

The Board of Trustees of Harris Township, Ottawa County, met in special session on Tuesday, March 29, 2022, with the following members present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 9:30 am.

Employees in attendance:

- Road Superintendent, Cary Johnson (out at 9:56 am)
- Cemetery Sexton, Andy Rodriguez (out at 9:56 am)

The purpose of the meeting was to review and approve permanent budget appropriations for 2022 and to discuss personnel issues with Sexton Rodriguez and Superintendent Johnson.

1. Trustees discussed with Johnson and Rodriguez the wage freezes that were issued due to Covid in 2020 and 2021, compensation rate increases issued at the timing of their employment, and rumor that other opportunities had recently been offered to them. Both employees stated their satisfaction with their township employment, and trustees expressed their commendation with the teamwork and dedication they were seeing between the two departments and staff.

Trustees stated that, especially post-Covid, they want to encourage a culture of inclusiveness and progressive communication with open and frequent dialogue amongst workers, while providing a support system for employees' financial, physical and mental well-being. This includes flexible hours and enhanced sick leave as options, rather than pay raises as the answer.

2. Chairman B. Haar moved to go into executive session to discuss employee compensation. DJ Greenhill seconded the request. Upon calling the roll at 9:56 am, the vote was as follows: Beverly Haar, yes; Jerry Haar, yes; DJ Greenhill, yes. Fiscal Officer Hazel was also present. Motion passed.

B. Haar moved and Greenhill seconded that trustees and fiscal officer return to regular session at 10:20 am. Beverly Haar, yes; Jerry Haar, yes; DJ Greenhill, yes. Motion passed.

No action was taken.

3. The Fiscal Officer reviewed financial reports with Trustees comparing fund status, revenue status, and appropriation status for previous two years. Based on year end fund balance and the Certificate of the Sources Available for Expenditures, and the Amended Certificate, the Fiscal Officer presented permanent appropriations for 2022 as follows:

General Fund	\$157,000.00
MVL Fund	\$ 66,000.00
Gas Tax Fund	\$150,000.00
Road & Bridge Fund	\$200,800.00
Cemetery Fund	\$132,000.00
Ambulance and EMS Fund	\$ 63,000.00
Fire & EMS Service Levy Fund	\$193,500.00
EMS Service Only Levy	\$435,200.00
Coronavirus Relief Fund	\$ 382.59

American Recovery Plan	<u>\$159,000.00</u>
Total 2022 Permanent Appropriations	\$1,556,982.59

A motion to move for the adoption of the Annual Appropriation Resolution for the fiscal year ending December 31, 2022, was made by Beverly Haar and seconded by Jerry Haar. Upon calling the roll, the motion was unanimously approved.

4. The Fiscal Officer recommended that an individual blanket certificate up to \$10,000.00 be permitted to be opened during the year 2022, expiring on December 31<sup>st</sup>, pending enough funds in that particular appropriation. A motion was made by Greenhill and seconded by J. Haar to allow a blanket certificate to be opened at a maximum amount of \$10,000.00 for the year 2022, expiring on December 31<sup>st</sup>, pending enough funds in that appropriation to be encumbered. Upon calling the roll, the motion was unanimously approved.

There being no further business, a motion to adjourn was made by Jerry Haar and seconded by Beverly Haar. Chairman Beverly Haar declared the meeting duly adjourned at 10:45 am.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer