

The Board of Trustees of Harris Township, Ottawa County, met in regular session on Monday, February 17, 2020, with the following members present: Trustees Jerry Haar and Carol Baker, and Fiscal Officer Laura Hazel. Trustee Beverly Haar was absent. Vice-Chairman Jerald Haar called the meeting to order at 7:30 pm.

Employees in attendance:

Dan Laity, Zoning Inspector (left at 7:59 pm)
 Firefighters/Officers Brian Richards, Michael Murray, Jared Overmyer, and Assistant Fire Chief Jeff Berkel (in at 8:08, left at 8:30 pm)

Residents:

John Blausey (left at 8:44 pm)

The minutes of the last regular meeting held on February 3, 2020 were read and approved on a motion made by Carol Baker and seconded by Jerry Haar. **Motion carried.**

The Fiscal Officer presented the November 2019 bank reconciliation and financial reports. After review, a motion to approve the November 2019 bank reconciliation and financial reports was made by Jerry Haar and seconded by Carol Baker. **Motion carried.**

FINANCIAL:

The following expenses were reviewed: *(\$5,906.14)*

#30066	1,539.00	Lake Erie BBQ	Fire/EMS annual business dinner
30067	142.30	MiSDU	withholding 2/13/2020
30068	193.91	Ohio CSPC	withholding 2/13/2020
30069	1,643.03	GLBA	EMS billing for Dec 2019, Jan 2020
30070	133.00	Lowe's	cemetery and road supplies
30071	177.50	Northwood Door	weather stripping EMS bay doors
30072	587.68	Streacker	repairs/maintenance backhoe, JD6415 mower
30073	22.34	UPS Store	shipping for govdeals
30074	28.68	Toledo Edison	civil defense siren electricity
30075	896.70	Village of Elmore	electric/water/sewer at station/garages/cem
30076	542.00	Williams	Engine #446 alternator

EFT payroll Bi-Weekly hourly, 01/26 through 02/08/2020, paid 02/13/2020:

\$1,458.30	J. Bickley: roads	\$1,110.40	A. Rodriguez: cemetery/roads/junk
133.63	T. Almendinger: EMT-B	766.31	A. Kashmer: EMT-B
429.93	A. Fertig: Paramedic	0.00	D. Little: EMT-B
0.00	K. Fertig: EMT-B	535.60	J. Marcson: Paramedic
568.12	B. Gottfried: Paramedic	723.55	A. McGinnis: Paramedic
176.06	M. Heider: Paramedic	548.12	M. McGinnis: Paramedic
128.65	J. E. Herman: Paramedic	709.11	T. Meek: EMT-A
93.65	J. T. Herman: Paramedic	785.48	D. Pocino: EMT-B
524.01	S. Hites: Paramedic	264.50	M. Riggle: Paramedic
176.15	A. Johnson: Paramedic	219.35	L. Woycitzky: Paramedic
		<u>\$9,350.92</u>	

EFT payroll Bi-Weekly hourly adjustment, 01/12 through 01/25/2020, paid 02/13/2020:

\$10.36 T. Almendinger: EMT-B

EFT monthly payroll for Fire/EMS Volunteers, January activity, paid 02/21/2020:

\$70.26	C. Behlmer: Fire		\$76.11	M. Murray: Fire
187.37	D. Berkel: Fire		105.40	J. Overmyer: Fire
180.62	J. Berkel: Fire		117.10	N. Overmyer: Fire
306.96	D. Dewyre: Fire/EMS		135.44	J. Parlette: Fire/EMS
0.00	A. Fertig: EMS		192.78	D. Pocino: EMS
80.17	K. Fertig: EMS		128.82	M. Probst: Fire
141.43	B. Gottfried: EMS		445.97	B. Richards: Fire/EMS
11.70	L. Hazel: EMS		70.66	B. Rizzo: Fire/EMS
47.12	K. Hellwig: Fire		11.70	D. Rogers: Fire
41.22	S. Jones: Fire/EMS		247.73	T. Simpson: EMS
398.23	A. Kashmer: Fire/EMS		164.23	L. Treat: Fire
80.62	A. McGinnis: EMS		490.81	J. Wilburn: Fire/EMS
167.37	M. McGinnis: Fire/EMS		47.12	J. Woycitzky: Fire/EMS
			23.55	N. Zimmerman: Fire
			\$3,970.49	

Electronic Payments:

Voucher #1040-2019	\$88.72	GLBA: credit card fees Dec 2019 bank stmt
Voucher #1041-2019	69.90	Huntington: bank fees on Dec 2019 stmt
	<u>\$158.62</u>	

A motion was made by Jerry Haar and seconded by Carol Baker that the preceding list of bills totaling \$19,396.53 be approved as the lawful obligations of Harris Township and that the Fiscal Officer be permitted to issue warrants in favor of the same. Upon calling the roll, the motion was unanimously approved. **Motion carried.**

REPORTS:

Financial:

1. The Ottawa County Auditor's office is working with the Ottawa County Engineer's office to confirm correct tax allocation percentage is applied correctly for Portage River South annexation (east) with the Village of Elmore, and duration.
2. Reallocation of appropriations for cemetery payroll: \$400 from 2041-410-111-0000, Salaries-Trustees; \$150 from 2041-410-121-0000, Salary-Township Fiscal Officer; \$550 to 2041-410-190-0000, Other-Salaries.
3. Supplement appropriations for cemetery payroll: \$2000 to 2041-410-190-0000, Other-Salaries; \$1000 to 2041-410-211-0000, OPERS; \$100 to 2041-410-213-0000, Medicare. Baker moved to add temporary supplement appropriations and reallocate appropriations as stated; Jerry Haar seconded the motion. **Motion carried.**
4. Then and Now Purchase Order reviewed, approved and signed for Great Lakes Billing Associates for credit card fees on deposits (Dec 2019) to account 2281-230-310-0000, Professional and Technical Services, in the amount of \$66.20.
5. Discussion on appropriations for 2020, including roads, grant management, station meeting room flooring, painting of EMS bays.
6. Jerry Haar read in the News Herald that the Ohio Attorney General plans to combine various Ohio communities to act as one in a lawsuit against the drug

manufacturers accused of causing the opiate crisis. The article projected that a positive decision may result in approximately \$3200 for Harris Township.

Cemetery:

1. Discussion on need for assistant for cemetery mowing and maintenance. Fiscal Officer to send out letters to residents who have expressed interest, requesting completion of application by March 13.
2. Trustee Jerry Haar will check on mower trade-up program with Jason Bickley.

Roads:

1. Road Tour scheduled for 3/24 at 12:30 pm with county engineers.
2. Bickley reviewing road striping requirements for 2020. Requests due to Engineer's office by April.
3. Ottawa County Engineer's office corrected the mileage on Portage River South Rd for certification.
4. Proposal for culvert pipe lining on Portage River South Rd still pending discussion with Engineer's office.

Fire/EMS:

1. Michael Murray presented information on Fire and Emergency Services Scout Explorer program, which was approved by the Association. The program covers all liability and insurance. Association will pay \$60/annual charter fee to Boy Scouts of America, and all other fees associated with the program. Baker requested more time for Trustees to review program details.
2. Trustees reviewed EMS monthly update report. Camera installation has been completed. Great Lakes Billing requesting response on write off status for two residents. Collecting pricing for life jackets for squads. Trustees and Fiscal Officer discussed use of 2020 MORE grant towards this purchase.
3. Baker moved to pay \$50 stipend to Carlo Pocino for his help in painting the EMS lockers. Jerry Haar seconded the motion. **Motion carried.**

Zoning:

1. John Blausey was present and questioned "who's going to pay the bill on moving all the timber that came out of the ditch..." Carol Baker reiterated from previous meeting: "once you explained this was your wood, and you were grinding your own wood, and would be burning for your own purposes, that Dan (Zoning Inspector) did not say it had to be moved." Blausey stated he never received anything in writing. Jerry Haar confirmed to Blausey that Trustees specifically told him it would not have to be moved since it was from his property, and that we could send him that in writing. Blausey declined, as it's already been hauled off.

Further discussion ensued regarding violations on Weis/Hessville and Hessville at Yeasting, including auto wrecking yard in agriculture district, container storage, burning debris, business use. Trustees and Zoning Inspector recommended applying for a zoning use variance, or change of zoning district designation from A to M2, and explained the process to Mr. Blausey. Baker explained that the Township encourages business in the community, and understand the hardship that would occur for one to move a business, and that the Trustees would express support to the Zoning Board of Appeals for said zoning use variance. On behalf of the Trustees, Baker recommended applying for zoning use variance by March 15, and extending the deadline for correcting the current zoning use violation to August 31, 2020.

Blausey expressed concern that Board was “in the process in Ottawa County of reducing the weight limits on the roads.” Baker responded again that, per the Engineer’s office, all Township roads are 80,000 pounds, except Elmore Eastern, which is a county road, at 60,000 pounds. Trustees request that truck traffic is limited to Hessville Road, then Elmore East to SR-590, with a possibility of financial cooperation to repair and upgrade the corner at Hessville and Yeasting in the future. Blausey stated he prefers to stay away from Wolf Creek Bridge. Baker said the Engineer’s office would provide a cost estimate after they discuss strengthening the road during the road tour in March.

Inspector Laity requested the minutes specifically notate that the steps taken at Weiss Road property are sufficient enough to avoid any further action; Township will hold off on any further steps on Yeasting Road property pending variance application and outcome; and that trucking business can continue operations pending variance outcome. The containers at Weis/Hessville consist of a mobile tool trailer, and the other container is grandfathered in, as it has been there prior to zoning changes. Confirmation will be sent in writing to Mr. Blausey.

2. Other zoning updates: Slemmer by Creek-still in violation; Elmore East nuisance issues and possible violations for inoperable vehicles.

Other:

1. Trustees received and reviewed Great Lakes Billing Associates billing reports for January 2020.

There being no further business, a motion to adjourn was made by Carol Baker and seconded by Jerry Haar. Vice-Chairman Jerald Haar declared the meeting duly adjourned at 8:44 pm.

Respectfully submitted,

Jerald Haar, Vice-Chairman

Laura Hazel, Fiscal Officer