

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, March 7, 2022, with the following officials present: Trustees Beverly Haar, Jerry Haar, DJ Greenhill (entered at 7:48), and Fiscal Officer Laura Hazel. Chairman Beverly Haar called the meeting to order at 7:30 pm.

Employees in attendance:

- Road Superintendent, Cary Johnson (7:30 pm to 8:49 pm)
- Fire Chief, Jim Wilburn (7:35 pm to 8:05 pm)
- Cemetery Sexton, Andy Rodriguez (7:30 pm to 8:49 pm)
- Assistant Fiscal Officer, Carol Baker (7:30 pm to 8:49 pm)

The minutes of the February 14, 2022, regular meeting, were read by Chairman Beverly Haar and approved on a motion made by Jerry Haar and seconded by Beverly Haar. **Motion carried.**

## **FINANCIAL**

A motion was made by Jerry Haar and seconded by DJ Greenhill that the attached list of bills totaling \$29,575.86 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. **Motion carried.**

## **REPORTS**

### **Financial/Administrative:**

1. December 2021 bank reconciliation and financial reports were reviewed and accepted by Board of Trustees.
2. The 2021 annual financial report was submitted and notice was sent for publication to the *Suburban Press*.
3. ARPA reallocation distribution to NEUs provided an additional \$323.68 to the township.
4. Trustees approved 2022 vacation for Rodriguez and approved carryover of 8 hours to be used on 5/25/2022.
5. Due to Final CRF revisions, Fiscal Officer reported that Q4-2021 and Q1-2022 reports were amended and \$383.80 will be returned for unexpended appropriations and interest to the state of Ohio.

### **Zoning: (no report)**

### **Cemetery:**

1. Andy Rodriguez placed annual cemetery spring clean-up notice in the *Suburban Press*.
2. Fiscal officer will post the job opening for part time cemetery seasonal mowing on line.

### **Roads:**

1. Road resurfacing prioritization discussion took place. Culvert lining will be done on Portage River South just west of Harris Salem Road. Lickert-Harder will have wedge repairs along the berms and chip/seal resurfacing. Slemmer Portage (south of Elmore East) was being considered for 2022 resurfacing. However, it was cold patched by the township road crew last fall and seems to be holding up well. Recently, Linker-Portage

(south of Elmore East) has shown more deterioration. B. Haar will contact the county engineers to determine if its condition warrants more immediate action than Slemmer. Cost estimates will be obtained for **Reclamite**, a road preservative application, for Portage River South (SR 590 to Slemmer) and Hessville (Elmore East to county line).

#### **EMS/Fire:**

1. The EMS pay incentive will be continued through 2022.
2. An estimate of \$985 was received to replace the damaged door panel in #449's bay. It will take between 14-16 weeks for the panel to arrive. The bay door for #447 is rusting and it was recommended that a panel also be ordered for this door as well. Additionally, the door openers on all the bays are obsolete and consideration should be given to replacing them as well.
3. The Ottawa County fire chiefs will meet at our station on March 16
4. The annual county engineers' meeting with township officials will take place April 12 at the county fairgrounds and the topics will center around bridge loading.
5. Six to eight firefighters will be attending the Northwest Ohio training school at Penta on March 12 and will take an apparatus to the session.
6. Hose replacements have been ordered and will cost approximately \$360.
7. After a recent fire incident at Materion, the company will replace a \$1014 piercing nozzle that was damaged and will cover the cost of compressor maintenance. Approval granted to order a spare nozzle.
8. Washington Township in Sandusky County is donating approximately \$5,000 to several area departments that service the township. Chief Wilburn is considering the following items: nozzles, wet suits, cold water winter rescue wet suits, and an accountability response board.
9. A number of helmets will be out of date by July. An inventory is being made of the current helmets to see how many will need replacement. The annual budget has been adjusted to include annual replacement for a number of sets of gear including helmets.

#### **Building/Grounds**

1. Pat and Sons towing will remove the storage semi trailer north of the station. Its original purpose as a training drill site was not completed due to increased cost of material.
2. Wilburn reported that the drywall repairs are continuing.
3. Ants have returned to the station and the exterminator will be spraying this week.

#### **Communications, Announcements and other:**

1. The annual March delivery assistance request from Senior Resources Meals on Wheels was received.
2. The Ottawa County Health Department Advisory Council annual meeting will be March 10 at 6 pm. Greenhill plans to attend.
3. The Regional Planning CDBG program will be March 31 at 1:30.
4. Hazard Mitigation Assistance Grant pre-application is due March 25 at the Emergency Management Agency.
5. Correspondence received and reviewed: Information regarding Ohio House bill 563; Lake Erie Shores & Islands annual report 2021; *Grassroots Clippings, March 2022*; *OTARMA, Spring 2022*.

There being no further business, a motion to adjourn was made by Beverly Haar and seconded by Jerry Haar. Chairman Beverly Haar declared the meeting duly adjourned at 8.49 pm.

Respectfully submitted,

Beverly Haar, Chairman

Laura Hazel, Fiscal Officer

(Expenditure attachment on next page)

The following payments were reviewed:

Number	Transaction Date	Amount	Purpose	Payee
153-2022	2/28/22	\$976.09	SALARIED MONTHLY - FEB 2022	Donald J Greenhill II
154-2022	2/28/22	\$795.30	SALARIED MONTHLY - FEB 2022	Beverly K. Haar
155-2022	2/28/22	\$891.88	SALARIED MONTHLY - FEB 2022	Jerald A. Haar
156-2022	2/28/22	\$1,431.05	SALARIED MONTHLY - FEB 2022	Laura J. Hazel
157-2022	2/28/22	\$242.11	SALARIED MONTHLY - FEB 2022	Paul L Perry
158-2022	2/28/22	\$233.90	SALARIED MONTHLY - FEB 2022	James M. Wilburn
160-2022	2/28/22	\$656.92	Federal 941 withholding and SS/Medicare match	United States Treasury
161-2022	2/28/22	\$766.76	Ohio monthly state withholding	TREASURER STATE OF OHIO
162-2022	2/28/22	\$20.43	Ohio school district monthly withholding	Ohio School District Income Tax
163-2022	2/28/22	\$378.98	Elmore village monthly withholding	VILLAGE OF ELMORE
164-2022	2/28/22	\$75.69	Northwood city monthly residence withholding	City of Northwood
165-2022	2/28/22	\$36.25	Oak Harbor village monthly residence withholding	Village of Oak Harbor
166-2022	2/28/22	\$4.37	Pemberville village monthly residence withholding	Village of Pemberville
167-2022	3/7/22	\$59.87	BIWEEKLY HOURLY 02/20-03/05/22	Leslie Craig Fair
168-2022	3/7/22	\$802.93	BIWEEKLY HOURLY 02/20-03/05/22	Cary L Johnson
169-2022	3/7/22	\$999.94	BIWEEKLY HOURLY 02/20-03/05/22	Andres F Rodriguez
171-2022	3/7/22	\$0.00	-VOID-	Derrick J Berkel
172-2022	3/7/22	\$91.11	BIWEEKLY HOURLY 02/20-03/05/22	Justin M Bretzloff
173-2022	3/7/22	\$0.00	-VOID-	Brittany A. Dewyre
174-2022	3/7/22	\$297.22	BIWEEKLY HOURLY 02/20-03/05/22	Michael G Dreka
175-2022	3/7/22	\$0.00	-VOID-	Alexander M Fertig
176-2022	3/7/22	\$90.61	BIWEEKLY HOURLY 02/20-03/05/22	Kimberly N Fertig
177-2022	3/7/22	\$89.81	BIWEEKLY HOURLY 02/20-03/05/22	Alexi Gottschalk
178-2022	3/7/22	\$196.47	BIWEEKLY HOURLY 02/20-03/05/22	Jennifer N Marcson
179-2022	3/7/22	\$0.00	-VOID-	Amanda R. McGinnis
180-2022	3/7/22	\$444.04	BIWEEKLY HOURLY 02/20-03/05/22	Michael E. McGinnis
181-2022	3/7/22	\$220.44	BIWEEKLY HOURLY 02/20-03/05/22	Tiffany A Molitoris
182-2022	3/7/22	\$963.72	BIWEEKLY HOURLY 02/20-03/05/22	Deborah L. Pocino
183-2022	3/7/22	\$0.00	-VOID-	Kelly N. Stouderinger
184-2022	3/7/22	\$40.98	BIWEEKLY HOURLY 02/20-03/05/22	Lisa J. Woycitzky
171-2022	3/9/22	\$335.69	BIWEEKLY HOURLY 02/20-03/05/22	Derrick J Berkel
173-2022	3/9/22	\$635.04	BIWEEKLY HOURLY 02/20-03/05/22	Brittany A. Dewyre
175-2022	3/9/22	\$690.24	BIWEEKLY HOURLY 02/20-03/05/22	Alexander M Fertig
179-2022	3/9/22	\$732.96	BIWEEKLY HOURLY 02/20-03/05/22	Amanda R. McGinnis
183-2022	3/9/22	\$59.66	BIWEEKLY HOURLY 02/20-03/05/22	Kelly N. Stouderinger
186-2022	3/9/22	\$338.50	BIWEEKLY HOURLY 02/20-03/05/22	Derrick J Berkel
187-2022	3/9/22	\$620.87	BIWEEKLY HOURLY 02/20-03/05/22	Brittany A. Dewyre
188-2022	3/9/22	\$673.18	BIWEEKLY HOURLY 02/20-03/05/22	Alexander M Fertig
189-2022	3/9/22	\$762.11	BIWEEKLY HOURLY 02/20-03/05/22	Amanda R. McGinnis
190-2022	3/9/22	\$43.44	BIWEEKLY HOURLY 02/20-03/05/22	Kelly N. Stouderinger
192-2022	3/9/22	\$768.47	BIWEEKLY HOURLY 02/20-03/05/22	Cary L Johnson
30939	3/13/22		REPLACEMENT FOR VOIDED CK 30939	TREASURER STATE OF OHIO
30957	3/14/22	\$386.03	CRF return of unspent funds	TREASURER STATE OF OHIO
			2001 Frltnr FLD repairs: modulating valve pkg, lower shaft u-joint, wiper motor, starter & wiring, ground	
30958	3/14/22	\$3,164.36	wiring	Freightliner of Toledo
30959	3/14/22	\$184.85	Phones/fax/wifi at station	Amplex
30960	3/14/22	\$647.04	EMS supplies	BOUND TREE MEDICAL, LLC.
30961	3/14/22	\$400.00	junk hauling (2/14)	Elliott Scrapping LLC
30962	3/14/22	\$99.00	propane tank rental 2/19-2/18/23	FERRELLGAS
30963	3/14/22	\$1,030.97	EMS contractual billing service Feb.	GREAT LAKES BILLING ASSOCIATES, INC.
30964	3/14/22	\$315.80	rpr Gledhill plow; center pin	KALIDA TRUCK EQUIPMENT
30965	3/14/22	\$689.07	Fuel off-road diesel	LUCKEY FARMERS, INC.
30966	3/14/22	\$280.00	#449 bottom panel temp straightening	NORTHWOOD DOOR
30967	3/14/22	\$50.41	fittings, paint for road equip	Oak Harbor Hardware
30968	3/14/22	\$145.00	post accident testing	Occupational Health Centers of Ohio, P.A., Co
30969	3/14/22	\$60.00	2022 Chief's dues	OTTAWA COUNTY FIRE & E.M.S. CHIEFS ASSOC
30970	3/14/22	\$19.90	labor law poster 2022	Personnel Concepts
			Uniform coat: A. Fertig	
30971	3/14/22	\$530.50	Uniform BD shirts zipper install: K. Boone	Phoenix Safety Outfitters
30972	3/14/22	\$1,148.40	mowing Aug/Sept/Oct 2021	Steve or Peggy Avers
30973	3/14/22	\$66.37	14-1/2" trip spring	The Dexter Company
30974	3/14/22	\$74.82	cemetery clean up spring	THE Suburban/Metro Press
30975	3/14/22	\$435.00	universal urn vault & concrete box urn vault	Turner Vault Company
30976	3/14/22	\$1,559.49	natural gas for garage & fire station	COLUMBIA GAS
30977	3/14/22	\$142.30	Payroll withholding	Michigan State Disbursement Unit (MSDU)
			hose, gloves	
30978	3/14/22	\$65.88	wiper fluid	Fremont Auto Parts
30979	3/14/22	\$150.33	vehicle maintenance supplies	Genoa NAPA
30980	3/14/22	\$437.50	M365 install & March services	Link Computer Corporation
194-2022	3/14/22	\$1,025.81	Federal 941 withholding and SS/Medicare match	United States Treasury
		\$29,575.86		