal/registration reimbursement (6) attendees	Harris-Elmore Fire Fighters Association
31096	5/28/22	\$326.54	FDIC mileage/parking reimbursement	Jeffrey Berkel
31097	5/28/22	\$326.54	FDIC mileage/parking reimbursement	Brandon Rizzo
		\$23,545.86		