

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, May 2, 2022, with the following members present: Trustees Beverly Haar, Jerry Haar, and DJ Greenhill and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Road Superintendent, Cary Johnson (out at 9:07 pm)
- Asst. Fire Chief, Jeff Berkel (in at 8:03 pm, out at 9:01 pm)
- Zoning Inspector, Paul Perry (out at 9:07 pm)
- Assistant Fiscal Officer, Carol Baker (out at 9:07 pm)

The minutes of the regular meeting held April 18, 2022, were read by Chairman Beverly Haar and approved on a motion made Jerry Haar and seconded by Beverly Haar. **Motion carried.**

## **FINANCIAL**

A motion was made by DJ Greenhill and seconded by Beverly Haar that the attached list of bills totaling \$68,774.55 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

## **REPORTS**

### **Financial/Administrative:**

1. Trustees reviewed invoices, signed checks and vouchers, reviewed and initialed payroll, reviewed and signed purchase authorizations.
2. The Final Rule published by the U.S. Department of Treasury for expending State and Local Fiscal Recovery Funds allows recipients to make a one-time, irrevocable election to utilize a standard revenue loss provision up to \$10,000,000 to provide government services rather than calculating the actual revenue loss using the formula prescribed by the U.S. Department of Treasury.

Projects for the township are yet to be determined, but may include road building and maintenance and other infrastructure, health services, and general government administration, staff and administrative facilities.

The Board of Harris Township, Ottawa County, Ohio, hereby resolves to utilize the Standard Revenue Loss in the amount of \$162,154.64 as revenue replacement to provide government services. Beverly Haar, Yes; Jerry Haar, Yes; DJ Greenhill, Yes. **Resolution passed.**

3. Annual Q1-2022 Project & Expenditure Report was submitted for American Recovery Plan, reporting three project obligations through March totaling \$50,871, expenditures of \$2,871, and remaining funds \$111,283.64.
4. Appropriation approved in the amount of \$200 from the general fund of the township to the Elmore American Legion Post 279 for the purpose of property observing Memorial Day within the township.

### **Zoning:**

1. Inspector Perry issued 3 zoning permits:  
#706 — pool, 16305 Portage River South  
#707 — screened porch, 3851 SR 590  
#708 — shed, 1795 Elliston Trowbridge

### **Cemetery:**

1. Preformed foundations are being compared for cost and quality from several vendors. It may be economical to purchase additional foundations at current prices.
2. Utility straps will be needed to move a large monument for an up-coming burial.
3. Top soil will be needed to repair ruts from winter/spring burials.

### **Roads:**

1. Road Superintendent Johnson requested purchasing replacement street signs for Smith and Hessville roads at a cost of \$37 each from Zimmerman Painting. Two of each will be ordered so replacements will be available if needed.
2. Discussion centered around the culvert lining project on Portage River South. Topics included obtaining easement, fill, and contractor. B. Haar moved and Greenhill seconded obtaining an easement for the north side of the road, obtaining fill from the county or property owner, and awarding the contract to No Dig Construction. B. Haar, yes; J. Haar, Yes; Greenhill, Yes. **Motion Passed.**
3. Labels will be applied to recycle containers warning that lithium batteries should not be put in bins due to the danger of fires starting.

### **EMS/Fire:**

1. Asst. Chief Berkel reported on the FDIC conference held in Indianapolis which was attended by six firefighters. Discouraging news was that several vendors will be going out of business, will not be building trucks, may lengthen promised delivery dates, and final costs may include price hikes above original contract pricing. Expense reports will be submitted for mileage, meals, lodging and expenses.
2. On a positive note, the grant for a new tanker passed the stage 3 review and grant award announcements will take place in the next several weeks.
3. Cleveland Communication will be called to service several radios which are not working properly.
4. Assistant EMS Chief Mike McGinnis provided a program for an Employee Assistance Program. Pending clarification of some details, trustees feel this would be a valuable aid for employees.

### **Building & Grounds:**

1. A program was purchased to make the sign in front of the station operational. Greenhill has become familiar with how to operate it and will share that information with others. Announcements pertinent to the township will be posted.

**Other:**

1. An invitation was received from the Catawba Island Township Police Department to attend the 2022 Police Memorial Day Ceremony, Thursday, May 12, at 11:00 am at the Catawba Island Club. Fallen law enforcement brothers and sisters will be honored.

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by Beverly Haar. Chairman Beverly Haar declared the meeting duly adjourned at 9:07 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(Expenditure attachment on next page)

**The following payments were reviewed:**

Number	Post Date	Amount	Purpose	Payee
286-2022	4/21/22	\$61.75	BIWEEKLY HOURLY 04/03-04/16/22	Ron Distel
287-2022	4/21/22	\$1,494.30	BIWEEKLY HOURLY 04/03-04/16/22	Cary L Johnson
288-2022	4/21/22	\$999.93	BIWEEKLY HOURLY 04/03-04/16/22	Andres F Rodriguez
289-2022	4/21/22	\$24.28	BIWEEKLY HOURLY 04/03-04/16/22	Franklin K Stevens
291-2022	4/21/22	\$293.41	BIWEEKLY HOURLY 04/03-04/16/22	Derrick J Berkel
292-2022	4/21/22	\$91.11	BIWEEKLY HOURLY 04/03-04/16/22	Justin M Bretzloff
293-2022	4/21/22	\$628.01	BIWEEKLY HOURLY 04/03-04/16/22	Brittany A. Dewyre
294-2022	4/21/22	\$419.94	BIWEEKLY HOURLY 04/03-04/16/22	Alexander M Fertig
295-2022	4/21/22	\$196.47	BIWEEKLY HOURLY 04/03-04/16/22	Jennifer N Marcson
296-2022	4/21/22	\$188.19	BIWEEKLY HOURLY 04/03-04/16/22	Amanda R. McGinnis
297-2022	4/21/22	\$311.77	BIWEEKLY HOURLY 04/03-04/16/22	Michael E. McGinnis
298-2022	4/21/22	\$425.08	BIWEEKLY HOURLY 04/03-04/16/22	Tiffany A Molitoris
299-2022	4/21/22	\$1,013.52	BIWEEKLY HOURLY 04/03-04/16/22	Deborah L. Pocino
300-2022	4/21/22	\$124.30	BIWEEKLY HOURLY 04/03-04/16/22	Kelly N. Stoudinger
301-2022	4/21/22	\$40.98	BIWEEKLY HOURLY 04/03-04/16/22	Lisa J. Woycitzky
303-2022	4/21/22	\$956.37	Federal withholding and 941 contribution	United States Treasury
304-2022	4/22/22	\$207.01	Monthly volunteer for March 2022	Derrick J Berkel
305-2022	4/22/22	\$134.69	Monthly volunteer for March 2022	Jeff Berkel
306-2022	4/22/22	\$20.27	Monthly volunteer for March 2022	Karen E Boone
307-2022	4/22/22	\$222.72	Monthly volunteer for March 2022	Justin M Bretzloff
308-2022	4/22/22	\$202.27	Monthly volunteer for March 2022	Brittany A. Dewyre
309-2022	4/22/22	\$127.94	Monthly volunteer for March 2022	Daniel A Dewyre
310-2022	4/22/22	\$20.27	Monthly volunteer for March 2022	Kimberly N Fertig
311-2022	4/22/22	\$19.48	Monthly volunteer for March 2022	Scott J Jones
312-2022	4/22/22	\$82.27	Monthly volunteer for March 2022	Paul M Makulinski
313-2022	4/22/22	\$138.09	Monthly volunteer for March 2022	Amanda R. McGinnis
314-2022	4/22/22	\$210.88	Monthly volunteer for March 2022	Michael E. McGinnis
315-2022	4/22/22	\$122.99	Monthly volunteer for March 2022	Michael J. Murray
316-2022	4/22/22	\$11.70	Monthly volunteer for March 2022	Cameron P Overmyer
317-2022	4/22/22	\$46.86	Monthly volunteer for March 2022	Jared J. Overmyer
318-2022	4/22/22	\$70.27	Monthly volunteer for March 2022	Nathan A. Overmyer
319-2022	4/22/22	\$41.22	Monthly volunteer for March 2022	Joshua M. Parlette
320-2022	4/22/22	\$261.95	Monthly volunteer for March 2022	Deborah L. Pocino
321-2022	4/22/22	\$46.86	Monthly volunteer for March 2022	Michael Probst
322-2022	4/22/22	\$148.21	Monthly volunteer for March 2022	Brian Richards Jr.
323-2022	4/22/22	\$111.66	Monthly volunteer for March 2022	Brandon E Rizzo
324-2022	4/22/22	\$11.70	Monthly volunteer for March 2022	David Rogers
325-2022	4/22/22	\$58.56	Monthly volunteer for March 2022	Glenn Sasscer Jr.
326-2022	4/22/22	\$23.42	Monthly volunteer for March 2022	Kirk P. Shank
327-2022	4/22/22	\$58.84	Monthly volunteer for March 2022	Liam J Treat

328-2022	4/22/22	\$23.55	Monthly volunteer for March 2022	Brandon M Wilburn
329-2022	4/22/22	\$929.88	Monthly volunteer for March 2022	James M. Wilburn
330-2022	4/22/22	\$11.77	Monthly volunteer for March 2022	Nicholas E Zimmerman
333-2022	4/22/22	\$672.72	Federal withholding and 941 contribution	United States Treasury
334-2022	4/20/22	\$2,718.84	Unemployment Q1/2022	ODJFS
335-2022	4/29/22	\$976.09	SALARIED MONTHLY APRIL 2022	Donald J Greenhill II
336-2022	4/29/22	\$795.30	SALARIED MONTHLY APRIL 2022	Beverly K. Haar
337-2022	4/29/22	\$891.88	SALARIED MONTHLY APRIL 2022	Jerald A. Haar
338-2022	4/29/22	\$1,431.05	SALARIED MONTHLY APRIL 2022	Laura J. Hazel
339-2022	4/29/22	\$322.47	SALARIED MONTHLY APRIL 2022	Paul L Perry
340-2022	4/29/22	\$233.90	SALARIED MONTHLY APRIL 2022	James M. Wilburn
343-2022	4/29/22	\$659.56	Federal withholding and 941 contribution	United States Treasury
344-2022	4/29/22	\$2,922.65	Federal withholding and 941 contribution	United States Treasury
345-2022	4/29/22	\$1,150.85	Ohio withholding April	TREASURER OF OHIO
346-2022	4/29/22	\$17.87	School district withholding April	Ohio School District Tax
347-2022	4/29/22	\$502.57	Elmore village withholding April	VILLAGE OF ELMORE
348-2022	4/29/22	\$3.28	Pemberville residential withholding April	Village of Pemberville
349-2022	4/29/22	\$55.40	Oak Harbor residential withholding April	Village of Oak Harbor
350-2022	4/29/22	\$95.91	Northwood residential withholding April	City of Northwood
351-2022	5/5/22	\$443.22	BIWEEKLY HOURLY 04/17-04/30/22	Ron Distel
352-2022	5/5/22	\$1,468.64	BIWEEKLY HOURLY 04/17-04/30/22	Cary L Johnson
353-2022	5/5/22	\$1,092.43	BIWEEKLY HOURLY 04/17-04/30/22	Andres F Rodriguez
354-2022	5/5/22	\$79.49	BIWEEKLY HOURLY 04/17-04/30/22	James A Rose
356-2022	5/5/22	\$187.01	BIWEEKLY HOURLY 03/20-4/02/2022 *Timecard not turned in*	Leslie Craig Fair
358-2022	5/5/22	\$103.56	BIWEEKLY HOURLY 04/17-04/30/22	Derrick J Berkel
359-2022	5/5/22	\$521.16	BIWEEKLY HOURLY 04/17-04/30/22	Brittany A. Dewyre
360-2022	5/5/22	\$799.38	BIWEEKLY HOURLY 04/17-04/30/22	Alexander M Fertig
361-2022	5/5/22	\$196.47	BIWEEKLY HOURLY 04/17-04/30/22	Jennifer N Marcson
362-2022	5/5/22	\$433.22	BIWEEKLY HOURLY 04/17-04/30/22	Amanda R. McGinnis
363-2022	5/5/22	\$785.25	BIWEEKLY HOURLY 04/17-04/30/22	Michael E. McGinnis
364-2022	5/5/22	\$425.08	BIWEEKLY HOURLY 04/17-04/30/22	Tiffany A Molitoris
365-2022	5/5/22	\$1,126.62	BIWEEKLY HOURLY 04/17-04/30/22	Deborah L. Pocino
366-2022	5/5/22	\$53.28	BIWEEKLY HOURLY 04/17-04/30/22	Lisa J. Woycitzky
368-2022	5/5/22	\$1,110.61	Federal withholding and 941 contribution	United States Treasury
369-2022	5/5/22	\$5,167.43	March withholding and contribution	OPERS
31026	4/22/22	\$36.94	Monthly volunteer for March 2022	Eric M Fulwider
31027	4/27/22	\$341.17	Fire/EMS Participation Bonus pool	Derrick J Berkel
31028	4/27/22	\$438.92	Fire/EMS Participation Bonus pool	Jeff Berkel
31029	4/27/22	\$17.48	Fire/EMS Participation Bonus pool	Craig Berman

31030	4/27/22	\$3.50	Fire/EMS Participation Bonus pool	Karen E Boone
31031	4/27/22	\$111.88	Fire/EMS Participation Bonus pool	Justin M Bretzloff
31032	4/27/22	\$312.72	Fire/EMS Participation Bonus pool	Brittany A. Dewyre
31033	4/27/22	\$176.98	Fire/EMS Participation Bonus pool	Daniel A Dewyre
31034	4/27/22	\$122.26	Fire/EMS Participation Bonus pool	Alexander M Fertig
31035	4/27/22	\$3.50	Fire/EMS Participation Bonus pool	Kimberly N Fertig
31036	4/27/22	\$10.50	Fire/EMS Participation Bonus pool	Eric M Fulwider
31037	4/27/22	\$70.55	Fire/EMS Participation Bonus pool	Jeffrey T. Herman
31038	4/27/22	\$94.39	Fire/EMS Participation Bonus pool	Scott J Jones
31039	4/27/22	\$108.38	Fire/EMS Participation Bonus pool	Paul M Makulinski
31040	4/27/22	\$71.25	Fire/EMS Participation Bonus pool	Jennifer N Marcson
31041	4/27/22	\$394.10	Fire/EMS Participation Bonus pool	Amanda R. McGinnis
31042	4/27/22	\$66.41	Fire/EMS Participation Bonus pool	Michael E. McGinnis
31043	4/27/22	\$501.62	Fire/EMS Participation Bonus pool	Michael J. Murray
31044	4/27/22	\$73.41	Fire/EMS Participation Bonus pool	Cameron P Overmyer
31045	4/27/22	\$185.28	Fire/EMS Participation Bonus pool	Jared J. Overmyer
31046	4/27/22	\$208.43	Fire/EMS Participation Bonus pool	Nathan A. Overmyer
31047	4/27/22	\$149.00	Fire/EMS Participation Bonus pool	Joshua M. Parlette
31048	4/27/22	\$200.11	Fire/EMS Participation Bonus pool	Deborah L. Pocino
31049	4/27/22	\$108.38	Fire/EMS Participation Bonus pool	Michael Probst
31050	4/27/22	\$216.51	Fire/EMS Participation Bonus pool	Brian Richards Jr.
31051	4/27/22	\$167.80	Fire/EMS Participation Bonus pool	Brandon E Rizzo
31052	4/27/22	\$31.46	Fire/EMS Participation Bonus pool	David Rogers
31053	4/27/22	\$41.94	Fire/EMS Participation Bonus pool	Benjamin M Sandwisch
31054	4/27/22	\$153.82	Fire/EMS Participation Bonus pool	Glenn Sasscer Jr.
31055	4/27/22	\$20.97	Fire/EMS Participation Bonus pool	Kirk P. Shank
31056	4/27/22	\$10.50	Fire/EMS Participation Bonus pool	Timothy Simpson
31057	4/27/22	\$70.30	Fire/EMS Participation Bonus pool	Kelly N. Stoudinger
31058	4/27/22	\$181.79	Fire/EMS Participation Bonus pool	Liam J Treat
31059	4/27/22	\$48.94	Fire/EMS Participation Bonus pool	Brandon M Wilburn
31060	4/27/22	\$286.80	Fire/EMS Participation Bonus pool	James M. Wilburn
31061	4/27/22	\$34.96	Fire/EMS Participation Bonus pool	John R Woycitzky
31062	4/27/22	\$68.60	Fire/EMS Participation Bonus pool	Lisa J. Woycitzky
31063	4/27/22	\$125.85	Fire/EMS Participation Bonus pool	Nicholas E Zimmerman
31064	4/29/22	\$142.30	Payroll withholding	MiSDU
31065	4/29/22	\$19.48	Payroll withholding	OCSPC
31066	5/5/22	\$142.30	Payroll withholding	MiSDU
31067	5/4/22	\$184.85	Phones/Fax/Wifi May	Amplex
31068	5/4/22	\$787.56	EMS supplies	BOUND TREE MEDICAL
31069	5/4/22	\$886.15	natural gas at station & maint garage	COLUMBIA GAS
31070	5/4/22	\$400.00	junk hauling (4/16)	Elliott Scrapping LLC
31071	5/4/22	\$283.19	EMS medications	Embrace Healthcare
31072	5/4/22	\$217.50	Email, M365, Proofpoint monthly service for May	Link Computer Corporation
31073	5/4/22	\$63.17	Medical O2	O.E. MEYER CO.
31074	5/4/22	\$240.00	annual OTA dues 2022-2023	OTTAWA COUNTY TWP

				ASSOC.
31075	5/4/22	\$319.61	junk landfill fees	Sunny Farms Landfill
31076	5/4/22	\$100.67	Fire/EMS iPads	Verizon Wireless
31077	5/4/22	\$2,025.44	EMS PM & supplies 2020/2021	ZOLL Medical Corporation
31078	5/11/22	<u>\$19,617.00</u>	Property/Casualty/Auto insurance 2022 renewal	OTARMA SERVICE CENTER
		<u>\$68,774.55</u>		