

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, April 19, 2021, with the following members present: Trustees Beverly Haar and Jerry Haar, and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm. Trustee Carol Baker arrived at 8:15 pm.

Employees in attendance:

- Chief Jim Wilburn (left at 8:15 pm)
- Chief Engineer, Nate Overmyer (left at 8:10 pm)
- Asst. Chief/Fire, Jeff Berkel (left at 8:15 pm)
- Craig Berman, volunteer applicant (left at 8:15 pm)
- Asst. Chief/EMS, Mike McGinnis (in via phone at 8:40)

Residents/Guests:

- None

The minutes of the regular meeting held on April 5, 2021 were read by Chairman Bev Haar and approved on a motion made by Jerry Haar and seconded by Bev Haar. **Motion carried.**

FINANCIAL:

The following expenses were reviewed:

30576	\$11.77	Ohio CSPC	Withholding 3/22
30577	284.60	MiSDU	Withholding 3/25 & 4/8
30578	1,073.39	Atlantic	#442 modification parts
30579	92.94	Bill's Implement Sales	Mower maintenance: oil, filters, blade
30580	0.80	Bound Tree	EMS supplies
30581	670.22	Corrigan Oil	EMS/Fire fuel/gas
30582	400.00	Elliott Scrapping	Junk hauling 1/11
30583	507.85	Luckey Farmers	Weed chemicals for cemetery & roads
30584	55.05	Oak Harbor Hardware	Hardware for roads and cemetery
30585	1,600.00	Sedgwick	BWC TPA group discount program admin
30586	705.26	Speck Sales	#446 front tires, mounted and balanced
30587	527.99	Dexter Co.	Rpr parts for JD Alamo boom axe & flail
30588	34.86	Toledo Edison	Civil defense siren electricity
30589	5.00	Vanguard	CPR card: S. Jones
30590	63.70	Verizon Wireless	EMS squad modems
30591	577.43	Village of Elmore	Station/garages/cemetery electric & water
30592	12,600.00	Walk In Urgent Care	Firefighter physicals & annual testing (31)
30593	692.59	Great Lakes Billing Assoc	EMS contractual billing for March
30594	212.75	Baumann Auto Group	#447 Tahoe rpl driver side tire sensors
	<u>\$20,116.20</u>		

EFT payroll Bi-Weekly hourly, 3/21 through 4/3/2021, paid 4/8/2021:

\$1,417.59	C. Johnson: roads/cemetery	\$981.86	A. Rodriguez: cemetery/roads
	C. Fair: roads		R. Babjack: cemetery/roads
	T. Almendinger: EMT-B	810.72	A. Kashmer: EMT-B
516.58	D. Berkel: EMT-B		J. Marcson: Paramedic

78.99	J. Bretzloff: EMT-B	145.10	A. McGinnis: Paramedic
962.97	B. Dewyre: Paramedic	627.96	M. McGinnis: Paramedic
125.18	A. Fertig: Paramedic		T. Meek: EMT-A
84.13	K. Fertig: EMT-B	1,063.12	D. Pocino: EMT-B
	J. E. Herman: Paramedic		M. Riggle: Paramedic
	J. T. Herman: Paramedic	47.35	K. Stoudinger: Paramedic
176.15	S. Hites: Paramedic		L. Woycitzky: Paramedic
372.80	A. Johnson: Paramedic		
			<u>\$7,410.50</u>

Electronic Payments:

voucher #255-2021	\$4,258.03	US Treasury: March federal 941 withholding/match
voucher #256-2021	752.65	OH Treasurer: Ohio withholding March 2021
voucher #257-2021	10.78	OH Treasurer: school withholding March 2021
voucher #258-2021	387.68	RITA: Elmore city withholding March 2021
voucher #259-2021	876.00	OH Treasurer: UAN fees Q2/2021
voucher #260-2021	6,630.27	OPERS: March OPERS withholding and contribution
voucher #261-2021	32.30	OPERS: penalty/interest February 2021
	<u>\$12,947.71</u>	

A motion was made by Bev Haar and seconded by Jerry Haar that the preceding list of bills totaling \$40,474.41 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same.

Motion carried.

REPORTS:

Fiscal/Administrative:

1. Request received for American Legion memorial services contribution for 2021. Previous years contribution \$200; Hazel to contact Legion to find out associated expenses in consideration of modifying annual contribution.
2. Corrigan Oil selling Elmore Express Shop to GPM SouthEast LLC. New agreement received, which will be reviewed by Fiscal Officer before presenting to board for signatures. Options for information to be included with billing (i.e., odometer, employee #).
3. OTARMA liability and property/casualty insurance renewal received and will be reviewed by Fiscal Officer and Trustees.

Zoning:

1. Permits were issued by the County Engineer's office for:
 - a. Driveway #21-026, 2184 S. Opfer-Lentz Rd., Elmore

Cemetery:

1. Sexton's update:
 - a. Thank you to Jerry, Bob, Craig and Cary for assistance with flagpole
 - b. 2 hydrants to replace after air pressure test
 - c. New mowers working wonderfully
 - d. Granite marker placed directly on grass for A. Murray, no foundation

2. Cemetery Deeds #626, #627 and #628 reviewed and signed by Trustees for Schaffer purchase and Giesler transfers, respectively.

Roads:

1. Superintendent's report:
 - a. Windows are in; flagpole set up; taking compressor to Moriarty for repair

Fire/EMS:

1. Chief's report:
 - a. Hose testing completed. (1) 1.75"x50' hose and (2) 3"x50' hose to be replaced, \$708.85.
 - b. Twenty-nine attended pump testing comradery dinner at Frickers afterwards. Receipt submitted for \$675.
 - c. Probationary period extension of six months for J. Bretzloff.
 - d. Resignation accepted for T. Yarger upon sale of home and relocation to Bowling Green.
 - e. Application received from Craig Berman, who recently resigned from Portage Fire and would like to join HEFD. He lives 7 miles outside of Harris Township towards Oak Harbor. He has 8+ years of experience. HEFD Officers have approved application and are recommending to the Board for approval. Bev Haar moved to approve applicant; Jerry Haar seconded the motion. **Motion carried.** Berman sent to Elmore PD for background check.
 - f. Turnout gear was ordered from Phoenix. Hazel requested confirmation of order and pricing.
 - g. S. Jones rescinded his resignation after discussion with HEFD Officers and has resumed activities with the Fire and EMS departments.
 - h. McGinnis to obtain new quote for Marcs radios for grant project.
2. Chief Engineer N. Overmyer reported:
 - a. Explained need for additional 2-1/2 to 1-3/4" reducers to add on an additional hose line or two if needed for new engine #442. Pricing estimated at \$40 each for (2) hose reducers, and \$27 each for (2) hose caps. Trustees approved purchase.
 - b. Quote received for #443 for hose reducer valve and other valve rebuilding from Williams for \$5,810. This has been an issue for the past several years, as American LaFrance engines are no longer built and the engine has not passed the suction test. Several valves are noted as failed and must be replaced; others are on their way due to leaks. Tank to pump reduction from 4" to 3" valve. Elmore water attributes to the severe wear on the plastic ball valves. Discussion on whether the repairs should be done as needed or as a whole. Overmyer stated these valve repairs should last another 20 years. Service (LOF) also needs completed on #443. Schematics book provided to Williams to assist with repairs and options. Hazel requested decision wait until May so appropriations can be confirmed.
 - c. Alignment still needs to be completed for #446 at Speck Sales in BG.
3. Berkel happy with new pricing structure from Williams and stated former Engineer A. Katko confirmed pricing is "unbelievable." Both agreed that we couldn't buy filters and oil for their pricing. Maintenance folders have been set up by Williams and copies will be provided to HEFD under new structure.
4. Berkel announced that HEFD open house will be moved to 6/27, same time as Portage River Festival, since the Explore Elmore Days has been cancelled. Activities include jump house, ladder rides, smoke trailer - safety

training for kids, and general promotion/awareness of Fire/EMS activities and equipment.

5. Washington Township fire contract expires 6/14/2021. Five-year renewal requested by Washington Township fiscal officer, Lori Crispen, to coincide with their levy. After discussion with Chief Wilburn, J. Haar moved to renew at same rate, \$7,500/annual, beginning 6/15/2021 and ending 6/14/2026. B. Haar seconded the motion. **Motion carried.**
6. Asst. Chief/EMS report:
 - a. #449 air conditioning has been recharged at LH Automotive
 - b. Approval to schedule #448 patient care camera install and repairs, change fluorescent lighting in patient care area to LED, approximately \$5,000
 - c. Quote received for #449 modem: \$500 modem; P&R to install (run power to modem) quoted at time/material estimated at \$500 for two hours; McGinnis will program.
 - d. #448 modem to be assessed for same
 - e. Request to purchase (4) sets of ballistic gear before Rescue Task Force training. Special bulk pricing agreement with Sandusky County EMS for approximately \$1200 each. Trustees to consider for approval at next meeting.
 - f. N. Zimmerman has passed his EMT-B national certification
 - g. K. Fertig has withdrawn her request for paramedic school tuition reimbursement program for 2021.

Building/Grounds:

1. Amplex scheduled to begin install this week of internet and phones.

Communications, Announcements, Other:

1. Invitation to Eagle Scout Court of Honor for Colby Pendleton on 4/25 at 2:00 pm at Lindsay Trinity Church.
2. Great Lakes Billing Association, March 2021 billing reports

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by Beverly Haar. Chairman Beverly Haar declared the meeting duly adjourned at 9:04 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer